

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MARCH 19, 2024, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, Councilman Judd

COUNCIL MEMBERS ABSENT: Councilman Hatch

STAFF MEMBERS PRESENT: Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Greg Westover, Police Commander; Justen Tregaskes, Planning and Zoning Director; Shane Hemesath, City Engineer; Becca Seeley, Aquatic Center Manager; Kathy Clements, Assistant City Clerk; and Rachael Hall, City Clerk.

GUESTS: Brian Powers, Kathy Downing, Charles Wehner, Gary Winslow, Craig Williams, Mari Lenton, Lark Jenkins, Ed and Leanne Lewis, Vicky Solomon, Mike McMullen, David Clouse, Cathy Huling, Doug Roberts, Debbie Allsop, Jodi Whitehead, John Hannah, Robert Rose, Zach Barlow, Chuck Taylor, Dawn Wilson-Golden, Richard Fox, Bryan Layton, Oliver Jones, Rick and Kim Fernau, Cathy Talarico, and others.

3. Invocation.

Councilman Clark gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Kakavas led the Council and audience in the pledge of allegiance.

5. CALL TO THE PUBLIC:

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. SPECIAL EVENTS:

A. Presentation by Nexus Coalition for Drug Prevention

Vicky Solomon, Executive Director of the Nexus Coalition for Drug Prevention (Nexus), said the organization's mission was community collaboration. Nexus strives to build a healthy, substance-free environment for youth, with two main goals: reducing substance use and increasing resiliency among youth and establishing and strengthening collaboration among community organizations.

Ms. Solomon said that when the organization was first started, more youth than caregivers or parents participated in the programs. They decided to expand their programs with adult education programs. This past year, 13,272 youth participated in their programs, and 13,769 adults participated in workshops on drug trends, trauma, parenting, and more. Nexus provided 6,852 activities in the County. She said that they educated and distributed Naloxone. Nexus also distributed 69,560 educational and resource items.

Ms. Solomon said they provided Fentanyl and Trauma workshops for community parents and teens. Medical Safety Education was provided at Safety Village for 1,700 youth at five area schools. Nexus staff participated at the Family Advocacy Center Victim's Rights Symposium, Blue Ridge Parent Night on Fentanyl, Naloxone, Mental Health and Suicide, Blue Ridge High School 9th - 12th grade Dangers of Fentanyl Drug Prevention Assembly, and the 2023 Junior Leadership Academy for Snowflake School District.

Ms. Solomon said that Nexus partnered with 12 sectors of the community, including schools, youth, news/media, law enforcement, civic and volunteer groups, religious/fraternal organizations, state/local/tribal groups, youth service groups, parents, businesses, healthcare, and others.

Ms. Solomon said they partnered with Arizona High-Intensity Drug Trafficking Areas and expanded the Naloxone Leave Behind Program to rural Navajo County.

Ms. Solomon said Nexus received the Keeping Hope Alive award from the sixth annual AZ Drug Summit, Non-Profit of the Year from the Snowflake-Taylor Chamber of Commerce, and Businesswoman of the Year from the Snowflake-Taylor Chamber of Commerce.

Ms. Solomon said Nexus recently started another drug-free coalition, The Connection Coalitions, and they were working on a drug-free grant to cover a different part of the County. She said the Nexus Coalition would expand into Holbrook, Heber-Overgaard, White River, Indian Wells, and Dilkon and implement youth pro-social events.

Ms. Solomon said they completed one Naloxone training course with City staff and were working on scheduling another. They also held the Freshman Academy at Show Low High School.

Ms. Solomon said it was great serving the community, and the Nexus Coalition appreciated the City Council's support.

Mayor Leech thanked Ms. Solomon and the Nexus Coalition for everything they did for the community.

B. Presentation by Navajo County Sheriff's Office

Sheriff David Clouse with the Navajo County Sheriff's Office said they were here tonight to provide an update on the Navajo County Major Crimes Apprehension Team (MCAT) and the community partnerships. MCAT focused on local and direct enforcement of crimes in the surrounding communities and helped local municipalities with major crimes.

