

SHOW LOW CITY COUNCIL
REGULAR MEETING - TUESDAY, FEBRUARY 18, 2025

PURSUANT to A.R.S. Section 38-431.02, notice is hereby given to the Show Low City Council and to the general public, that a **Regular Meeting** of the Show Low City Council will be held on Tuesday, February 18, 2025, at 7:00 PM in the City Council Chambers, 181 North 9th Street, Show Low, Navajo County, Arizona. The agenda for this meeting is as follows:

1. Call to Order.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

6. **SPECIAL EVENTS:**

- A. Presentation by Show Low Police Department and Timber Mesa Fire and Medical District Regarding Wildland Fire Preparedness

7. **CONSENT CALENDAR:**

- A. Consideration of Noncommercial Hangar Development and Ground Lease Agreement with Apache Underground and Excavating LLC at Show Low Regional Airport (Jacob Allen)
- B. Consideration of Resolution No. R2025-08 Approving Intergovernmental Agreement with Navajo County Board of Supervisors Governing Use of Opioid Settlement Monies (Greg Westover)
- C. Consideration of Minutes of Show Low City Council meetings:
 1. Regular Meeting of February 4, 2025

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** and Consideration of Application Submitted by Darren Van

Warrick and Adam James Lewin for #12, Restaurant, Liquor License on Behalf of Show Low Pizza Factory for its Location at 100 North White Mountain Road, Show Low, Arizona (Rachael Hall)

- B. Consideration of Authorization to Use City Council Contingency Funds for First Annual Show Low Rodeo (Jace Short)
- C. Consideration of Award of Construction Contract for the North 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 (Shane Hemesath)

9. **SUMMARY OF CURRENT EVENTS:**

- A. Council Members
- B. Mayor
- C. City Manager

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

11. **ADJOURNMENT:**

SCHEDULED MEETINGS/EVENTS:

DATE	TIME	EVENT NAME
02/18/2025	7:00 PM	CITY COUNCIL - REGULAR MEETING
02/25/2025	7:00 PM	P&Z COMMISSION - REGULAR MEETING

NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before the City of Show Low makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Show Low City Council regular meetings are recorded and may be viewed on the City of Show Low's website. If you permit your child to attend/participate in a televised City Council meeting, a recording will be made. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting.

Pursuant to the Americans with Disabilities Act (ADA), the City Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please call the City Clerk's office at (928) 532-4061 at least 48 hours prior to the meeting for accommodation.

Council Chambers will open at least fifteen minutes prior to the meeting to allow public access to the room. Council Chambers has a maximum occupancy of 139 people.

Rachael Hall, City Clerk

I, Rachael Hall, do hereby certify that the foregoing notice was posted on February 14, 2025.

**City of Show Low
STAFF SUMMARY REPORT**

AGENDA TITLE: Consideration of Noncommercial Hangar Development and Ground Lease Agreement with Apache Underground and Excavating LLC at Show Low Regional Airport (Jacob Allen)

RECOMMENDATION

I **MOVE** to approve a Noncommercial Hangar Development and Ground Lease with Apache Underground and Excavating LLC at Show Low Regional Airport and authorize the Mayor to sign the documents on behalf of the City.

BACKGROUND

On December 11, 2024, Apache Underground and Excavating LLC submitted a proposal in response to the City of Show Low's Request for Proposals to lease airport property for hangar development.

Apache Underground will construct leasehold improvements on the premises, which shall include a permanent hangar of approximately 8,640 square feet and those additional areas as described in Exhibit B for a total leasehold area of approximately 13,860 square feet. Terms and conditions of the lease agreement include an annual lease rate of \$0.353 per square foot per year. The leased space will generate revenue for the airport of \$4,892.58 annually or 12 equal installments of \$407.72 plus tax, insurance, and applicable monthly user fees.

The agreement includes an annual Consumer Price Index increase. Apache Underground and Excavating LLC is responsible for paying all utility costs. The length of the agreement is 25 years, beginning February 18, 2025, with the option to extend the agreement for five additional five-year periods at an increased rate for a total lease period of 49 years.

Staff recommends approving the Noncommercial Hangar Development and Ground Lease with Apache Underground and Excavating LLC and authorizing the Mayor to sign the documents on behalf of the City.

ATTACHMENTS

1. Aerial Map
2. Exhibit B of Agreement - Legal Description with Map

FISCAL IMPACT

Anticipated Revenue:\$4,892.58 annually



SUBJECT PROPERTY

E AIRPORT LP

E CORPORATE WY

N DAVID A FOIL JR DR

60

N 32ND ST



LOCATED WITHIN APN 210-01-034
SHOW LOW REGIONAL AIRPORT,
NAVAJO CO., ARIZONA



- ◆ - FOUND SECTION MONUMENT AS NOTED
- - FOUND REBAR AS NOTED
- - SET FEATHERED 60D SPIKE
- ◇ - CALCULATED POINT, NOTHING SET



HIGH PLAINS SURVEYING
P.O. Box 1348
SHOW LOW, AZ 85902
(928) 241-2990

**City of Show Low
STAFF SUMMARY REPORT**

AGENDA TITLE: Consideration of Resolution No. R2025-08 Approving Intergovernmental Agreement with Navajo County Board of Supervisors Governing Use of Opioid Settlement Monies (Greg Westover)

RECOMMENDATION

I **MOVE** to adopt Resolution No. R2025-08 approving an Intergovernmental Agreement with the Navajo County Board of Supervisors to govern the use of opioid settlement funds.

BACKGROUND

The people of the State of Arizona, including the City of Show Low, have been harmed by the opioid epidemic caused by entities within the pharmaceutical supply chain. The State of Arizona and certain other participating local governments have joined in litigation seeking to hold the pharmaceutical supply chain participants accountable for the damage they caused.

Navajo County received settlement funds through the One Arizona Distribution of Opioid Settlement Funds Agreement, which are to be spent on opioid abatement strategies as set forth in the One Arizona Agreement.

In 2024, the Show Low Police Department submitted a request to Navajo County to use some of the funding to augment the dispatching capabilities of Show Low's Regional Communications Center. The request for funding was approved by the Board of Supervisors and is intended to purchase Emergency Medical Dispatching (EMD) licensing and dispatch computers. These items will help the Communications Center better respond to 911 calls associated with opioid overdoses to save lives and improve outcomes. The anticipated costs will be \$23,550.00, which are listed as follows:

- \$12,350.00 for a new EMD program to be added to a new sixth console in the Center.
- \$2,200.00 for EMD certifications through an International Academies of Emergency Dispatch approved program (\$1,500.00 for three new certifications and \$700.00 for 14 dispatchers to recertify in EMD).
- \$9,000.00 for three new Toughbook laptops. In order to comply with national guidelines, three Toughbook laptops are needed to have Computer-Aided Dispatch installed in the event of an evacuation emergency. This will allow dispatchers to move to other locations and continue dispatching with minimal interruption in services for first responders.

Staff recommends adopting Resolution No. R2025-08 approving the Intergovernmental Agreement with the Navajo County Board of Supervisors governing the use of opioid settlement funds.

ATTACHMENTS

1. Resolution No. R2025-08
2. Navajo County Board of Supervisors Intergovernmental Agreement

FISCAL IMPACT

N/A

CITY OF SHOW LOW RESOLUTION NO. R2025-08

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
SHOW LOW, ARIZONA, APPROVING AN INTERGOVERNMENTAL
AGREEMENT WITH THE NAVAJO COUNTY BOARD OF
SUPERVISORS GOVERNING THE USE OF OPIOID SETTLEMENT
MONIES**

RECITALS:

WHEREAS, Pursuant to A.R.S. § 11-201 and 11-952, Navajo County and the City of Show Low are authorized to enter into intergovernmental agreements; and

WHEREAS, Navajo County has received settlement funds through the One Arizona Distribution of Opioid Settlement Funds Agreement (“Settlement”) which are to be spent on opioid abatement strategies as set out in the One Arizona Agreement; and

WHEREAS, On March 7, 2023, the City adopted Resolution Number R2023-07 approving and authorizing an Intergovernmental Agreement with Navajo County regarding the distribution of funds of the One Arizona Opioid Settlement; and

WHEREAS, the Show Low Police Department seeks to utilize said funding for additional training and equipment to better respond to 911 calls related to opioid overdose; and

WHEREAS, Navajo County and the City of Show Low desire to enter into this Intergovernmental Agreement to fulfill the opioid abatement strategies using Settlement funding.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Show Low, Arizona, approve the Intergovernmental Agreement between the City of Show Low and the Navajo County Board of Supervisors for the use of the Opioid Settlement money to fulfill the opioid abatement strategies as set forth in the Agreement.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign said Intergovernmental Agreement.

PASSED AND ADOPTED this 18th day of February 2025, by the Mayor and Council of the City of Show Low, Arizona.

John Leech, Jr., Mayor

ATTEST:

Rachael Hall, City Clerk

APPROVED AS TO FORM:

Anna M. Atencio, City Attorney

**Intergovernmental Agreement
Between the Navajo County Board of Supervisors and the City of Show Low
Governing The Use of Opioid Settlement Monies**

This Intergovernmental Agreement is made and entered into by and between the Navajo County Board of Supervisors “hereinafter referred to as “County”_ and the City of Show Low (hereinafter referred to as "City")

Background

WHEREAS, County is a political subdivision of the State of Arizona, and pursuant to A.R.S. § 11-201, Navajo County may enter into contracts as necessary for the exercise of its powers; and,

WHEREAS, the CITY, through its’ police department has a primary responsibility to respond to 911 calls in a manner that saves lives, and recognizes the need for additional training and equipment to best respond to calls related to opioid overdose; and

WHEREAS, County has received settlement funds through the One Arizona Distribution of Opioid Settlement Funds Agreement (“Settlement”) which are to be spent on opioid abatement strategies as set out in “Exhibit A” of the One Arizona Agreement which can be found here:

<https://static1.squarespace.com/static/6462aca0912c6c433ed7b5cd/t/6462b9312389006b605d9dbc/1684191537934/One+AZ+Agmt+-+Ex+A+%28Approved+Purposes%29.pdf>; and

WHEREAS, County desires to enter into this Intergovernmental Agreement with CITY to fulfill the opioid abatement strategies using settlement funding

NOW THEREFORE, the parties enter this IGA upon the terms and conditions set forth below.

Term

This IGA and cooperative arrangement will be for the period of July 1, 2024,

through June 30, 2025.

County reserves the right to terminate this IGA, in whole or in part, due to the failure of CITY's failure to comply with any material obligation, term or condition in this IGA, or to make satisfactory progress in performing its obligations under this IGA.

Funding

County will provide CITY one-time funding in the amount of \$23,550.

Obligations of CITY

The CITY shall use all program funding for the purposes consistent with its proposal approved by the Board of Supervisors, most specifically toward EMD certification of dispatch staff, computers, and a console with the intent to better respond to 911 calls associated with opioid overdose to save lives and improve outcomes. The CITY shall take all necessary step to ensure that settlement funding is used in a manner consistent with the opioid abatement strategies set forth in the One Arizona Agreement.

CITY's Representations, Warranties, and Obligations

CITY agrees to allow County to monitor and oversee CITY's use of Settlement funds and other activities related to the program the County has agreed to fund in order to ensure that the activities comply with the regulatory and auditing requirements and the terms and conditions of the Settlement.

County, in County's sole and absolute discretion, may require CITY to provide records and documentation to County during the term of this IGA and after expiration of termination of this IGA. CITY shall comply with requests from County for records and documentation within two (2) business days. All records and documentation submitted by CITY to County must be accurate, thorough, and acceptable to County, in County's sole and absolute discretion.

CITY agrees, both during and after expiration or termination of the IGA, to maintain and preserve its records in a manner consistent, and in compliance, with all applicable laws and regulations.

CITY shall submit, at the end of three years, a written report addressed to the

Navajo County Board of Supervisors reporting on the progress made in performing the proposal's program goals and the positive impacts and accomplishments the program is making in the community.

CITY is not allowed to take any administrative or indirect fees for the management of settlement monies, nor shall it co-mingle the use of settlement proceeds with any other source of public funds. Any unspent settlement monies at the end of the term of this IGA must be returned for re-distribution by County.

County Obligations

County will have up to sixty (60) days to process payments to CITY for approved invoices for goods and services provided for in the project proposal. In no event shall total payments under this IGA exceed \$23,550.

Notices

All notices required or permitted to be given under this IGA shall be in writing via first class U.S. mail and email as follows:

If to County:

Navajo County
Attn: County Manager
(Bryan Layton or Successor)
P.O. Box 668
Holbrook, AZ 86025
E-mail: bryan.layton@navajocountyaz.gov

If to CITY

City of Show Low
Attn: Morgan Brown
(Morgan Brown or Successor)
E-mail: mbrown@showlow.az.gov

Third Parties

Nothing in this IGA shall be deemed to create any right in any person not a Party hereto. Nothing contained in this IGA shall create a contractual relationship with or a cause of action in favor of a third party against CITY or

COUNTY. This IGA is not intended to benefit any third party.

Assignment

No Party to this IGA may assign any of its rights or responsibilities under this IGA, either voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law, or any other manner, except with the prior written consent of the other Parties. No Party may delegate any performance under this IGA, except with the prior written consent of the other Parties. Any purported assignment of rights or delegation of performance in violation of this section is void.

Waiver

A Party's failure or neglect to enforce any term, covenant, condition, right, or duty in this IGA is neither a waiver of any term, covenant condition, right, or duty, nor is it deemed to be a waiver of that Party's rights or remedies under this IGA. A waiver or extension is only effective if it is in writing and signed by the Party granting it. No single or partial exercise of any right or remedy will preclude any other or further exercise of any right or remedy. One or more waivers by a Party of any term, covenant, condition, right, or duty in this IGA shall not be construed as a waiver of a subsequent default or breach of the same covenant, term, condition, right, or duty.

