

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 18, 2025, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Clark, Councilman Hatch, and Councilman Judd.

COUNCIL MEMBERS ABSENT: Councilman Whipple.

STAFF MEMBERS PRESENT: F. Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Police Chief; Bill Kopp, Public Works Director; Jay Brimhall, Community Services Director; Jace Short, Recreation Coordinator; Shane Hemesath, City Engineer; Jacob Allen, Airport Manager; and Rachael Hall, City Clerk.

GUESTS: Curt Fernau, Jodi Whitehead, Jamie Adams, Doug Roberts, Darren Warrick, Chris Burkhart, Taylor Hammond, and others.

3. Invocation.

Councilman Clark gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

- A. Presentation by Show Low Police Department and Timber Mesa Fire and Medical District Regarding Wildland Fire Preparedness

Chief Randy Chevalier, Timber Mesa Fire and Medical District Fire, and Chief Brad Provost, Show Low Police Department, gave a presentation on wildfire

response and preparedness.

Mayor Leech asked Chief Chevalier to discuss the water level at Show Low Lake. Chief Chevalier said Show Low Lake was a very deep lake, and there were a lot of water resources to help fight a wildfire in our area. Mr. Kopp said at half level, Show Low Lake could handle 82,000 trips from the Chinook firefighting helicopter.

Councilman Adams asked how to notify visitors regarding the community's fire danger. Chief Chevalier said the Public Information Officer group would be working on sharing fire restriction information with news agencies in the Valley. Also, signage would be posted around the area, and residents should share the information as well.

7. **CONSENT CALENDAR:**

- A. Consideration of Noncommercial Hangar Development and Ground Lease Agreement with Apache Underground and Excavating LLC at Show Low Regional Airport (Jacob Allen)
- B. Consideration of Resolution No. R2025-08 Approving Intergovernmental Agreement with Navajo County Board of Supervisors Governing Use of Opioid Settlement Monies (Greg Westover)
- C. Consideration of Minutes of Show Low City Council meetings:
 - 1. Regular Meeting of February 4, 2025

COUNCILMAN ADAMS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, AND COUNCILMAN JUDD VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** and Consideration of Application Submitted by Darren Van Warrick and Adam James Lewin for #12, Restaurant, Liquor License on Behalf of Show Low Pizza Factory for its Location at 100 North White Mountain Road, Show Low, Arizona (Rachael Hall)

Ms. Hall said Darren Van Warrick and Adam James Lewin, representing Show Low Pizza Factory, submitted a liquor application for a #12, Restaurant Liquor License for its location at 100 North White Mountain Road. As required by state law, the property was posted, and no public input was received.

Ms. Hall said the Show Low Police Department conducted a background check on the applicants and found nothing amiss. The Department of Liquor Licenses and Control conducts its own internal investigations and background checks. Based on the investigator's findings and the recommendation of the City

Council, the State Liquor Board would decide whether to approve or deny the application. She said that if the City Council chose to recommend denial of the application, the motion must state the reasons for the denial.

Mayor Leech opened the matter for a public hearing. There being no public input, Mayor Leech closed the public hearing.

COUNCILMAN CLARK MOVED TO RECOMMEND APPROVAL TO THE STATE LIQUOR BOARD OF THE APPLICATION SUBMITTED BY DARREN VAN WARRICK AND ADAM JAMES LEWIN FOR A #12, RESTAURANT, LIQUOR LICENSE ON BEHALF OF THE SHOW LOW PIZZA FACTORY FOR ITS LOCATION AT 100 NORTH WHITE MOUNTAIN ROAD, SHOW LOW, ARIZONA; SECONDED BY VICE MAYOR KAKAVAS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, AND COUNCILMAN JUDD VOTING IN FAVOR.

B. Consideration of Authorization to Use City Council Contingency Funds for First Annual Show Low Rodeo (Jace Short)

Mr. Short said staff was requesting \$60,000.00 from the City Council Contingency funds for the first annual Show Low Rodeo to be held June 6 and 7, 2025, at Linden Valley Arena. As part of the agreement to improve the bleachers and chutes at the Arena with the Perkins' family, the City was allowed to have a rodeo event using the Arena. This event would be a Junior Rodeo, a youth-focused competition designed for young riders, ages five to 18, to develop and showcase their rodeo skills in a safe and structured environment.

Mr. Short said this event would maintain and build on the Deuces Wild Rodeo's legacy and showcase the City's Western heritage. These events served as stepping stones for young cowboys and cowgirls who aspired to compete in professional rodeo circuits.

Mr. Short said staff was finalizing the competition list and ancillary event details. Events in Junior Rodeos generally include Mutton Busting, Calf Riding, Steer Riding, Goat Tying, Barrel Racing, Pole Bending, Breakaway Roping, Tie-Down Roping, Team Roping, and Mini-Bull Riding.