Sheriff Clouse said the Sheriff's Office was always looking for ways to fund the MCAT program with grants. This year, they secured a \$1,000,000.00 grant, which would cover 75 percent of each member's costs that participated in the task force. In past years, they covered less than 50 percent. He said they also secured another grant for \$8,000,000.00 through the Department of Emergency and Military Affairs. Three to four million dollars of those grant funds were slated for communications infrastructure projects between the Navajo County Sheriff's Office and the Show Low Police Department. He said they also secured a \$120,000.00 grant for equipment and training, which benefited the entire community.

Sheriff Clouse said they had made great strides with the jail re-entry program, communications, and enforcement activities. Public Safety throughout the County was working hand in hand to continue to grow and thrive in a safe environment.

Chief Deputy Swanty said in 2023, there was a reduction in methamphetamine, heroin, and marijuana/wax seized. However, there was an increase in cocaine seized. He said each year, they had dramatic spikes in the amount of fentanyl seized in the County. This year, in addition to seizing 1,880,784 fentanyl pills. They seized 2.4 pounds of fentanyl power and 117 gallons of fentanyl liquid. This equates to 2,300,000 fentanyl pills seized. The powder and liquid forms were being transported into the country to set up manufacturing in the United States.

Chief Deputy Swanty said that in 2023, the Sheriff's Office made 243 physical arrests compared to 228 in 2022. Agency assists were down to 298, primarily due to staffing. Drug trafficking organization investigations were down compared to last year, and search warrants were down slightly.

Chief Deputy Swanty said MCAT's primary mission was to provide agency assistance. The City of Show Low Police Department had 26 assists last year. The next closest was Navajo County Patrol with 33 and Probation with 22.

Chief Deputy Swanty said in April, MCAT investigated a drug trafficking operation in the southern part of the County, which resulted in 19 arrests, five search warrants on residences or Hotel/Motel Rooms, three warrants on

multiple electronic devices, one firearm seized, 643 grams of methamphetamine seized, 2,375 fentanyl pills seized along with multiple items of paraphernalia. Several of the suspects arrested had been arrested two to three times during this period while they were out on Felony release.

Chief Deputy Swanty said in August, MCAT Detectives received information that a suspect was sending sexually explicit material over the internet. Further investigation with the assistance of Homeland Security Investigations Division out of Flagstaff resulted in the arrest of the suspect at a local business in Show Low for 11 counts of Sexual Exploitation of a Minor. The suspect was still in custody awaiting trial.

Chief Deputy Swanty said in October, MCAT responded to the Navajo County Jail to assist with an investigation of a subject who had overdosed. During the investigation, the suspect who brought the fentanyl into the jail was identified, and six suspected fentanyl pills were found concealed in the tread of his shoes. Off information from the investigation another search warrant was executed at the suspect's home in Adamana. The wife admitted to knowing her husband smuggled approximately 40 pills into the jail. The search of the residence resulted in 1,282 fentanyl pills seized, along with several weapons. The wife was also charged, and the Department of Child Safety was contacted for the three children living in the residence. A total of six arrests were made in this case.

Chief Deputy Swanty expressed his appreciation for the partnership the Sheriff's Office had with the Show Low Police Department.

Councilman Clark asked Commander Westover of the Show Low Police Department and Lieutenant Williams of the Navajo County Sheriff's Office what kept them up at night and what the City Council should prioritize.

Lieutenant Williams said the County was making strides with combined efforts with the local police departments and organizations like Nexus Coalition, but manpower was a concern. He only had two guys, so it was not just the safety of the citizens in the community but also that of his staff that kept him up at night.

Commander Westover said the Show Low Police Department had a great relationship with Navajo County. They shared a building, called Navajo County to all drug arrests, and shared intelligence. Staffing was also a concern for the police department.

Commander Westover said he worried about fentanyl; it was dangerous. He said 90 percent of the problems were caused by ten percent of the people. Law enforcement kept having the same problems repeatedly, and he would like to find more effective ways to deal with them.