Compliance with Law

The Parties shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities in performing this IGA, including environmental laws

Amendment

This IGA may be amended or supplemented in writing by mutual consent of both parties.

APPROVALS

IN WITNESS WHEREOF, the Parties hereto have caused this IGA to be executed by their duly authorized officials and have affixed their signatures to this IGA on the date written below.

COUNTY: Navajo County through the Navajo County Board of Supervisors, a political subdivision of the State of Arizona

Jason Whiting, Chair

Date: _____

Navajo County Board of Supervisors

ATTEST:

Melissa Buckley, Clerk of the Board

Date: _____

CITY: City of Show Low, a municipality in the state of Arizona.

John Leech Jr. (Mayor)

Date: _____

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 4, 2025, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Councilman Adams, Councilman Clark, Councilman Hatch, Councilman Judd, and Councilman Whipple.

COUNCIL MEMBERS ABSENT: Vice Mayor Kakavas.

STAFF MEMBERS PRESENT: F. Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Police Chief; Justen Tregaskes, Planning and Zoning Director; Cameron Peterson, Community Relations, and Rachael Hall, City Clerk.

GUESTS: Katie Hansen, Trish Evans, Ron Campbell, Kristi Salskov, Dan Barnes, Dawn and George Hall, Richard and Laura Gurk, Robert and Jan Shamasko, Mark Mulkearns, Gordon Terracina, Toni Gibbons and others.

3. Invocation.

Councilman Judd gave the invocation.

4. Pledge of Allegiance.

Councilman Whipple led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Gordon Terracina, 861 North 33rd Avenue, requested the City Council talk to the Forest Service regarding closing the area's forest due to the dry circumstances.

Curt Fernau, 621 South Mountain Pines Avenue, talked about concerns regarding vehicle emissions and noise within the City. He also asked if military helicopters could find a different flight path than over the Pine Oaks Subdivision.

6. **SPECIAL EVENTS:**

A. Public Safety Awards and Recognition Presentation

Chief Provost said tonight was the Show Low Police Department's biannual awards event, where the City Council recognized the performance of employees and members of the community who have a passion for excellence and promote public safety in the community.

Chief Provost presented the 2024 Community Service Award to the Arizona Rangers Show Low Company: Captain Craig Boston, Lieutenant Keith Johnson, Lieutenant Don Childers, Master Sergeant Randy Mifflin, Sergeant Ken Steinbrecher, Sergeant Steve Buck, Sergeant Ray Brown, Ranger Shauna Halawith, Ranger Kevin Carpenter.

Chief Provost presented the 2024 Community Service Award to Toys for Tots: Amanda and Scott Landrum. Awards of Commendation were presented to DPS Captain Jeffrey Sharp, Detective Rodney Hall, Officer Jamie Clark, Officer Stavros Castillo, Officer Justin Murel, Cassie Maschino, and Precila De La Garza, Pinetop-Lakeside Police Department.

Chief Provost presented the 2024 Volunteer of the Year Award to Beverly Graham, Senior Patrol, and the Award of Outstanding Service to Bob Shamasko, Senior Patrol, for 14 years of service.

Chief Provost presented the 2024 Unit Citation to the Field Training Officers: Sergeant Ashley Ellsworth, Officer Justin Butler, Officer Elijah Toth, Officer Jamie Clark, Officer Clayton Hunt, Officer Stavros Castillo.

Chief Provost presented the 2024 Civilian of the Year Award to Austin Skaggs, the 2024 Supervisor of the Year Award to Sergeant Alan Rogers, the Chief's Award to Detective James Barber, the 2024 Dispatcher of the Year Award to Dezarae Pease, and the 2024 Officer of the Year Award to Officer Toby McIntire.

Several Council members thanked the police department for their service to the community.

B. Presentation of Midyear Financial Report for Fiscal Year Ending June 30, 2025

Mr. Johnson said he would be presenting the Midyear Financial Report for Fiscal Year ending June 30, 2025. A copy of the midyear financial update presentation would be attached to the minutes.

Mayor Leech asked what was included in the "All Other" category on the General Fund Revenues chart and was 485.9 percent, a normal number. Mr. Johnson said the "All Other" category was a combination of miscellaneous items, and the number could be up some years and down in others. This number consisted of interest earnings on investments.

7. **CONSENT CALENDAR:**

- A. Consideration of Resolution No. R2025-05 Approving an Intergovernmental Agreement with Navajo County for Election Services (Rachael Hall)
- B. Consideration of Minutes of Show Low City Council meetings:
 - 1. Study Session Meeting of January 21, 2025
 - 2. Budget Study Session Meeting of January 21, 2025
 - 3. Regular Meeting of January 21, 2025

COUNCILMAN ADAMS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Resolution No. R2025-06 Approving Inspection Services Agreement with Arizona Department of Housing and Navajo County (Justen Tregaskes)

Councilman Clark declared a conflict of interest with this item due to his employment with Navajo County.

Mr. Tregaskes said the City of Show Low had an agreement with the Arizona Department of Housing related to the permitting and inspection of manufactured homes and factory-built buildings within the city limits. This agreement allowed the City to perform inspections, and issue permits for the placement of manufactured homes and factory-built buildings that were installed within the city limits on behalf of the State. These permits and inspections were subject to state requirements and included such items as mandatory fee schedules, mandatory training at the City's cost, and mandatory reporting requirements. The most recent agreement expired and was up for renewal.

Mr. Tregaskes said, based on the number of permits issued annually for manufactured home placements within the City, it was impractical for the City to continue to offer this service. Staff reached out to representatives of Navajo County to discuss the possibility of entering into an agreement between the City and Navajo County, which would allow the County to issue permits and perform inspections of manufactured homes within the city limits. This would be similar to the service that the County provided to other local jurisdictions and would allow our contractors and property owners to continue to work with a local presence for permitting and inspections. The Department of Housing indicated that they had no objection to this arrangement.

Mr. Tregaskes said staff recommended that the City Council adopt Resolution

No. R2025-06 approving the Inspection Services Agreement between the City and the State and entering into an agreement with Navajo County to issue and inspect manufactured homes and factory-built buildings within the City. The County would assume all responsibilities associated, including training and reporting as mandated by the State.

COUNCILMAN ADAMS MOVED TO ADOPT RESOLUTION NO. R2025-06 APPROVING THE INSPECTION SERVICES AGREEMENT WITH THE ARIZONA DEPARTMENT OF HOUSING AND NAVAJO COUNTY; SECONDED BY COUNCILMAN JUDD; PASSED 5 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR, AND COUNCILMAN CLARK ABSTAINING FROM THE VOTE.

- B. Consideration of Resolution No. R2025-07 Abandonment of Easement for Assessor Parcel Number 210-14-050A (Justen Tregaskes)

Mr. Tregaskes said City staff was recently approached by the owner of Assessor Parcel Number (A.P.N.) 210-14-050A. This property was directly east of the property acquired by the City as part of the Reidhead home purchase and was currently vacant. The property owner, Roger Hatch, on behalf of Ram Holding, Inc., was requesting to abandon an existing 15-foot-wide access easement, which cut through his property and accesses a portion of the Reidhead home property owned by the City. This easement was created in 1957 and was recorded in Docket 92, Page 45 of Navajo County Records in order to provide "a way of ingress and egress to and from said land". The owner of A.P.N. 210-14-050A requested that this easement be abandoned to better facilitate potential development of his property in the future. A review of this access easement and associated documentation indicated that there was no longer a need for this easement to access the city-owned property to the west.

Mr. Tregaskes said staff recommended that the City Council adopt Resolution No. R2025-07 abandoning an unnecessary access easement on A.P.N. 210-14-050A as described in Docket 92, Page 45, Records of Navajo County.

COUNCILMAN CLARK MOVED TO ABANDON THE EASEMENT ON ASSESSOR PARCEL NUMBER 210-14-050A AS RECORDED IN DOCKET 92, PAGE 45, RECORDS OF NAVAJO COUNTY.; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

- C. Consideration of Ordinance No. 2025-01 Authorizing Purchase of Real Property Known as Assessor Parcel Number 210-02-013E from A. Kathryn Tschilar and approval of associated budget transfers (Anna Atencio, Morgan Brown)

Mr. Brown said City staff were mindful of the future land needs of the Show Low cemetery. Recently, the City was approached by the owner and family regarding the City's interest in purchasing property that abuts City cemetery

property. The property was located at 540 East Adams Place, Show Low, Assessor Parcel Number 210-02-013E. The property was approximately 0.43 of an acre and had an older mobile home on the property. The property would be purchased "as is."

Mr. Brown said the location was ideal for the City's future cemetery needs.

Mr. Brown said with the City Council's consent, a price was negotiated with the Seller. The negotiated purchase price was \$100,000.00. The anticipated closing costs were approximately \$2,000.00.

Mr. Brown said staff recommended adopting Ordinance No. 2025-01 authorizing the purchase of the real property at 540 East Adams Place and approving the associated budget transfers.

BY UNANIMOUS CONSENT, MS. HALL READ ORDINANCE NO. 2025-01 BY TITLE ONLY, AS ALL COUNCIL MEMBERS HAVE A COPY.

COUNCILMAN WHIPPLE MOVED TO ADOPT ORDINANCE NO. 2025-01 AUTHORIZING THE PURCHASE OF REAL PROPERTY KNOWN AS ASSESSOR PARCEL NUMBER 210-02-013E FROM A. KATHRYN TSCHILAR AND APPROVE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Clark thanked Chief Provost for letting the Council participate in the annual Public Safety Awards and Recognition Presentation. He said he attended open gym for basketball participants and commended the staff for having activities and working on facilities for the youth and community.

B. Mayor

Mayor Leech thanked the public safety spouses for their continued support.

C. City Manager

Mr. Brown said the City was accepting applications from citizens interested in serving on the Show Low Aviation Advisory Committee, Board of Adjustment, Parks and Recreation Advisory Committee and the Planning and Zoning Commission. Applications were available at City Hall or on the City's website at showlowaz.gov. Applications were due by February 25 at 5:00 p.m. to the City Clerk's office.

COUNCILMAN HATCH MOVED TO RECESS INTO EXECUTIVE SESSION

TO DISCUSS A.P. NO. 210-13-060D; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, AND COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

The Show Low City Council recessed into Executive Session at 8:00 p.m.

10. **EXECUTIVE SESSION:**

- A. Confidentiality Statement.
- B. Discussion or consultation for legal advice with the attorney or attorneys of the public body or with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. Sections 38-431.03(A)(3) and 38-431.03(A)(7).

(1) A.P. No. 210-13-060D.

11. **POST EXECUTIVE SESSION:**

- A. Consideration of any item on the Executive Session portion of this agenda which the Council may wish to take action upon in Open Session.
- 1. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council held on November 19, 2024 and January 21, 2025.

The Show Low City Council reconvened to Open Session at 8:09 p.m.

COUNCILMAN HATCH MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSIONS OF THE SHOW LOW CITY COUNCIL HELD ON NOVEMBER 19, 2024 AND JANUARY 21, 2025; SECONDED BY COUNCILMAN JUDD; PASSED 6 TO 0 WITH MAYOR LEECH, AND COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN JUDD, COUNCILMAN HATCH, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

12. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said there would be a special meeting on March 4, 2025, prior to the regular meeting to conduct interviews for the vacancies on the City's Parks and Recreation Advisory Committee, Aviation Advisory Committee, Planning and Zoning Commission, and Board of Adjustment.