Mr. Short said staff originally planned to begin this event in June 2026 (FY2026), but launching the Show Low Rodeo in FY2025 would help build momentum and establish the event's foundation sooner. The event was expected to generate revenue through spectator attendance, contestant participation, and sponsorships, directly supporting local businesses and the overall economy. He said staff believed this event would start to break even in year three.

Mr. Short said staff recommended authorizing \$60,000.00 from the City Council Contingency funds for the FY2025 Show Low Rodeo and approving the associated budget transfers.

Mayor Leech thanked the Perkins family for their support and partnership for this event.

Councilman Clark thanked staff for their hard work putting events like this together for the community.

COUNCILMAN CLARK MOVED TO AUTHORIZE CITY COUNCIL CONTINGENCY FUNDS FOR THE FIRST ANNUAL SHOW LOW RODEO AT LINDEN VALLEY ARENA IN AN AMOUNT NOT TO EXCEED \$60,000.00 AND APPROVE THE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, AND COUNCILMAN JUDD VOTING IN FAVOR.

- C. Consideration of Award of Construction Contract for the North 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 (Shane Hemesath)

Mr. Hemesath said at the October 15, 2024 City Council meeting, the City Council passed Resolution No. R2024-31 to enter into an Intergovernmental Agreement with the Arizona Department of Transportation to exchange federal Surface Transportation Block Grant Funding for state Highway User Revenue Fund (HURF) funds to construct the North 11th Street Sidewalk project. The HURF exchange program allowed local communities the flexibility to complete projects with state funding to remove the excessive administrative requirements associated with federal funds. Funding received for the project was \$555,300.00.

Mr. Hemesath said the scope of the project was to reconstruct the east side of North 11th Street from East Cooley to East Huning. The project consisted of removing existing concrete and asphalt, installing a new ADA-compliant sidewalk with ramps, roadside parking, concrete pavers, conduit sleeves for future lighting and landscaping improvements, and required drainage infrastructure required by the improvements. Asphalt roadway and parking areas would be re-paved, and required signs and new pavement markings would be installed.

Mr. Hemesath said the City engineering staff designed the project with a construction estimate of \$540,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Western Grade LLC	\$418,052.75
McCauley Construction LLC	\$570,874.00
Surface Contracting Inc.	\$815,348.00

Mr. Hemesath said the low bid amount of approximately \$418,000.00 was below the available project funds of \$555,300.00. During the project, staff may direct the contractor to perform additional work on the project site to utilize as much funding as possible for the City of Show Low. Additional work would be completed by issuing owner-instructed scope revisions and would be presented to City Council during the project acceptance process.

Mr. Hemesath said staff recommended awarding the construction contract for the 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 to Western Grade LLC in an amount not to exceed \$418,052.75.

Councilman Clark asked if the City would lose any parking spaces between Cooley and Hall Street. Mr. Hemesath said the number of parking spaces should be similar. There were no designated parking spaces in that area right now, and people parked where they wanted. New parking stalls would be limited to nine feet by 20 feet, so people would not be spread out. He said that there would be the addition of driveways and there would be no parking in those areas.

Councilman Clark asked if there would be designated parking along Hall and Huning. Mr. Hemesath said no, that area would receive a vertical gutter, six-foot sidewalk, trees, and lights. Due to the drainage ditch by The House Restaurant, parking would not be available.

COUNCILMAN CLARK MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE 11TH STREET SIDEWALK IMPROVEMENT PROJECT, CITY OF SHOW LOW PROJECT NO. R-2025 TO WESTERN GRADE LLC IN AN AMOUNT NOT TO EXCEED \$418,052.75; SECONDED BY COUNCILMAN JUDD; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, AND COUNCILMAN JUDD VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Adams thanked Timber Mesa Fire and Medical District for their presentation and reminded residents to clean up around their properties and be prepared.

Councilman Judd thanked Timber Mesa Fire and Medical District for their presentation.

Councilman Clark congratulated the Show Low High School Varsity Girls Basketball team for making it to the quarterfinals. He also said the Show Low High School Wrestling team had 10 wrestlers going to the State Championships this weekend.

B. Mayor

None.

C. City Manager

Mr. Brown said the City was accepting applications from citizens interested in serving on the Show Low Aviation Advisory Committee, Board of Adjustment, Parks and Recreation Advisory Committee, and the Planning and Zoning Commission. Applications were available at City Hall or on the City's website at showlowaz.gov. Applications were due by Tuesday, February 25, 2025, at 5:00 p.m. to the City Clerk's office.

Mr. Brown said in public works projects, the City's contractor continued working on manhole repairs for the Sunken Manhole Repair project, which should be completed by next week.

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said if the City received enough applications for openings on the City's Boards and Committees, there would be a special meeting before the next regular meeting on March 4, 2025, for the Council to hold interviews. The start time would be determined by how many applications the City receives.

11. **ADJOURNMENT:**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 18, 2025, AT 8:00 P.M.**

ATTEST:


Rachael Hall, City Clerk

APPROVED:


John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on February 18, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of March, 2025.

(SEAL)


Rachael Hall, City Clerk