The Council thanked Sheriff Clouse and Chief Deputy Swanty for their work,

keeping them informed, and for working so closely with the Show Low Police Department.

7. **CONSENT CALENDAR:**

- A. Consideration of Approval of Final Plat for Bison Ridge Twin Homes LLC (Justen Tregaskes)
- B. Consideration of Noncommercial Hanger Development and Ground Lease with Temark Investments, LLC and Termination of Ground Lease with Big Dog Development, LLC at Show Low Regional Airport (Anna Atencio)
- C. Consideration of Acceptance of Fools Hollow Subdivision Waterline Replacement Phase 1, City of Show Low Project No. W-0523 (Shane Hemesath)
- D. Consideration of Minutes of Show Low City Council meetings:
 - 1. Study Session of March 5, 2024
 - 2. Regular Meeting of March 5, 2024

COUNCILMAN ALLSOP MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** and Consideration of Application Submitted by Robert Paul Rose for #12, Restaurant, Liquor License on Behalf of Persnikkity's Cafe for its Location at 161 East Deuce of Clubs, #11, Show Low, Arizona (Rachael Hall)

Ms. Hall said Robert Paul Rose, representing Persnikkity's Cafe, submitted a liquor application for a #12 Restaurant Liquor License for its location at 161 East Deuce of Clubs. As required by state law, the property was posted, and no public input was received.

The Show Low Police Department conducted a background check on the applicants and found nothing amiss. The Department of Liquor Licenses and Control conducts its own internal investigations and background checks. Based on the investigator's findings and the recommendation of the City Council, the State Liquor Board would decide whether to approve or deny the application. If the City Council chose to recommend denial of the application, the motion must state the reasons for the denial.

Mayor Leech opened the matter for a public hearing.

There being no input, Mayor Leech closed the public hearing.

COUNCILMAN CLARK MOVED TO RECOMMEND APPROVAL TO THE STATE LIQUOR BOARD OF THE APPLICATION SUBMITTED BY ROBERT PAUL ROSE FOR #12, RESTAURANT, LIQUOR LICENSE ON BEHALF OF PERSNIKKITY'S CAFE FOR ITS LOCATION AT 161 EAST DEUCE OF CLUBS, #11, SHOW LOW, ARIZONA; SECONDED BY COUNCILMAN ALLSOP; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

- B. Consideration of Ordinance No. 2024-02 Amending Chapter 16.55 of the Show City Code and Adopting Resolution No. R2024-12 Declaring as Public Record that Document Titled "Revisions to Chapter 16.55, Registration of Short-Term Residential Rentals, of the Show Low City Code" (Justen Tregaskes)

Mr. Tregaskes said staff presented information related to short-term vacation rentals at the City Council retreat held on October 25, 2023. Included in this presentation were concerns from property owners near vacation rentals and law enforcement concerns. In response to these concerns, staff prepared revisions to the existing City Code related to short-term rentals, as found in chapter 16.55, short-term rentals and vacation rentals to the Show Low City Code. State statute restricted cities and towns from prohibiting short-term rentals. Cities and towns, however, could enact reasonable regulations associated with them. The proposed revisions were consistent with all provisions of Arizona law.

Mr. Tregaskes said the proposed code revisions would regulate residential units rented for transient lodging. Transient lodging was defined as less than 30 days. Some highlights of the proposed changes were the implementation of an annual permit fee, which would be used to offset the cost of purchasing software to track short-term rentals and personnel for enforcement of the code; an emergency point of contact, which must be available within 60 minutes upon the request of law enforcement; specified grounds for permit approval, denial, and suspensions; sets forth prohibited uses for short-term rentals; and, created and clearly sets forth penalties for non-compliance.

Mr. Tregaskes said the City had an existing Code. This ordinance would update that Code primarily to clarify the enforcement language related to violations and penalties. It would require the vacation rental owner to designate an emergency contact that could be available on short notice. City Code required that an owner have an emergency contact, but it did not specify how quickly they needed to be able to respond to the property. The intent was that if an issue occurred at the property, for example, at two o'clock in the morning, there was a local person who could respond to the property if required by law enforcement.