13. **ADJOURNMENT:**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 4, 2025, AT 8:12 P.M.**

ATTEST:

APPROVED:

Rachael Hall, City Clerk

John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on February 4, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Rachael Hall, City Clerk



CITY OF SHOW LOW



**Mid-Year Financial
Update FY2025**



February 4, 2025

OVERVIEW

**50% is our benchmark for
Revenues & Expenses**

**General Fund Revenue and
Expenses**

Sales Tax Chart

**Key Revenues and Expenses
Compared to Budget**

Debt Service Review

GENERAL FUND REVENUES

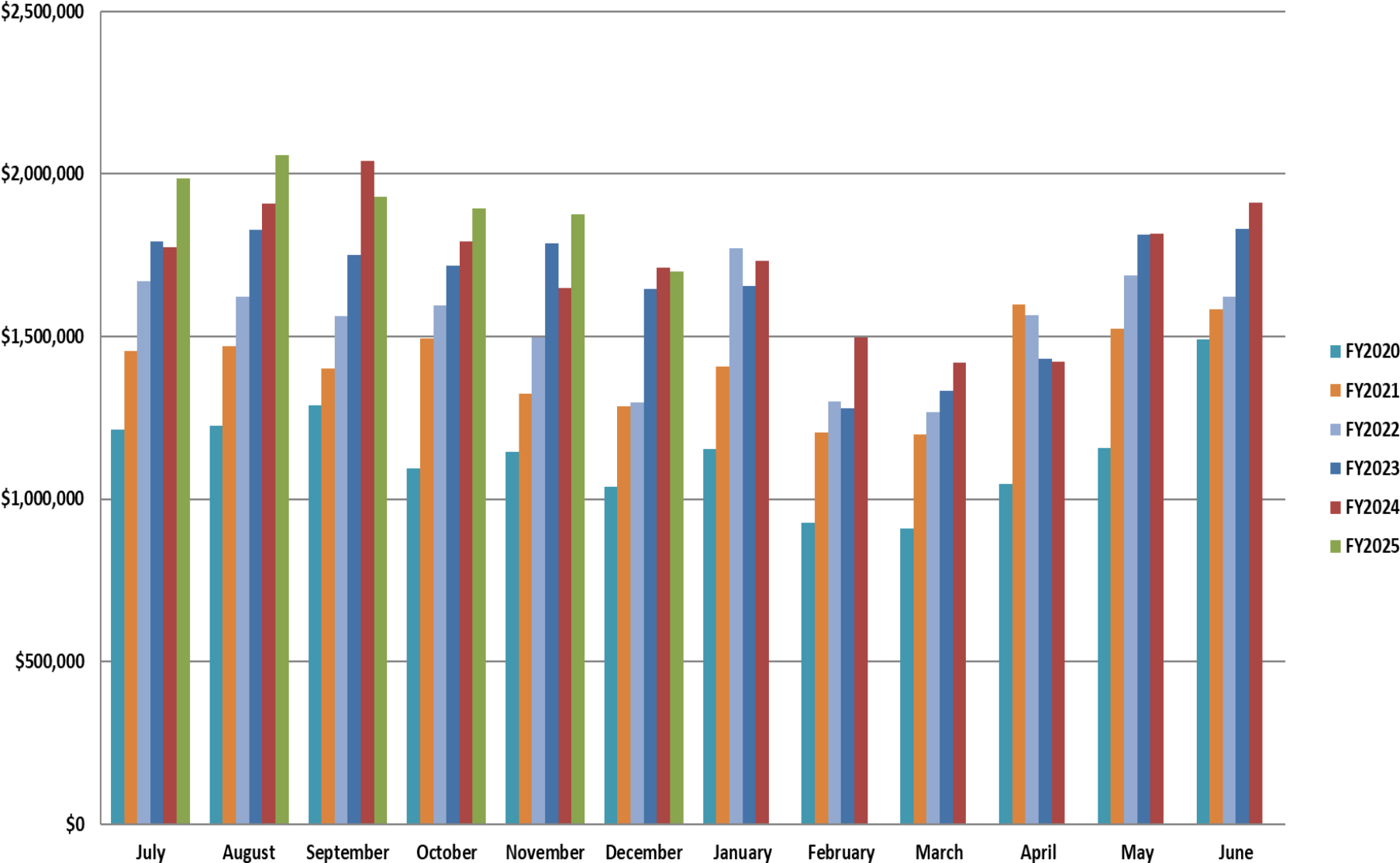
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>YTD ACTUAL</u>	<u>% COLLECTED</u>
TAXES/FRANCHISE TAXES	15,570,000	9,259,786	59.5%
STATE SHARED REVENUES	5,248,735	2,643,334	50.4%
PERMITS AND FEES	399,100	281,794	70.6%
MAGISTRATE	151,600	99,366	65.5%
POLICE (non-grant)	1,073,619	294,040	27.4%
PARKS & RECREATION	169,000	42,511	25.2%
LIBRARY	5,000	6,269	125.4%
SHOW LOW TV	8,400	7,505	89.3%
GRANTS	654,626	212,145	32.4%
TRANSFERS FROM OTHER FUNDS	460,251	-	0.0%
All other	139,500	677,849	485.9%
TOTALS	\$ 23,879,831	\$ 13,524,600	56.6%

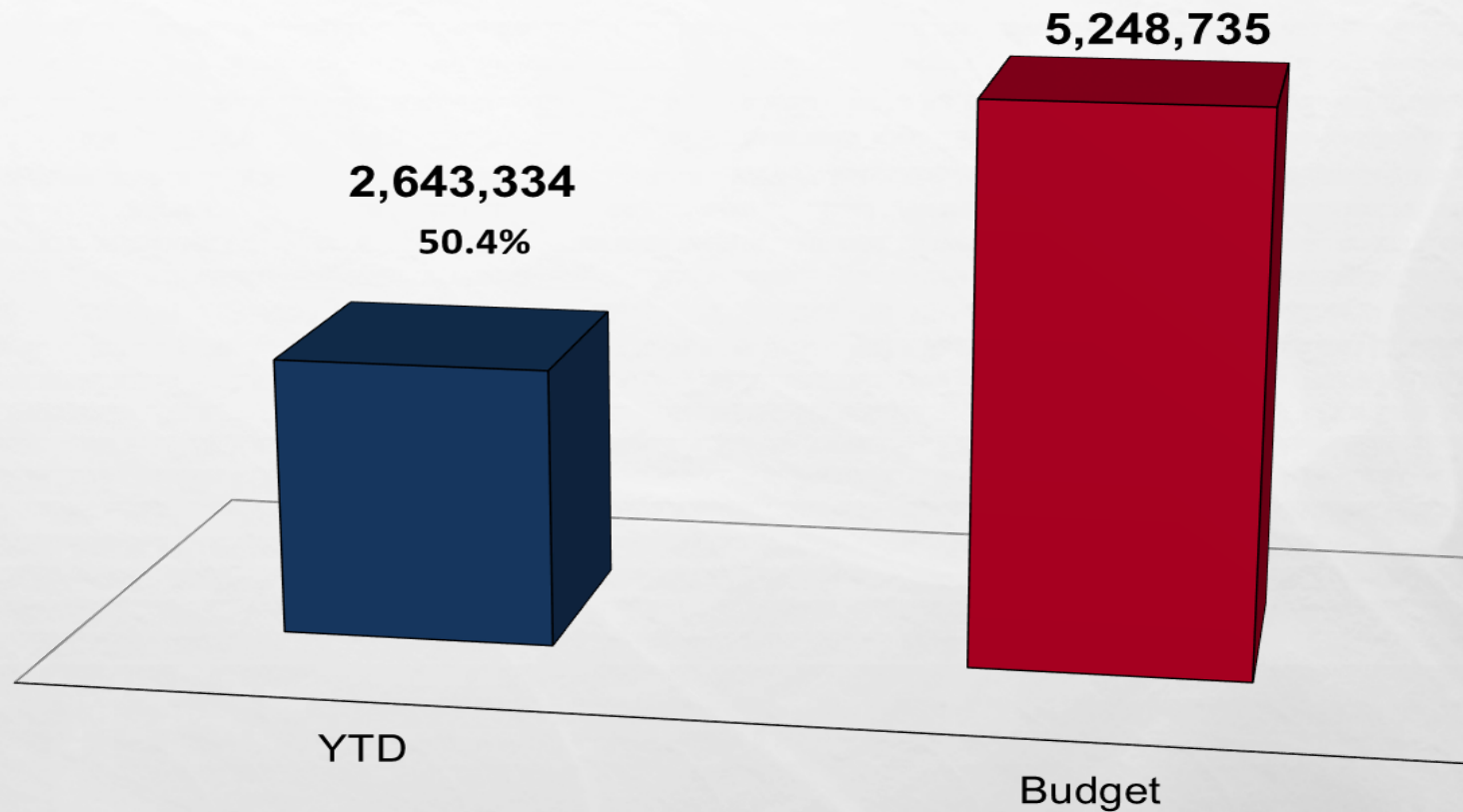
GENERAL FUND EXPENSES

GENERAL FUND EXPENDITURES

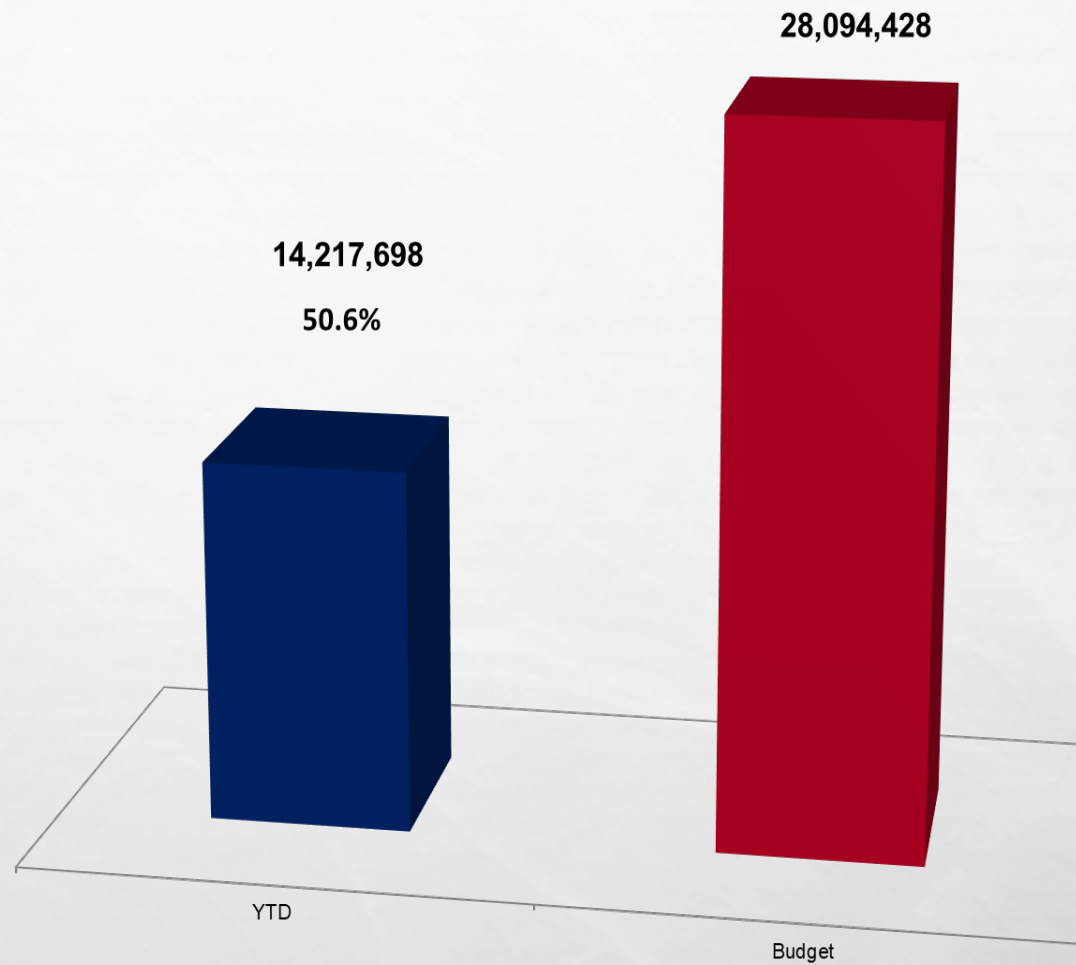
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>YTD ACTUAL</u>	<u>% EXPENDED</u>
Council	\$ 451,077	\$ 62,752	13.9%
General Operations	17,950,696	370,221	2.1%
Transfers to Other Funds	6,173,058	-	0.0%
Administrative Services	1,850,108	832,717	45.0%
City Magistrate	119,463	78,468	65.7%
City Attorney	431,815	151,893	35.2%
City Manager	608,425	231,218	38.0%
Planning & Zoning	913,984	400,228	43.8%
Library	758,543	303,413	40.0%
Information Services	985,977	588,476	59.7%
Parks & Facilities Maintenance	4,544,533	1,490,593	32.8%
Engineering	1,104,133	532,287	48.2%
Police	10,538,919	3,990,442	37.9%
Recreation	667,519	277,018	41.5%
City Clerk	247,143	74,978	30.3%
Show Low TV	421,885	194,648	46.1%
Community Services	<u>696,717</u>	<u>203,980</u>	<u>29.3%</u>
TOTALS	<u>\$ 48,463,995</u>	<u>\$ 9,783,330</u>	<u>20.2%</u>

City of Show Low, Sales Tax Data
FY2020 through FY2025

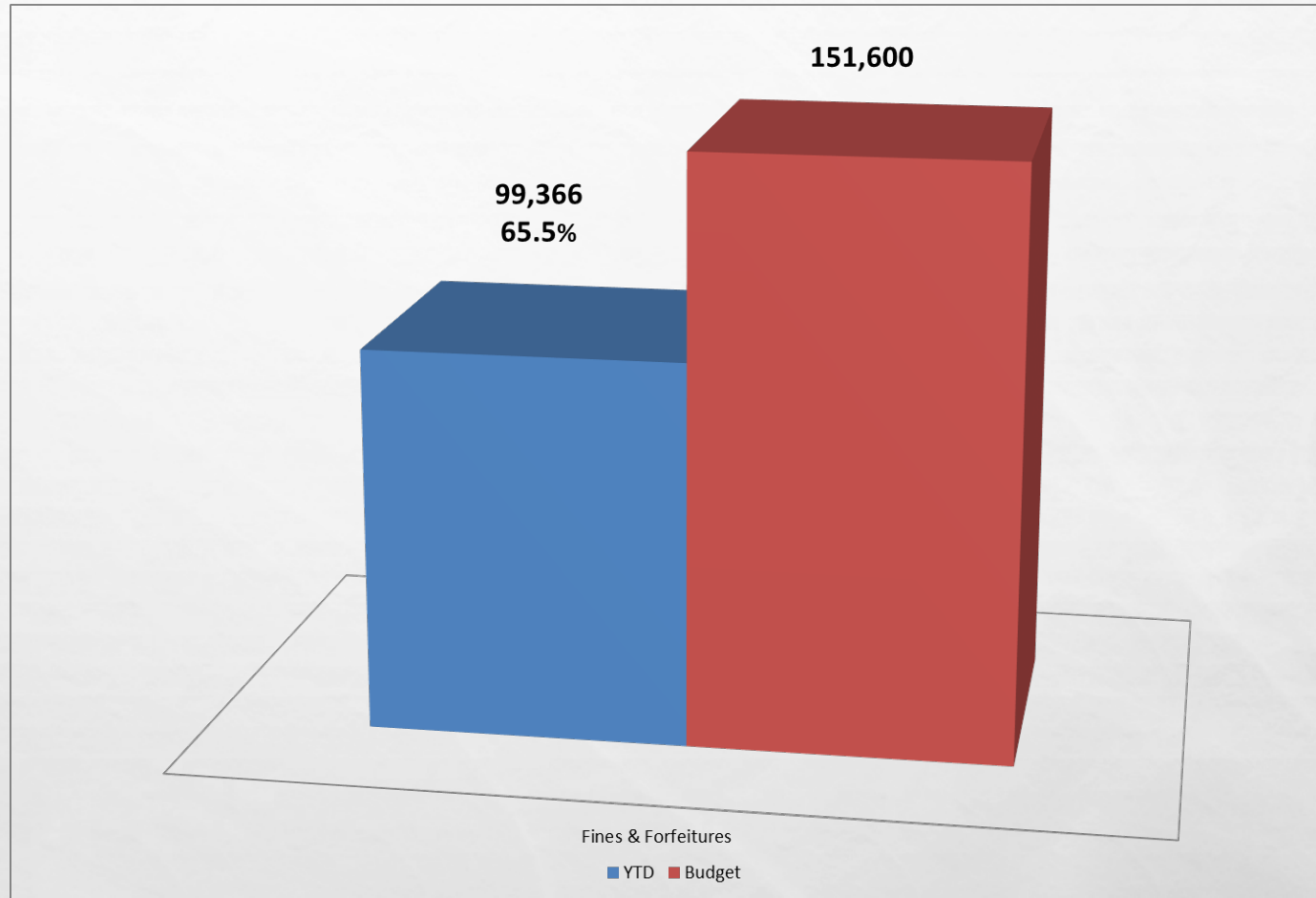




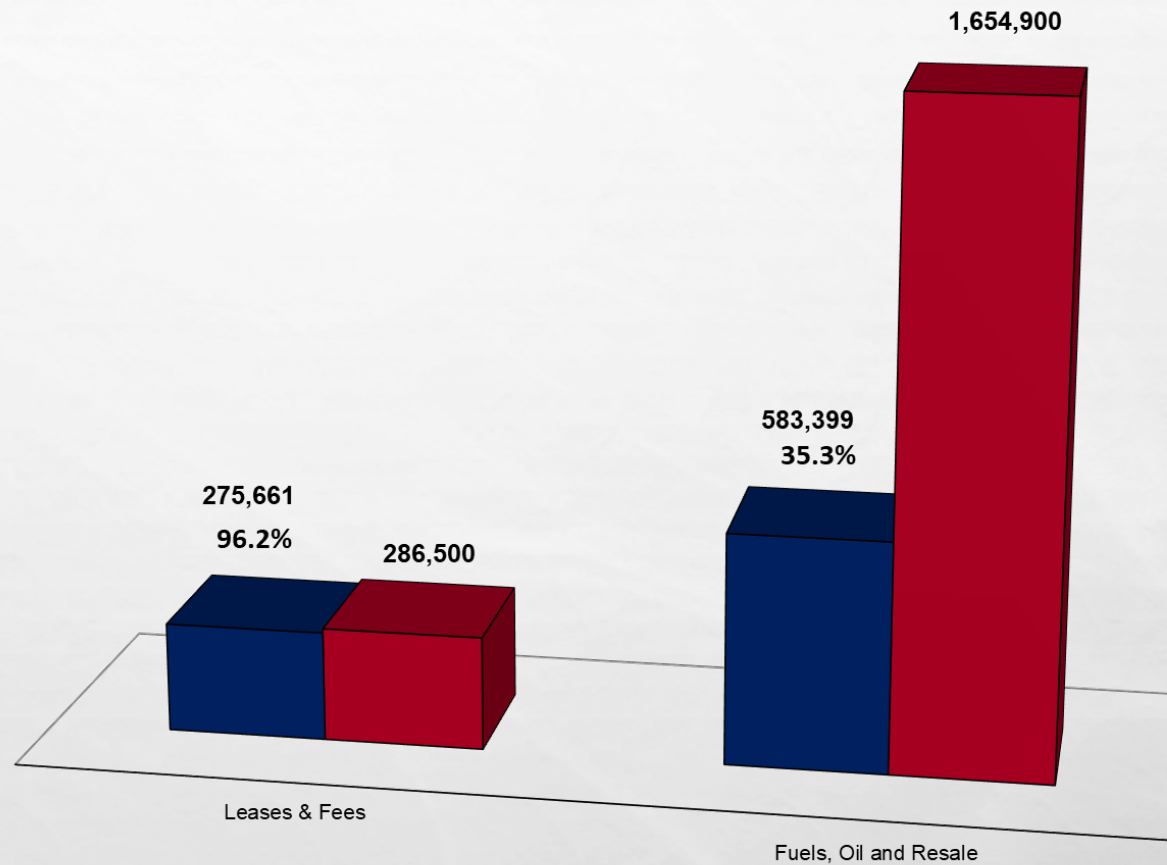
STATE SHARED REVENUES



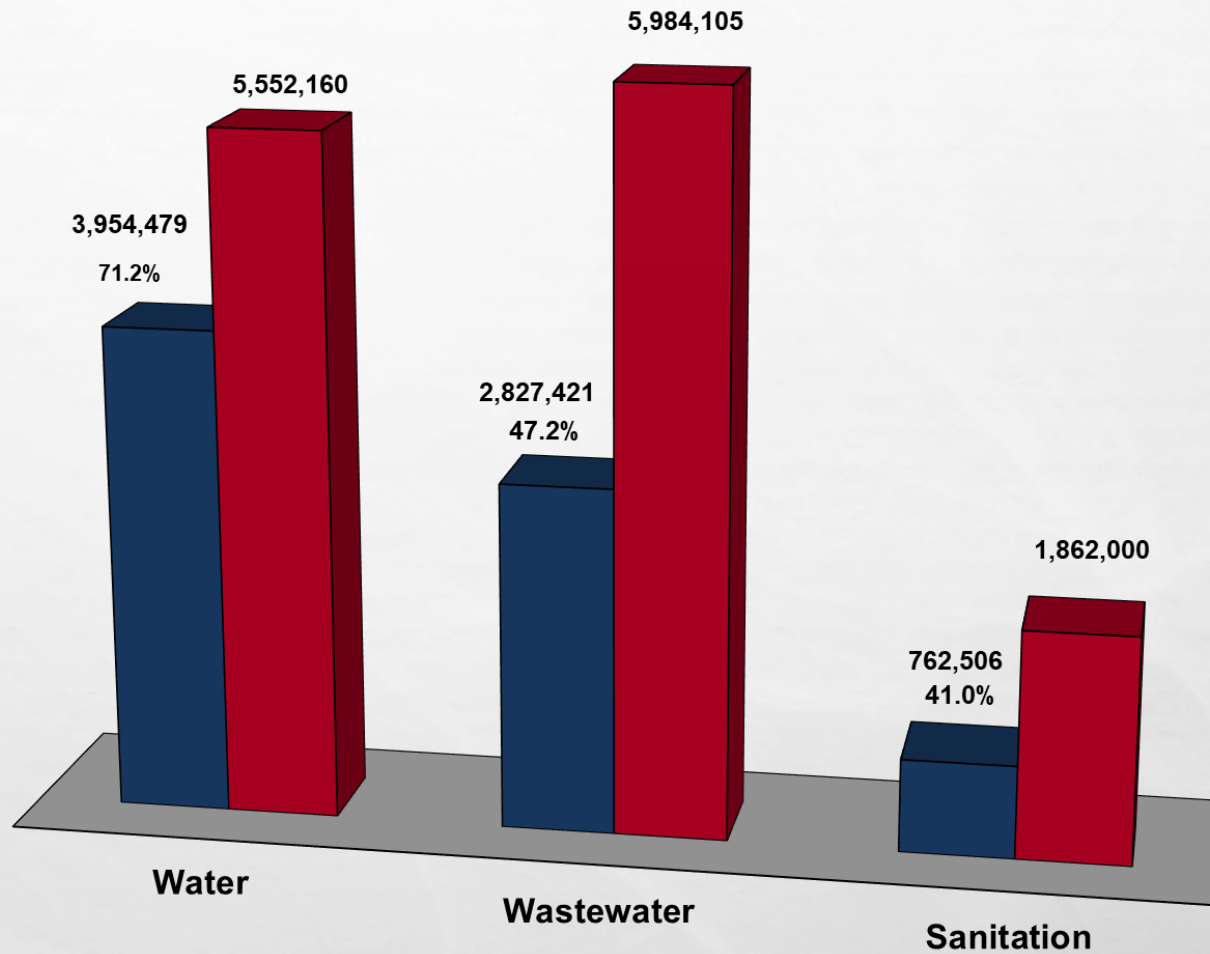
GENERAL FUND/HURF REVENUES



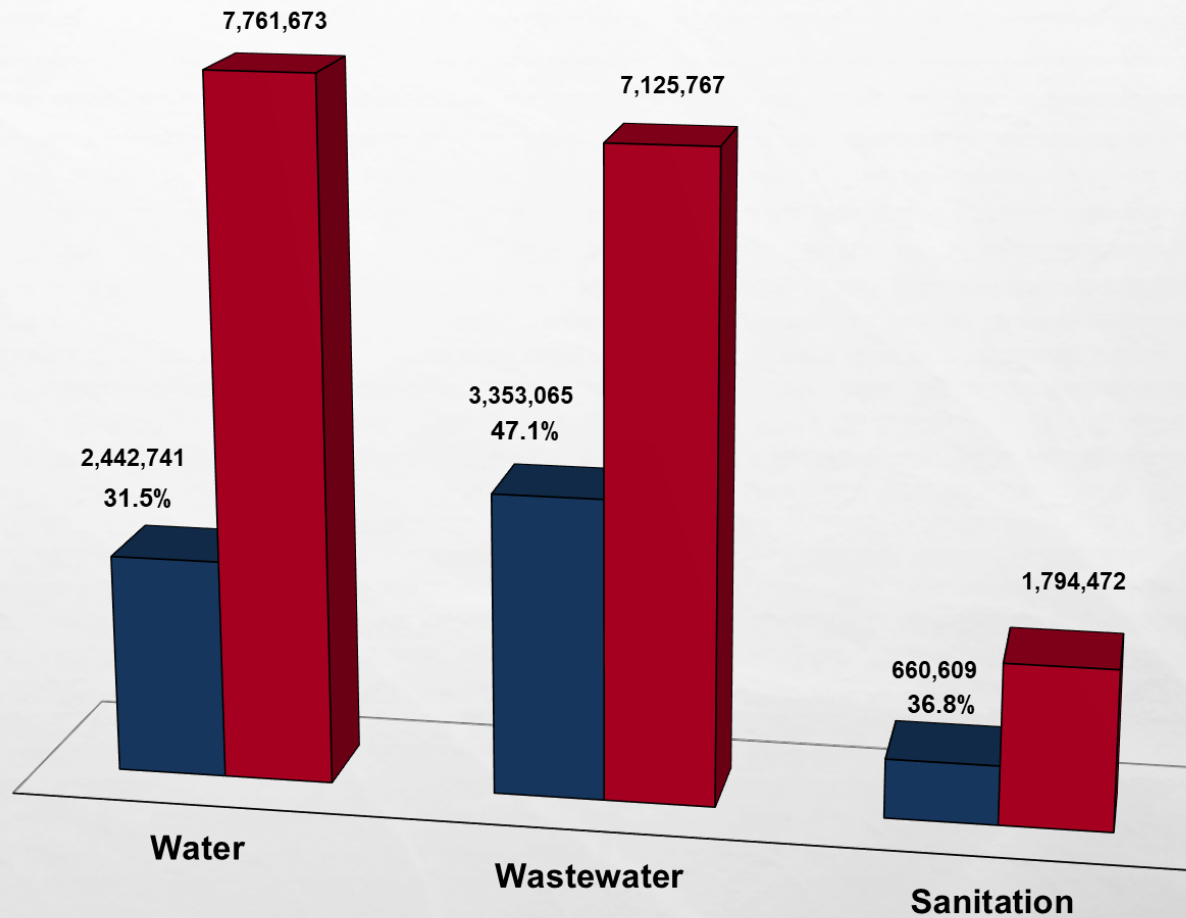
FINES & FORFEITURES



AIRPORT REVENUE

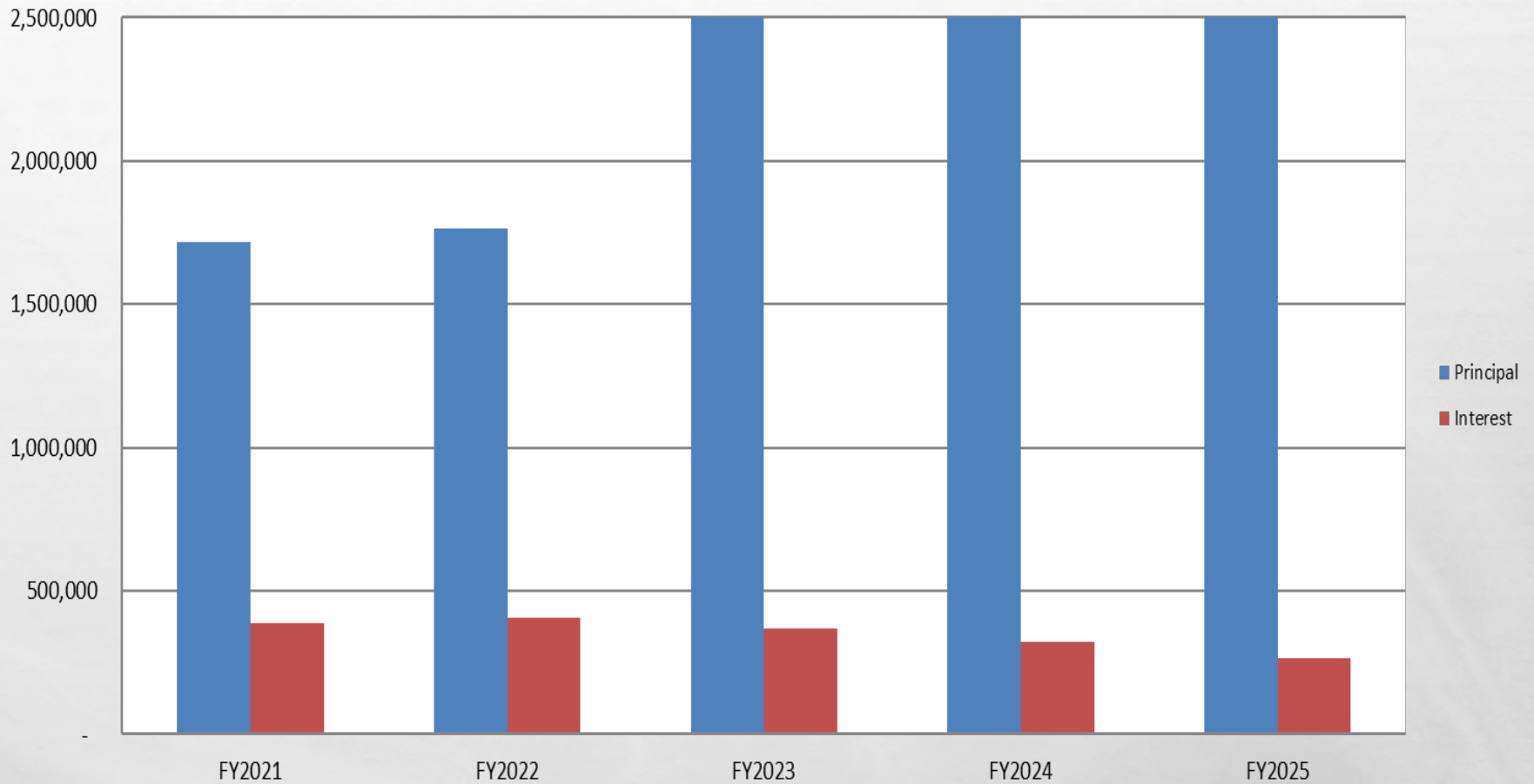


UTILITY FUND REVENUES



UTILITY FUND EXPENSES

Debt Service - 5-Year





QUESTIONS?

**City of Show Low
STAFF SUMMARY REPORT**

AGENDA TITLE: PUBLIC HEARING and Consideration of Application Submitted by Darren Van Warrick and Adam James Lewin for #12, Restaurant, Liquor License on Behalf of Show Low Pizza Factory for its Location at 100 North White Mountain Road, Show Low, Arizona (Rachael Hall)

RECOMMENDATION

I **MOVE** to recommend approval to the State Liquor Board of the application submitted by Darren Van Warrick and Adam James Lewin for a #12, Restaurant, Liquor License on behalf of the Show Low Pizza Factory for its location at 100 North White Mountain Road, Show Low, Arizona.

OR

I **MOVE** to recommend denial to the State Liquor Board of the application submitted by Darren Van Warrick and Adam James Lewin for a #12, Restaurant, Liquor License on behalf of the Show Low Pizza Factory for its location at 100 North White Mountain Road, Show Low, Arizona (and stating the reasons for denial).

BACKGROUND

Darren Van Warrick and Adam James Lewin, representing Show Low Pizza Factory, submitted a liquor application for a #12, Restaurant Liquor License for its location at 100 North White Mountain Road. As required by state law, the property was posted, and no public input was received.

The Show Low Police Department conducted a background check on the applicants and found nothing amiss. The Department of Liquor Licenses and Control conducts its own internal investigations and background checks. Based on the investigator's findings and the recommendation of the City Council, the State Liquor Board will decide whether to approve or deny the application. Note that if the City Council chooses to recommend denial of the application, the motion must state the reasons for the denial.

ATTACHMENTS

1. Liquor License Application
2. Aerial Map

FISCAL IMPACT

N/A

State of Arizona
Department of Liquor Licenses and Control

Created 01/07/2025 @ 02:53:30 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	SHOW LOW PIZZA FACTORY		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	100 N WHITE MOUNTAIN ROAD SHOW LOW, AZ 85901 USA		
Mailing Address:			
Phone:	(928)537-7771		
Alt. Phone:			
Email:	SHOWLOW@PIZZAFACTORY.COM		

AGENT

Name:	DARREN VAN WARRICK
Gender:	Male
Correspondence Address:	4 KARA ANN DRIVE FRAMINGHAM, MA 01701 USA
Phone:	(928)207-5971
Alt. Phone:	
Email:	SHOWLOW@PIZZAFACTORY.COM

OWNER

Name:	PIZZA FACTORY FRANCHISING LLC	
Contact Name:	DARREN VAN WARRICK	
Type:	LIMITED LIABILITY COMPANY	
AZ CC File Number:	23763709	State of Incorporation: AZ
Incorporation Date:	12/06/2024	
Correspondence Address:	4 KARA ANN DRIVE FRAMINGHAM, MA 01701 USA	
Phone:	(508)785-5743	
Alt. Phone:		
Email:	SHOWLOW@PIZZAFACCTORY.COM	

Officers / Stockholders

Name:	Title:	% Interest:
PIZZA FACTORY HOLDCO LLC	Member	100.00

WONDER FRANCHISES LLC - Member

Name: WONDER FRANCHISES
Contact Name: DARREN VAN WARRICK
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address: 4 KARA ANN DRIVE
FRAMINGHAM, MA 01701
USA
Phone: (508)785-5743
Alt. Phone:
Email: SHOWLOW@PIZZAFACTORY.COM

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FRAMINGHAM, MA 01701
USA
Phone: (508)785-5743
Alt. Phone:
Email: SHOWLOW@PIZZAFACTORY.COM

PIZZA FACTORY HOLDCO LLC - Member

Name: ADAM JAMES LEWIN
Gender: Male
Correspondence Address: 4 KARA ANN DRIVE
FRAMINGHAM, MA 01701
USA
Phone: (508)785-5743
Alt. Phone:
Email: ADAM@WONDERFRANCHISES.COM

PIZZA FACTORY FRANCHISING LLC - Member

Name: PIZZA FACTORY HOLDCO LLC
Contact Name: DARREN VAN WARRICK
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: State of Incorporation: AZ
Incorporation Date:
Correspondence Address: 4 KARA ANN DRIVE
FRAMINGHAM, MA 01701
USA
Phone: (928)207-5971
Alt. Phone:
Email: SHOWLOW@PIZZAFACTORY.COM

APPLICATION INFORMATION

Application Number: 324699
Application Type: New Application
Created Date: 12/24/2024

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
Yes
What date are you taking ownership? Please upload the Interim Permit Notary page when you reach the upload page.
1/2/25
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Tenant
- 3) Is there a penalty if lease is not fulfilled?
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