Mr. Tregaskes said this ordinance was based on the model ordinance that the Arizona League of Cities and Towns prepared.

Mr. Tregaskes said the short-term rental permit fee would be presented as part of Resolution No. R2024-13.

Mr. Tregaskes said that once adopted and effective, this ordinance would apply to all newly registered and existing short-term rentals. Short-term rentals currently registered with the City would not be required to pay the required registration fee until they renew their existing registration at the end of this year. They would still be subject to the provisions of this code related to enforcement and notifications.

Mayor Leech said that the original City Code had no fee; the City just required people to register their short-term rental and provide an emergency contact. Mr. Tregaskes said the existing City Code required registration, notice requirements, and contact information. There was no fee associated with registration. The intent was that with no fee, perhaps more people might register. The short-term rental software consultants identified approximately 350 to 400 vacation rentals operating within the City limits of Show Low; at last count, 126 had voluntarily registered.

Mayor Leech asked what the consequences would be if the resolution regarding the registration fee were adopted and a short-term vacation owner did not pay the fee. Mr. Tregaskes said if the owner did not pay the fee, once it was discovered that they were operating without a valid permit, they would be required to shut down, and fines were associated with that.

Councilman Allsop asked what type of incidents were related to the 60-minute response. Mr. Tregaskes said it was primarily for emergency situations at the property, not minor incidents that could be resolved the following day. It would be up to the discretion of the police officer who responded to the incident.

Councilman Allsop asked how this ordinance would apply to non-emergency complaints like late-night noise, trash, burning, and other similar complaints. Mr. Tregaskes said the items in this ordinance were pulled from other areas of the City Code. This ordinance put them in one defined space and provided defined penalties and violations to help with enforcement.

Councilman Allsop asked how enforcement worked if a short-term rental owner was found to be in violation of the ordinance. Mr. Tregaskes said it would go through the court system, and the City could revoke a permit in the case of serious violations.

Vice Mayor Kakavas asked at what point a permit could be revoked. Mr. Tregaskes said that if there were three certified minor violations within a year, a permit could be revoked. Ms. Atencio said if a major felony violation occurred in a short-term rental, that would be cause for immediate revocation. The ordinance did allow for due process, so if a permit was revoked, there were steps an owner could take to appeal.

Mayor Leech opened up the discussion to the public.

Jodi Whitehead said she owned a short-term rental and wanted the City Council to understand that people like her followed the rules for short-term rentals, paid taxes, and made sure their neighbors were happy. She wanted the City Council to consider small businesses when they decided on the annual permit fee, and that \$250.00 was a significant amount.

Mayor Leech said there were concerns about short-term rentals, but the City could only respond to received complaints. So, if there was a loud party, a blocked driveway or street, or other issues, citizens needed to call the police and report it.

By unanimous consent, Ms. Hall read Ordinance No. 2024-02 by title only since all council members had a copy.

VICE MAYOR KAKAVAS MOVED TO ADOPT ORDINANCE NO. 2024-02, AMENDING CHAPTER 16.55 OF THE SHOW CITY CODE AND ADOPTING RESOLUTION NO. R2024-12 DECLARING AS A PUBLIC RECORD THAT DOCUMENT TITLED "REVISIONS TO CHAPTER 16.55, REGISTRATION OF SHORT-TERM RESIDENTIAL RENTALS, OF THE SHOW LOW CITY CODE."; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

C. Consideration of Resolution No. R2024-13 Adopting Short-Term Rental Permit Fee (Justen Tregaskes)

Mr. Tregaskes said staff presented information related to short-term vacation rentals at the City Council Retreat held on October 25, 2023. This presentation included concerns from property owners near vacation rentals and enforcement options. Following this discussion, staff met with three companies that provided property owner information, as well as the location and rental history of properties utilized for vacation rentals.

Mr. Tregaskes said that in the past, it was a significant challenge to identify and prove which properties were used for vacation rentals. The companies that staff met with said they reviewed a variety of vacation rental websites to track what rentals were being listed and utilized. The software enabled them to identify a property's location, owners, the days a property was rented, and track reviews.