3m borrowed from California Bank & Trust (but this loan amount is for our acquisition of Pizza Factory corporate, which is both the franchisor (80% of profits) and the Show Low store (20% of profits)
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
No
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 9) What type of business will this license be used for?
Pizza restaurant serving beer and wine

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
DIAGRAM/FLOOR PLAN	Show Low Floorplan.pdf	12/24/2024
MENU	Pizza Factory _ Menu.pdf	12/24/2024
ORGANIZATIONAL DOCUMENTS	Pizza Factory Franchising LLC - AZ Foreign Registration AS FILED.pdf	12/24/2024
ORGANIZATIONAL DOCUMENTS	Pizza Factory Franchising LLC - AZ Certificate of Registration.pdf	12/24/2024
QUESTIONNAIRE	AZ license questionnaire.pdf	12/24/2024
INTERIM PERMIT NOTARY PAGE	MJ approval for license transfer.pdf	12/24/2024

RESTAURANT OPERATION PLAN	Equipment List Show Low 2024.xls	12/26/2024
RECORDS REQUIRED FOR AUDIT	2023_Audited_FS_6489_PIZZ for 05-3012/26/2024-2024.pdf	
	aud_requiredrecords_notary.pdf	01/06/2025
	AZ license questionnaire.pdf	01/06/2025

State of Arizona
Department of Liquor Licenses and Control

Created 01/07/2025 @ 02:54:33 PM

Local Governing Body Report

LICENSE

Number:	INP090031366	Type:	INP INTERIM PERMIT
Name:	SHOW LOW PIZZA FACTORY		
State:	Active		
Issue Date:	01/07/2025	Expiration Date:	04/22/2025
Original Issue Date:	01/07/2025		
Location:	100 N WHITE MOUNTAIN ROAD SHOW LOW, AZ 85901 USA		
Mailing Address:			
Phone:	(928)537-7771		
Alt. Phone:			
Email:	SHOWLOW@PIZZAFACTORY.COM		

AGENT

Name:	DARREN VAN WARRICK
Gender:	Male
Correspondence Address:	4 KARA ANN DRIVE FRAMINGHAM, MA 01701 USA
Phone:	(928)207-5971
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Phone:	(508)785-5743		
Alt. Phone:			
Email:	SHOWLOW@PIZZAFACCTORY.COM		

Officers / Stockholders

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Name: ADAM JAMES LEWIN
Gender: Male
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Phone: (508)785-5743
Alt. Phone:
Email: ADAM@WONDERFRANCHISES.COM

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Contact Name: DARREN VAN WRRICK
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: State of Incorporation: AZ
Incorporation Date:
Correspondence Address: 4 KARA ANN DRIVE
FRAMINGHAM, MA 01701
USA
Phone: (928)207-5971
Alt. Phone:
Email: SHOWLOW@PIZZAFACTORY.COM

APPLICATION INFORMATION

Application Number: 324726
Application Type: New Application
Created Date: 12/26/2024

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location
- 2) Is the license currently in use?
- 3) Will you please submit section 5, page 6, of the license application when you reach the upload page?

5 1 2 Ltr. Dept PM 3 20

SECTION 5 Interim Permit

If you intend to operate business while the application is pending, you will need an interim permit pursuant to A.R.S. §4-203.01. For approval of an interim permit, there must be a valid license of the same sales currently issued to the location.

1. Current license number on the location: 12093088 Is this license currently in use? ☒ Yes ☐ No
2. If the license is **NOT** currently in use, how long has it been since the license was last used at the location? _____

I, Darren Van Warrick, hereby declare that I am the Current Owner, Agent, or Controlling Person on the stated license and location.

Sign in front of Notary: Darren Van Warrick
(Current Agent/Individual as listed on the license certificate)

State of Arizona

County of Navajo

Signed before me on this 2nd day of January, 2025

Notary Signature: [Signature]

My commission expires on 12/2/27



Notary Seal

SECTION 6 Background Check

EACH PERSON LISTED MUST SUBMIT A QUESTIONNAIRE, FINGERPRINT CARD, AND \$22 PROCESSING FEE PER CARD.

1. If the applicant is an entity, and not an individual, answer questions 1-a-b.

a) Date Incorporated/Organized: 12/6/24 State where Incorporated/Organized: DE

b) AZ Corporation or AZ LLC, Entity No: 23763709 Approval Date: 12/18/24

2. List any individual or entity that owns a beneficial interest of 10% or more and/or controls the applicant or licensee. If the applicant is owned by another entity, attach an organizational chart showing the ownership structure.

First	Middle	Last	%Owned	Mailing Address	City	State	Zip
Pizza Factory HoldCo LLC			100	49430 Rd. 426 Oakhurst, CA		93644	
See Attache +							

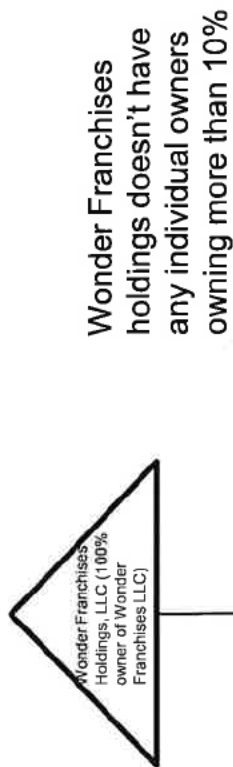
(Attach additional sheet if necessary)

9/26/2022

page 3 of 4

Individuals requiring ADA accommodations please call (502)542-2999

Per client
1/7/25
Adam Lewin is ~~owner~~ ^{controlling} person of Wonder Franchises Holdings, which controls the entities below it