Mr. Tregaskes said staff recommended changes to the licensing requirements for short-term rentals as a separate agenda item. As part of these changes to licensing requirements, staff recommended that the City Council adopt an annual short-term rental permit fee. State statute allowed for an annual short-term rental registration fee of up to \$250.00 per rental.

Mr. Tregaskes said the City was not currently charging any fees to register a short-term rental. While state statute allowed cities and towns to charge up to \$250.00 per unit, a minimum annual fee of \$150.00 per rental was

recommended to cover the cost of the licensing software and anticipated staff time related to administration and enforcement of short-term rental requirements. Short-term rentals currently registered with the City would not be required to pay this fee until Jan 1, 2025. Fees for violation of the short-term rental requirements were in accordance with those outlined in state statute and are listed in Ordinance No. 2024-02.

Councilman Adams asked what other cities were charging. Mr. Tregaskes said there was a range of fees cities were charging. Queen Creek did not charge anything; others charged \$60.00 or \$80.00, but the majority charged the maximum fee of \$250.00.

Councilman Adams asked if the City Council approved the \$150.00 permit fee now, would it need to be raised in a year to cover costs. Mr. Tregaskes said it was possible; however, the intent was that this fee would cover all anticipated costs. For example, the City's current standard permit fee was \$25.00 and had not changed in 15 years.

COUNCILMAN JUDD MOVED TO ADOPT RESOLUTION NO. R2024-13 ADOPTING A SHORT-TERM RENTAL PERMIT FEE OF \$150.00; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

- D. Consideration of Approval of List for Job Order Qualified Contractors for Manhole Replacement Projects, City of Show Low Project No. S-4924 (Shane Hemesath)

Mr. Hemesath said the annual Capital Improvement budget included approximately \$190,000.00 each year for Wastewater Manhole Replacement citywide. Wastewater manholes deteriorated over time and required replacement to allow the City access to maintain the wastewater collection system. The scope of work included removing the deteriorated manhole, replacing the manhole with a new concrete or polymer manhole, and replacing any concrete or asphalt to adjust the replacement to grade. The work would take place at various locations citywide in Show Low, Arizona.

Mr. Hemesath said that due to the yearly nature of the work, a Job Order Contract would be used to manage the projects. A three-year Job Order Contract, with two additional one-year extensions possible, was advertised, requesting a Statement of Qualifications to select contractors qualified to bid on the yearly job orders.

Mr. Hemesath said two contractors submitted Statements of Qualifications to highlight their abilities to perform the requested work. A review panel meeting the qualifications outlined in the Arizona State Statutes was assembled to review the Statement of Qualifications.

Mr. Hemesath said the contractors that submitted Statements of Qualifications

were Apache Underground and Excavating and Central Arizona Civil Construction Company.

Mr. Hemesath said that after reviewing the Statement of Qualifications, the review panel determined that both companies are qualified for the Manhole Replacement Job Order Contract.

Mr. Hemesath said staff recommended approving the list of qualified contractors for the Manhole Replacement Job Order Contract, City of Show Low Project No. S-4924. Job Order #1 will be released later this month, allowing the selected contractors to bid on the replacement work.

Councilman Judd asked Mr. Hemesath to describe a polymer manhole cover. Mr. Hemesath said concrete could dissolve very quickly in areas of town where low-pressure sewer was pumping into the gravity system or where there were high H2S gases. So, polymer manholes were designed and used for many years in specialized locations.

COUNCILMAN ALLSOP MOVED TO APPROVE THE LIST OF QUALIFIED CONTRACTORS FOR MANHOLE REPLACEMENT PROJECTS, CITY OF SHOW LOW PROJECT NO. S-4924; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

E. Consideration of Acceptance of Facility Use Agreement with Rock-N-Roll, LLC (Anna Atencio)

Ms. Atencio said that over the years, the City of Show Low had sponsored the Deuce's Wild Rodeo, which was a centerpiece of summer activities. Residents and visitors alike enjoyed the rodeo. In 2020, the Village Arena in Show Low was sold, and the new owner had plans for redevelopment other than an arena.