Wonder Franchises LLC
(95.2% owner of PF HoldCo LLC)

member

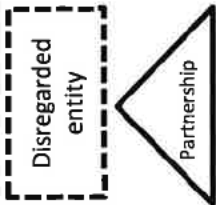
PF HoldCo LLC is 100% owner of PF Franchising

member

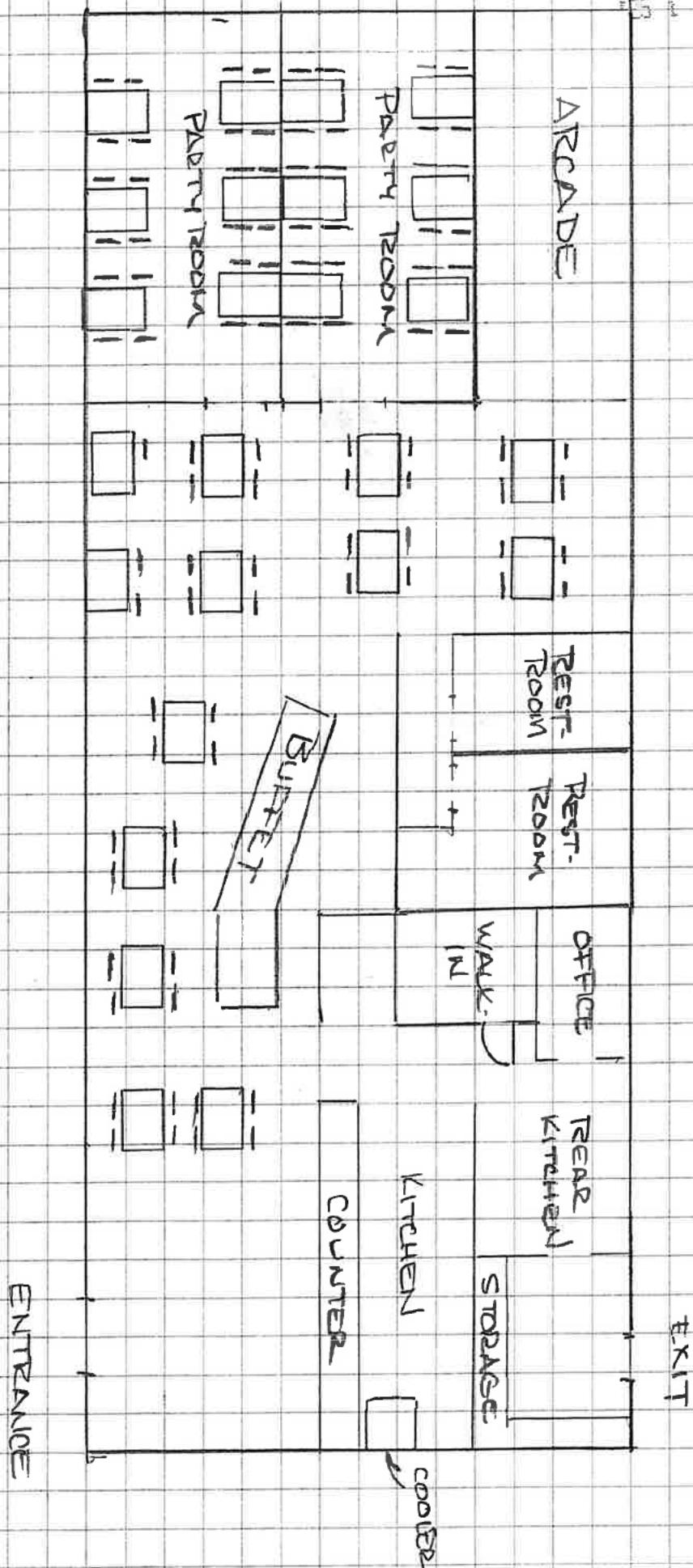
Pizza Factory HoldCo LLC

Pizza Factory Franchising LLC

This is the operating company that operates the restaurant that the liquor license is for



SHAW LOW PIZZA FACTORY 100 N. WHITE MOUNTAIN RD SUITE 103, SHAW LOW, AZ



NOTE: BEER & WINE STORED IN WALK-IN AND COOLER



RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink
Show Low Pizza Factory

1. Name of restaurant (Please print): _____

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	N/A
Oven	2 XLT Ovens model X3F3-3240-01532
Freezer	Traulsen model G12010
Refrigerator	6 door Traulsen
Sink	Hand washing sink
Dish Washing Facilities	3 compartment sink
Food Preparation Counter (Dimensions)	16"X111" counter
Other	N/A

3. Attach a copy of your FULL menu with pricing **INCLUDING NON-ALCOHOLIC BEVERAGES**

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 70 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No

(If yes, what percentage of the public floor space does this area cover?) _____ %

6. List the **seating capacity** for:

a) Restaurant dining area of your premises: [135]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area [+ 0]

TOTAL [= 135]

7. What type of dinnerware is primarily used in your restaurant? ☒ Reusable ☐ Disposable ☐ Both

8. Does your restaurant contain any **games, televisions, or any other entertainment**? ☒ YES ☐ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

3 televisions

1 sticker machine

5 video games

14 coin operated prize games

4 claw style arcade prize game

4 coin operated candy machine

1 video style prize game

9. Do you have live entertainment or dancing? ☐ YES ☒ No

If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	7
Bartenders	0
Hostesses	0
Managers	2
Servers	11
Other ()	0
Other ()	0
Other ()	0

I, (Print Full Name) Adam Lewin hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Adam Lewin

APPETIZERS

TWISTED BREADSTIX (90 cal per stick)

A twist on a classic! Garlic butter, sprinkled generously with parmesan cheese—oh yeah! Served with ranch (220 cal) or signature pizza sauce (30 cal) 7.95 | Cheesy Stix (112 cal per stick) 9.95

PIZZA BREAD (340 cal per slice)

Slice of French bread topped with our signature pizza sauce, 100% mozzarella cheese, and your choice of any topping you like! (Additional charge for extra toppings) 5.25

GARLIC BREAD (330 cal per slice)

French bread smothered with garlic butter and toasted to perfection 4.25
With Cheese (490 cal per slice) 5.95

WINGS - BONE-IN OR BONELESS (60 cal per wing)

These wings can only be found here! Four flavors to choose from—all served with your choice of ranch or blue cheese.

10 wings 12.95 | 24 wings 26.95

Oven Roasted - Classic baked-in flavor

BBQ - Tossed in our signature Pizza Factory BBQ sauce

Hot - Tossed in our signature Pizza Factory wing sauce for those who like some heat
Mango Habanero - Tossed in a sweet and spicy sauce, the perfect combination
Garlic Parmesan - Our oven roasted wings covered in our garlic sauce and dusted with parmesan cheese

MEATBALLS (300 cal)

Two hand-rolled meatballs, prepared in-house, smothered in our original meat sauce and covered with mozzarella cheese 5.25

SALADS

YOUR CHOICE OF SALAD DRESSING

ALL-YOU-CAN-EAT SALAD

Can't get enough of our delicious salad bar? Well this one's for you! Enjoy endless tips to our salad bar 10.99

DINNER SALAD (140 cal)

The perfect size side salad: a blend of fresh lettuce, tomatoes, cucumbers, 100% mozzarella cheese, carrots, croutons, and your choice of dressing 6.50

ANTIPASTO (760 cal)

Blend of fresh lettuce with a large portion of cotto salami, mortadella, ham, dry salami, and provolone cheese and topped with pepperoncini 10.99

GREEK (610 cal)

Fresh crisp romaine, authentic feta cheese, tomatoes, green peppers, red onions, black olives, and fresh cucumbers make this salad as good as it looks 9.99 | With Chicken* (820 cal) 11.99

CAESAR (800 cal)

Fresh crisp romaine, a generous portion of shredded parmesan cheese, and seasoned croutons to top it off. 9.99 | With Chicken* (1010 cal) 11.99

2,000 calories a day is used for general nutrition advice, but calorie needs vary. Additional nutrition information available upon request.

PASTAS

TOASTED GARLIC BREAD

LASAGNA (870 cal)

Layers of noodles stuffed with our original meat sauce, hand-rolled meatballs, and Italian sausage, and layered with 100% mozzarella cheese, parmesan, and cottage cheese, making it that one-of-a-kind dish that you can't get enough of 13.50

SPAGHETTI AND MEATBALLS (1160 cal)

Our delicious spaghetti cooked al dente, served with two hand-rolled meatballs prepared in-house, topped with our original meat sauce, and sprinkled with 100% mozzarella cheese 13.99

BAKED SPAGHETTI (860 cal)

Al dente noodles baked to perfection with our original meat sauce, sprinkled with 100% mozzarella cheese. Vegetarian option available. 11.99

FETTUCCINE ALFREDO (1640 cal)

Fettuccine pasta served with hot, creamy Alfredo sauce topped with 100% mozzarella cheese 11.99 | With Chicken* (1850 cal) 13.99

BEEF RAVIOLI (800 cal)

Beef ravioli topped with our original meat sauce recipe, sprinkled with 100% mozzarella cheese 11.99

CHEESE RAVIOLI (800 cal)

Cheese ravioli topped with our original meat sauce recipe, sprinkled with 100% mozzarella cheese 11.99

CALZONES

BAKED TO PERFECTION

INDIVIDUAL 12.50 | LARGE (Big enough for two) 15.50

COMBO (Individual 930 cal | Large 1490 cal)

Hand-tossed dough stuffed with pepperoni, ham, onions, green peppers, our signature pizza sauce, and 100% mozzarella cheese

VEGGIE (Individual 870 cal | Large 1400 cal)

Hand-tossed dough stuffed with fresh mushrooms, black olives, green peppers, tomatoes, onions, our signature pizza sauce, and 100% mozzarella cheese

CUSTOM (Calories will vary based on toppings chosen)

Hand-tossed dough stuffed with your choice of four toppings 2,000 calories a day is used for general nutrition advice, but calorie needs vary.



SIGNATURE PIZZA FACTORY DISHES

★ ALL OUR CHICKEN IS 100% ALL NATURAL

WE SERVE ONLY 100% MOZZARELLA CHEESE

WE'LL MAKE YOUR PIZZA WITH A THIN CRUST OR THE REGULAR, THICK OLD-FASHIONED WAY IN ANY COMBINATION YOU LIKE: 1/2 & 1/2, 1/4 & 3/4, NO CHEESE, EXTRA SAUCE. (ADDITIONAL CHARGES MAY APPLY)

Calorie information, nutritional data, and ingredients may vary and should only be viewed as an approximation. Due to our recent selection, human individuality concerned and use of different serving containers, serving sizes are standardized. It is possible that ingredients change and substitutions may occur due to the differences in regional suppliers, recipe variations, packaging information, and other factors. Please contact us at 1-800-651-4640.

All of our food is prepared in a commercial kitchen. Pizza Factory does not guarantee that products containing allergens will not cause an allergic reaction.

PIZZA

MINI (6") 4 Slices	SMALL (10") 6 Slices	MEDIUM (12") 8 Slices	LARGE (14") 10 Slices	X-LARGE (16") 12 Slices
-----------------------	-------------------------	--------------------------	--------------------------	----------------------------

ALL PIZZAS ARE HAND-TOSSED WITH DODGE MADE IN-HOUSE SIGNATURE PIZZA SAUCE, AND 100% MOZZARELLA CHEESE.

MEAT	MINI	SM	MED	LG	XL
ALL MEAT Includes the meat lovers-bean Canadian bacon, salami, pepperoni, ham, signature sausage, & red bacon	11.99 300 cal	16.99 320 cal	21.99 320 cal	26.99 360 cal	29.99 400 cal

FACTORY SPECIAL	MINI	SM	MED	LG	XL
Pepperoni, fresh mushrooms, ham onions, green peppers, and red bacon	11.99 250 cal	16.99 260 cal	21.99 270 cal	26.99 300 cal	29.99 250 cal

VEGGIE	MINI	SM	MED	LG	XL
Black olives, fresh mushrooms, onions, green peppers, tomatoes	10.99 180 cal	15.99 190 cal	19.99 190 cal	25.99 240 cal	27.99 240 cal

HAWAIIAN	MINI	SM	MED	LG	XL
Spicy pineapple Canadian bacon and luscious pineapple	11.49 190 cal	14.99 190 cal	20.49 190 cal	24.49 240 cal	28.99 250 cal

GRILLED OR BBQ CHICKEN	MINI	SM	MED	LG	XL
Grilled chicken topped with our BBQ sauce or with our Pizza Factory® BBQ sauce	10.99 180 cal	15.99 180 cal	19.99 180 cal	25.99 210 cal	27.99 240 cal

PESTO SUN-DRIED TOMATO & GARLIC	MINI	SM	MED	LG	XL
An awesome blend of sun-dried tomatoes, pesto, and garlic	11.49 200 cal	14.99 200 cal	20.49 200 cal	25.49 240 cal	28.99 260 cal

GREEK	MINI	SM	MED	LG	XL
Sliced red onion, green peppers, tomatoes, black olives, & pineapples for extra charge	10.99 180 cal	15.99 190 cal	19.99 210 cal	25.99 220 cal	27.99 250 cal

SPINACH & GARLIC	MINI	SM	MED	LG	XL
Spinach and toasted garlic	11.49 180 cal	14.99 190 cal	20.49 190 cal	25.49 220 cal	28.99 250 cal

AWESOME COMBO	MINI	SM	MED	LG	XL
Salami, pepperoni, sausage, olives, onions, mushrooms & green peppers	11.99 240 cal	16.99 250 cal	21.99 260 cal	26.99 270 cal	29.99 290 cal

CHICKEN ALFREDO	MINI	SM	MED	LG	XL
All natural grilled chicken served over creamy Alfredo sauce	11.99 220 cal	17.99 230 cal	21.99 230 cal	27.99 260 cal	29.99 280 cal

FESTA	MINI	SM	MED	LG	XL
Fiesta beef, onion, olives, lettuce and tomatoes. Served with salad, optional cheese, jalapenos on request.	11.99 180 cal	16.99 190 cal	21.99 200 cal	26.99 230 cal	29.99 250 cal

TOMATO BASIL	MINI	SM	MED	LG	XL
Juicy tomato and fresh basil	11.49 170 cal	14.99 170 cal	20.49 180 cal	24.49 210 cal	28.99 230 cal

WHITE	MINI	SM	MED	LG	XL
Olive oil and garlic	9.99 220 cal	13.49 230 cal	18.49 240 cal	23.49 270 cal	27.49 300 cal

CHEESE	MINI	SM	MED	LG	XL
	8.99 170 cal	11.99 170 cal	15.99 170 cal	18.99 200 cal	21.99 220 cal

ADDITIONAL TOPPINGS	MINI	SM	MED	LG	XL
	1.25 each	1.50 each	2.25 each	2.75 each	3.50 each

GLUTEN-FREE & CAULIFLOWER CRUST AVAILABLE

Calories above are measured per slice, 2,000 calories a day is used for general nutrition advice, but calorie needs vary.

VEGGIES	MEATS	EXTRA FLAVOR
Basil, Green Peppers, parmesan, mushrooms, jalapeno peppers, tomatoes, white onions, garlic	Canadian Bacon, Ham, Salami, Sausage, Scallops, Pepperoni, Bacon	Olive Oil, Anchovies, Pineapple, Picadillo, Thai Chutney, Thai Chutney, Cauliflowers
5-10 cal	5-15 cal	5-10 cal
10-15 cal	15 cal	10-15 cal
15-20 cal	20-45 cal	15 cal
20-30 cal	45-50 cal	20-30 cal
30-40 cal	50-60 cal	30-40 cal
40-50 cal	60 cal	40-50 cal
50-60 cal		50-60 cal
60 cal		60 cal

11/5/2024



RECORDS REQUIRED FOR AUDIT RESTAURANT/HOTEL/MOTEL

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine Compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

Show Low Pizza Factory

1. Name of restaurant (Please print): Show Low Pizza Factory
2. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
3. A list of **all** food and liquor vendors
4. The restaurant menu used during the audit period
5. A price list for alcoholic beverages during the audit period
6. Mark-up figures on food and alcoholic products during the audit period
7. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
8. Monthly Inventory Figures - beginning and ending figures for food and liquor
9. Chart of accounts (copy)
10. Financial Statements-Income Statements-Balance Sheets
11. **General Ledger**
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks

12. **Tax Records**

- A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
- B. Income Tax Return - city, state and federal (copies)
- C. Any supporting books, records, schedules or documents used in preparation of tax returns

13. Payroll Records

123 1 6 114. 141 AM 8142

- A. Copies of all reports required by the State and Federal Government
- B. Employee Log (A.R.S. §4-119)
- C. Employee time cards (actual document used to sign in and out each work day)
- D. Payroll records for all employees showing hours worked each week and hourly wages

14. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

I, (Print Full Name) Adam Lewin, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Adam Lewin

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE



Arizona Dept. of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

DLLC USE ONLY

Fee:	\$22.00
Job #:	324499
Date Accepted:	1/12/25
CSR:	NA

Personal Information Questionnaire

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

THE COMPLETED QUESTIONNAIRE NEEDS TO BE SUBMITTED TO THE DEPARTMENT ALONG WITH A \$22. FEE, AND FD-258 FINGERPRINT CARD, THAT HAS BEEN SEALED IN AN ENVELOPE, AND SIGNED OR INITIALED BY THE FINGERPRINT TECHNICIAN, MUST INCLUDE THE FINGERPRINT VERIFICATION FORM. MUST BE COMPLETED BY A RECOGNIZED FINGERPRINT SERVICE OR LAW ENFORCEMENT AGENCY.

Agent: a person who is designated by an applicant or licensee to receive communications from the department and to file and sign documents submitted to the department on behalf of the applicant or licensee. An agent is not a manager.

A.R.S. §4-202(A).

Controlling Person: person directly or indirectly possessing control of an applicant or licensee.

A.R.S. §4-101(10).

Manager: An individual (not an entity) approved by the Department of Liquor who has the authority to organize, direct, carry out, control or to otherwise operate the day-to-day operations of a liquor-licensed business.

A.R.S. §4-101(22) and
A.R.S. §4-202(C)

SECTION - 1 INDIVIDUAL INFORMATION

☒ AGENT

☐ CONTROLLING PERSON

☐ MANAGER

- Name: Warrick Darren Van
Last First Middle
- Social Security #: [REDACTED] Birth Date: [REDACTED]
(NOT a public record) (NOT a public record)
- Driver's License #: [REDACTED] State Issued: AZ
(NOT a public record)
- Are you a resident of Arizona? ☒ Yes ☐ No Date of residency: 02 / 05 / 2001
- Email address: showlow@pizzafactory.com
- Home Address: 1400 N. Hidden Hollow Lane, Show Low, 85901
- Daytime phone #: 928-207-5971 Alternative phone #: _____

SECTION 2 – LICENSED BUSINESS INFORMATION

- Liquor License #: 12093088
- Business Name (doing business as): Show Low Pizza Factory
- Business Address: 100 N. White Mountain Rd, Show Low, AZ 85901

SECTION 3 – DAY TO DAY OPERATION OF BUSINESS

RES 1 6 Lic. Int # 841

Must attach copies of Basic and Management Title 4 training certificates for person managing the day to day operation of the licensed business.

Who is managing the day to day operations? ☒ Agent ☐ Controlling Person ☐ Manager

Name of persons who will be handling the day to day operations: Darren Warrick

SECTION 4 – BACKGROUND

If you answer "YES" to any Question 1 through 5 **YOU MUST** attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 1-5 MAY NOT BE ACCEPTED

1. Have you owned, or been a controlling person of any entities that held a liquor license in Arizona, or any jurisdiction, in the past 5 years? Yes ☐ No ☒
2. Have you been cited, arrested, indicted, convicted, or required to appear in court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past 5 years? Yes ☒ No ☐
3. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last 5 years? A.R.S. §4-202(D) Yes ☐ No ☒
4. Have you had ANY administrative law citations, compliance actions, or consents, in any jurisdiction in the past 5 years? (Do not include civil traffic tickets)
A.R.S. §4-202, 4-210
*Administrative Law Violations are any civil penalties, fines, suspension, or revocations of your liquor license. Yes ☐ No ☒
5. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes ☐ No ☒

I, (Print Full Name) Darren Warrick hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Signature: Darren Warrick Date: 1/3/25

On Sept 2, 2020 I was pulled over for being too far over the stop line at a traffic light (which was not). He asked me a few questions and asked me to get out of the vehicle for some tests. I had just left work a block away. I did the test and a breathalyzer (nothing). He said even though he did not smell alcohol and the breathalyzer was good. He wanted to search the vehicle, after searching the vehicle, he found pot paraphernalia on the passenger side that was left from a friend that was visiting. He arrested me and cited me at the station. I was released 3 hours later. My representative contacted the District attorney and after his meeting, the District attorney dismissed all charges because he felt it was not right. Dismissed Feb 16, 2021
Slow Low, AZ, Police Dept.

Darren Van Wanick
1-3-2025



*25 JAN 3 AM 10:44 AZD LLC

FINGERPRINT VERIFICATION FORM

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:	324699
Date Accepted:	1/3/24
CSR:	Rb

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
3. Fill out the information in the boxes below. **Please print clearly.**
4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.
Do not give the applicant the fingerprint card without first sealing it inside the envelope.
5. **Write applicants name on front of sealed envelope.**

PRINT the following information:

Date	1-3-2025		
Name of Applicant:	DARREN V. WARRICK		
Name of Fingerprint Technician:	Leslie S Morales		
Fingerprint technician's Signature:	Leslie M.		
Fingerprint technician's Agency/company Name:	The UPS Store 6120		Phone Number:
		602 258 1995	
Type of Photo ID Provided (check one):			
☒ Driver's License ☐ Passport ☐ Other (Please specify)			

*25 JAN 3 AM 10:44 AZD LLC

Certificate # ON-LINE

**Certificate of Completion
For
Title 4 BASIC Liquor Law Training**

☐	On-sale
☐	Off-sale
☒	On- and off-sale

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate. Licensees sometimes require BASIC Title 4 Training a condition of employment.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Darren Warrick

Full Name (please print)

Darren Warrick

Signature

01/09/2024

Training Completion Date

01/09/2027

Certificate Expiration Date
(three years from completion date)

Training Provider Information

US Liquor Laws

Company Name

P.O. Box 6965, Chandler, Arizona 85246

Mailing Address

(480) 709-8900

Daytime Contact Phone Number

I, Jared Repinski, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 BASIC Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Jared Repinski

Instructor Signature

01 / 09 / 2024

Mo Dale Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

July 11, 2013

*25 JAN 3 AM 10:44 AZD LLC

Certificate # ON-LINE

Certificate of Completion For Title 4 **MANAGEMENT** Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Darren Warrick

Full Name (please print)

Darren Warrick

Signature

01/10/2024

Training Completion Date

01/10/2027

Certificate Expiration Date
(three years from completion date)

Training Provider Information

US Liquor Laws

Company Name

P.O. Box 6965 Chandler, Arizona 85246

Mailing Address

(480) 709-8900

Daytime Contact Phone Number

I, Jared Repinski, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 MANAGEMENT Training in accordance with A.R.S. 54-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Jared Repinski

Instructor Signature

01 / 10 / 2024

Mo Date Year

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In-state Microbrewery (series 3)
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July 11, 2013



ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

APPLICANT NAME (Print or type) Darren Warrick

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? ☒ Yes ☐ No - If **yes**, indicate place of birth:

City Show Low State AZ COUNTRY USA

If you answered **Yes, 1)** Attach a legible copy of a document from the list below.

2) Name of document: AZ driver license

If you answered **No**, you must complete Sections III.

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

FBI - 3 line card added

SECTION III – QUALIFIED ALIEN DECLARATION

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. § 1621(a)(1), -1641(b) and (c))

- ☐ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- ☐ 2. An alien who is granted asylum under Section 208 of the INA.
- ☐ 3. A refugee admitted to the United States under Section 207 of the INA.
- ☐ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- ☐ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- ☐ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- ☐ 7. An alien who is a Cuban/Haitian entrant.
- ☐ 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.
- 14. **Otherwise Lawfully Present**
- 15. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §

Darren Warrick

Print Name

Darren Warrick

Signature

1/3/25

Date

125 1 3 Log. Dept AM10:14



ARIZONA
The Grand Canyon State

DRIVER LICENSE





Don't drink and drive

4a DLN [REDACTED] 4b EXP **10/23/2031**

4a ISS **10/23/2023** 3 DOB [REDACTED]

1 **WARRICK**

2 **DARREN**

3 **VAN**

8 **1400 N HIDDEN HOLLOW LN**
SHOW LOW, AZ 85901-3410

15 SEX **M** 16 HGT **6'-03"** 18 EYES **BRO** 17 WGT **235 lb**

9 CLASS **D** 9a ENDORSEMENTS **NONE**

12 RESTRICTIONS **NONE**

[REDACTED]



Arizona Dept. of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

FDLIC USE ONLY Dept. 8142

Fee:	\$22.00
Job #:	3241699
Date Accepted:	1/12/25
CSR:	TX

865.627

Personal Information Questionnaire

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

THE COMPLETED QUESTIONNAIRE NEEDS TO BE SUBMITTED TO THE DEPARTMENT ALONG WITH A \$22. FEE, AND FD-258 FINGERPRINT CARD, THAT HAS BEEN SEALED IN AN ENVELOPE, AND SIGNED OR INITIALED BY THE FINGERPRINT TECHNICIAN, MUST INCLUDE THE FINGERPRINT VERIFICATION FORM. MUST BE COMPLETED BY A RECOGNIZED FINGERPRINT SERVICE OR LAW ENFORCEMENT AGENCY.

Agent: a person who is designated by an applicant or licensee to receive communications from the department and to file and sign documents submitted to the department on behalf of the applicant or licensee. An agent is not a manager.

A.R.S. §4-202(A).

Controlling Person: person directly or indirectly possessing control of an applicant or licensee.

A.R.S. §4-101(10).

Manager: An individual (not an entity) approved by the Department of Liquor who has the authority to organize, direct, carry out, control or to otherwise operate the day-to-day operations of a liquor-licensed business.

A.R.S. §4-101(22) and
A.R.S. §4-202(C)

SECTION - 1 INDIVIDUAL INFORMATION

☐ AGENT

☒ CONTROLLING PERSON

☐ MANAGER

1. Name: Lewin, Adam, James

Last

First

Middle

2. Social Security #: [REDACTED]

(NOT a public record)

Birth Date: [REDACTED]

(NOT a public record)

3. Driver's License #: [REDACTED]

(NOT a public record)

State Issued: MA

5. Are you a resident of Arizona? ☐ Yes ☒ No Date of residency: ___/___/___

6. Email address: adam@wonderfranchises.com

7. Home Address: 4 Kara Ann Drive, Framingham MA 01701

8. Daytime phone #: 508-785-5743 Alternative phone #: _____

SECTION 2 - LICENSED BUSINESS INFORMATION

1. Liquor License #: 12093088

2. Business Name (doing business as): Show Low Pizza Factory

3. Business Address: 100 N. White Mountain Rd., Show Low, AZ 85901

SECTION 3 – DAY TO DAY OPERATION OF BUSINESS

25 1 6 LIQ. DEP. # 8142

Must attach copies of Basic and Management Title 4 training certificates for person managing the day to day operation of the licensed business.

Who is managing the day to day operations? ☐ Agent ☐ Controlling Person ☒ Manager

Name of persons who will be handling the day to day operations: Darren Warrick

SECTION 4 – BACKGROUND

If you answer "YES" to any Question 1 through 5 YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 1-5 MAY NOT BE ACCEPTED

1. Have you owned, or been a controlling person of any entities that held a liquor license in Arizona, or any jurisdiction, in the past 5 years? Yes ☐ No ☒
2. Have you been cited, arrested, indicted, convicted, or required to appear in court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past 5 years? Yes ☐ No ☒
3. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last 5 years? A.R.S. §4-202(D) Yes ☐ No ☒
4. Have you had ANY administrative law citations, compliance actions, or consents, in any jurisdiction in the past 5 years? (Do not include civil traffic tickets)
A.R.S. §4-202, 4-210
*Administrative Law Violations are any civil penalties, fines, suspension, or revocations of your liquor license. Yes ☐ No ☒
5. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes ☐ No ☒

I, (Print Full Name) Adam Lewin hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Signature: Adam Lewin

Date: 12/24/24



FINGERPRINT VERIFICATION FORM

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:	324699
Date Accepted:	1/17/25
CSR:	NA

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
3. Fill out the information in the boxes below. **Please print clearly.**
4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.
Do not give the applicant the fingerprint card without first sealing it inside the envelope.
5. **Write applicants name on front of sealed envelope.**

PRINT the following information:

Date	Name of Applicant:		
12/31/24	Adam Lewin		
Name of Fingerprint Technician:			
Pamela F Buford - Bonale			
Fingerprint technician's Signature:			
Pamela F Buford Bonale			
Fingerprint technician's Agency/company Name:		Phone Number:	
Framingham PD		(508) 532-5921 x 422	
Type of Photo ID Provided (check one):			
☒ Driver's License ☐ Passport ☐ Other (Please specify)			

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E HALL

SUBJECT PROPERTY

N WHITE MOUNTAIN

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**City of Show Low
STAFF SUMMARY REPORT**

AGENDA TITLE: Consideration of Authorization to Use City Council Contingency Funds for First Annual Show Low Rodeo (Jace Short)

RECOMMENDATION

I **MOVE** to authorize City Council Contingency funds for the First Annual Show Low Rodeo at Linden Valley Arena in an amount not to exceed \$60,000.00 and approve the associated budget transfers.

BACKGROUND

Staff requests \$60,000.00 from the City Council Contingency funds for the first annual Show Low Rodeo to be held June 6 and 7, 2025, at Linden Valley Arena. As part of the agreement to improve the bleachers and chutes at the Arena with the Perkins' family, the City is allowed to have a rodeo event using the Arena. This event will be a Junior Rodeo, a youth-focused competition designed for young riders, ages five to 18, to develop and showcase their rodeo skills in a safe and structured environment.

This event will maintain and build on the Deuces Wild Rodeo's legacy and showcase the City's Western heritage. These events serve as stepping stones for young cowboys and cowgirls who aspire to compete in professional rodeo circuits.

Staff is working on finalizing the competition list and ancillary event details. Events in Junior Rodeos generally include Mutton Busting, Calf Riding, Steer Riding, Goat Tying, Barrel Racing, Pole Bending, Breakaway Roping, Tie-Down Roping, Team Roping, and Mini-Bull Riding.

Staff originally planned to begin this event in June 2026 (FY2026), but launching the Show Low Rodeo in FY2025 will help build momentum and establish the event's foundation sooner. The event is expected to generate revenue through spectator attendance, contestant participation, and sponsorships, directly supporting local businesses and the overall economy. Staff believes this event will start to break even in year three.

Staff recommends authorizing \$60,000.00 from the City Council Contingency funds for the FY2025 Show Low Rodeo and approving the associated budget transfers.

ATTACHMENTS

None

FISCAL IMPACT

Anticipated cost: \$60,000

Funding source (account no.): Special Events (11-470-490-9105-0000)

Description	Account	Approved Budget	Transfer	Amended Budget
Council Contingency	11-400-490-8140- 0000	315,600	(60,000)	255,600
Special Events	11-470-490-9105- 0000	12,600	60,000	72,600
Total		328,200	0	328,200

**City of Show Low
STAFF SUMMARY REPORT**

AGENDA TITLE: Consideration of Award of Construction Contract for the North 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 (Shane Hemesath)

RECOMMENDATION

I **MOVE** to award the construction contract for the 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 to Western Grade LLC in an amount not to exceed \$418,052.75.

BACKGROUND

At the October 15, 2024 City Council meeting, the City Council passed Resolution No. R2024-31 to enter into an Intergovernmental Agreement with the Arizona Department of Transportation to exchange federal Surface Transportation Block Grant Funding for state Highway User Revenue Fund (HURF) funds to construct the North 11th Street Sidewalk project. The HURF exchange program allows local communities the flexibility to complete projects with state funding to remove the excessive administrative requirements associated with federal funds. Funding received for the project is \$555,300.00

The scope of the project is to reconstruct the east side of North 11th Street from East Cooley to East Huning. The project consists of removing old existing concrete and asphalt, installing a new ADA-compliant sidewalk with ramps, roadside parking, concrete pavers, conduit sleeves for future lighting and landscaping improvements, as well as required drainage infrastructure required by the improvements. Asphalt roadway and parking areas will be re-paved, and required signs and new pavement markings will be installed.

City engineering staff designed the project with a construction estimate of \$540,000.00. The project was publicly bid according to statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Western Grade LLC	\$418,052.75
McCauley Construction LLC	\$570,874.00
Surface Contracting Inc.	\$815,348.00

The low bid amount of approximately \$418,000.00 is below the available project funds of \$555,300.00. During the project, staff may direct the contractor to perform additional work on the project site to utilize as much of the funding as possible for the City of Show Low. Additional work will be completed by issuing owner-instructed scope revisions and will be presented to the City Council during the project acceptance process.

Staff recommends awarding the construction contract for the 11th Street Sidewalk Improvement Project, City of Show Low Project No. R-2025 to Western Grade LLC in an amount not to exceed \$418,052.75.

ATTACHMENTS

1. R-2025 BID TAB
2. Aerial Map

FISCAL IMPACT

Anticipated cost: \$418,052.75

Funding source (account no.): North 11th Street Improvements (12-500-495-7310-2559/5002559)

**R-2025 North 11th Street Sidewalk Improvements
Bid Opening February 5, 2025 @ 2:00 PM
Bid Tabulation Sheet**

BID SCHEDULE A				Western Grade, LLC	1	McCauley Construction, LLC		Surface Contracting, Inc.	3
Item	Description	Unit	No. of Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	LS	1	\$ 51,395.52	\$ 51,395.52	\$ 35,000.00	\$ 35,000.00	\$ 58,000.00	\$ 58,000.00
2	Traffic Control	LS	1	\$ 22,000.00	\$ 22,000.00	\$ 25,000.00	\$ 25,000.00	\$ 21,000.00	\$ 21,000.00
3	Remove Tree	EA	8	\$ 101.25	\$ 810.00	\$ 500.00	\$ 4,000.00	\$ 625.00	\$ 5,000.00
4	Remove Existing CMP	LF	20	\$ 13.25	\$ 265.00	\$ 24.50	\$ 490.00	\$ 155.00	\$ 3,100.00
5	Sawcut and Remove Existing Asphalt	SY	1900	\$ 3.00	\$ 5,700.00	\$ 12.50	\$ 23,750.00	\$ 52.00	\$ 98,800.00
6	Remove Existing Curb	LF	21	\$ 15.47	\$ 324.87	\$ 4.00	\$ 84.00	\$ 112.00	\$ 2,352.00
7	Remove and Relocated Existing traffic sign	EA	1	\$ 160.00	\$ 160.00	\$ 750.00	\$ 750.00	\$ 600.00	\$ 600.00
8	Remove and Relocated Existing Mailbox	EA	1	\$ 80.00	\$ 80.00	\$ 750.00	\$ 750.00	\$ 350.00	\$ 350.00
9	Sawcut and remove Existing Colored Concrete. Replace Colored Concrete with best available match.	SF	25	\$ 47.10	\$ 1,177.50	\$ 150.00	\$ 3,750.00	\$ 125.00	\$ 3,125.00
10	Install 6" Vertical Curb and Gutter Per MAG Std Dtl 220 Type "A"	LF	920	\$ 43.70	\$ 40,204.00	\$ 70.00	\$ 64,400.00	\$ 70.00	\$ 64,400.00
11	Install ABC under Sidewalk, Curb, and Driveway (3" Min)	CY	105	\$ 48.47	\$ 5,089.35	\$ 80.00	\$ 8,400.00	\$ 150.00	\$ 15,750.00
12	Install Pavers (Per Project Specifications)	SF	650	\$ 9.20	\$ 5,980.00	\$ 12.00	\$ 7,800.00	\$ 15.00	\$ 9,750.00
13	Install Concrete Driveway Per MAG Std Dtl 250-2	SF	3,100	\$ 12.65	\$ 39,215.00	\$ 15.00	\$ 46,500.00	\$ 14.00	\$ 43,400.00
14	Install Sidewalk Per MAG Std Dtl 230	SF	6,800	\$ 8.05	\$ 54,740.00	\$ 10.00	\$ 68,000.00	\$ 11.00	\$ 74,800.00
15	Install Mid-Block ADA Sidewalk Ramp Per MAG Std Dtl 238-3	EA	1	\$ 1,897.50	\$ 1,897.50	\$ 3,200.00	\$ 3,200.00	\$ 4,600.00	\$ 4,600.00
16	Install 4" Scupper Per MAG Std Dtl 206-01, -02, -03 with Handrail	EA	1	\$ 2,070.00	\$ 2,070.00	\$ 6,000.00	\$ 6,000.00	\$ 5,300.00	\$ 5,300.00
17	Install Storm Drain Manhole Per MAG Std Dtl 520	EA	3	\$ 2,070.00	\$ 6,210.00	\$ 7,200.00	\$ 21,600.00	\$ 7,400.00	\$ 22,200.00
18	Install CMP 12" CMP	LF	145	\$ 52.40	\$ 7,598.00	\$ 95.00	\$ 13,775.00	\$ 100.00	\$ 14,500.00
19	Install CMPA 15" CMP	LF	115	\$ 67.94	\$ 7,813.10	\$ 105.00	\$ 12,075.00	\$ 121.00	\$ 13,915.00
20	Install CMP 18"	LF	68	\$ 90.87	\$ 6,179.16	\$ 125.00	\$ 8,500.00	\$ 132.00	\$ 8,976.00
21	Install Drainage Catch Basin per MAG Std Dtl 530 Type "A"	EA	3	\$ 2,070.00	\$ 6,210.00	\$ 5,000.00	\$ 15,000.00	\$ 5,000.00	\$ 15,000.00
22	Adjust Existing Street Light Box to grade	EA	2	\$ 30.00	\$ 60.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
23	Adjust Water Meter/ ARV to Finish Grade	EA	3	\$ 76.66	\$ 229.98	\$ 500.00	\$ 1,500.00	\$ 1,700.00	\$ 5,100.00
24	Adjust Sewer Manhole to grade	EA	1	\$ 170.00	\$ 170.00	\$ 2,800.00	\$ 2,800.00	\$ 3,300.00	\$ 3,300.00
25	Install Block Headwall Per MAG Std Dtl 501-1 "Straight-Type" with Handrail	SF	150	\$ 42.03	\$ 6,304.50	\$ 77.00	\$ 11,550.00	\$ 38.00	\$ 5,700.00
26	Install 3" AC in New Parking Areas	TONS	110	\$ 197.45	\$ 21,719.50	\$ 175.00	\$ 19,250.00	\$ 190.00	\$ 20,900.00
27	Install 8" ABC in New Parking Areas	CY	140	\$ 100.00	\$ 14,000.00	\$ 70.00	\$ 9,800.00	\$ 154.00	\$ 21,560.00
28	Install 3" AC Overlay on 11th Street Roadway	TONS	280	\$ 180.67	\$ 50,587.60	\$ 200.00	\$ 56,000.00	\$ 190.00	\$ 53,200.00
29	Install 2" Electrical Conduit	LF	800	\$ 8.67	\$ 6,936.00	\$ 17.00	\$ 13,600.00	\$ 32.00	\$ 25,600.00
30	Install #3 1/2 Electric Pull Box Per Specifications	EA	13	\$ 301.97	\$ 3,925.61	\$ 400.00	\$ 5,200.00	\$ 1,040.00	\$ 13,520.00
31	Install Decorative Lighting Pole Base Per Project Specifications	EA	12	\$ 1,035.00	\$ 12,420.00	\$ 1,600.00	\$ 19,200.00	\$ 4,500.00	\$ 54,000.00
32	Install 2" PVC Irrigation Sleeve	LF	850	\$ 7.27	\$ 6,179.50	\$ 18.00	\$ 15,300.00	\$ 30.00	\$ 25,500.00
33	Install Irrigation Precast Concrete Access Box with Cast Iron Bolt Down Lid	EA	15	\$ 65.23	\$ 978.45	\$ 750.00	\$ 11,250.00	\$ 1,400.00	\$ 21,000.00
34	Install 1" Electrical Conduit	LF	950	\$ 6.39	\$ 6,070.50	\$ 7.00	\$ 6,650.00	\$ 29.00	\$ 27,550.00
35	Install 4" Sewer Cleanout	EA	1	\$ 2,879.01	\$ 2,879.01	\$ 3,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00
36	Install 1 1/2" Water Service Line with Meter Box	EA	1	\$ 3,121.38	\$ 3,121.38	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
37	Install 4" White Pavement Marking for Parking	LF	450	\$ 0.92	\$ 414.00	\$ 3.00	\$ 1,350.00	\$ 3.00	\$ 1,350.00
38	Install Handicap Parking Stall Symbol	EA	1	\$ 212.75	\$ 212.75	\$ 800.00	\$ 800.00	\$ 550.00	\$ 550.00
39	Excavate Slurry Backfill for Culvert Installation	CY	13	\$ 132.69	\$ 1,724.97	\$ 100.00	\$ 1,300.00	\$ 1,700.00	\$ 22,100.00
40	FORCE ACCOUNT ^c	F.A.	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
GRAND TOTAL					\$418,052.75		\$570,874.00		\$815,348.00

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E COOLEY

SUBJECT PROPERTY

N 11TH ST

E HALL

N 9TH ST

E HUNING

N WHITE MOUNTAIN