Ms. Atencio said Linden Valley Arena, owned by Rock-N-Roll, LLC, operated an arena in close proximity to Show Low. The City discussed with Linden Valley Arena using the arena for a rodeo between June and September. A family-friendly rodeo was envisioned. Upgrades need to be made to accommodate a public rodeo. She said immediate improvements included new bleachers with guardrails and accessible seating compliant with the Americans with Disabilities Act (ADA) and bucking chutes for anticipated events.

Ms. Atencio said Linden Valley Arena obtained quotes for the bleachers and chutes.

Bleachers, installation, tax, and freight from Desert Recreation	\$256,036.24
Bucking chutes from Priefert	\$43,409.26

Ms. Atencio said to accommodate any additional incidental costs, the City would

pay up to \$300,000.00 towards the specified improvements. Rock-n-Roll, LLC will pay any and all expenses in excess of \$300,000.00. Rock-n-Roll, LLC would contribute a minimum of \$50,000.00 in-kind services towards improvements. Rock-n-Roll, LLC, would provide the concrete and the quoted \$15,600.00 sub-base for the bleachers. They would maintain the rodeo grounds and the improvements through the term of the Agreement. She said the City would have use of the rodeo grounds for a minimum of three consecutive days, between June through September, for a term of ten years. Additional use of the rodeo grounds would be upon mutual agreement.

Ms. Atencio said the City's contribution would come from Development Funds.

Ms. Atencio said staff recommended approving the Facility Use Agreement with Rock-N-Roll, LLC, and associated budget transfers in an amount not to exceed \$300,000.00.

Councilman Allsop asked if the agreement was renewable after ten years. Ms. Atencio said the current agreement was for ten years. The City hoped to continue its relationship with Rock-N-Roll, LLC, and if future improvements were to be made by the City down the road, they would extend the term.

VICE MAYOR KAKAVAS MOVED TO APPROVE THE FACILITY USE AGREEMENT WITH ROCK-N-ROLL, LLC AND ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN JUDD; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

F. Consideration of Acceptance of Resignation of City Councilman Mike Allsop and Discussion of Appointment of New Council Member (Morgan Brown)

Mr. Brown said Councilman Mike Allsop was submitting his resignation from the City Council to run for Mayor, and since he was not in the last term of his office, state statute required that he resign his seat to run. He said after Councilman Allsop made a statement, the City Council would accept his resignation and discuss options for appointing a new Council member.

Councilman Allsop said it was a great 14 1/2 years serving on the Council. He learned a lot from many past Council members and enjoyed watching the growth of new Council members.

Councilman Allsop thanked the Council and the City for the opportunity to serve the citizens of Show Low. His resignation would take effect on March 27, 2024.

Council members thanked Councilman Allsop for his service on the Council.

MAYOR LEECH MOVED TO ACCEPT THE RESIGNATION OF CITY COUNCILMAN MIKE ALLSOP; SECONDED BY COUNCILMAN ADAMS; PASSED 5 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS,

**COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN JUDD
VOTING IN FAVOR.**

Mayor Leech asked the Council members how they would like to fill the vacancy. He said that in the past, they had asked people who had pulled packets to run for Council and members of the Planning and Zoning Commission if they were interested in filling the position. The Council could also open it up to the public.

Councilman Adams said he thought the City Council should ask current candidates and members of the Planning and Zoning Commission. The other Council members agreed.

Mr. Brown said the next step would be to open it up to current candidates and Planning and Zoning Commissioners over the next week or two. Interviews would be scheduled with the City Council on April 16. The appointment of the new Council member would take place that evening at the Regular Council meeting.

Mayor Leech asked how many people had pulled candidate packets. Ms. Hall said there were potentially four or five.

9. SUMMARY OF CURRENT EVENTS:

A. Council Members

None.

B. Mayor

None.

C. City Manager

Mr. Brown said the Wild Hare 3K Color Run/Walk would take place at Show Low City Park on March 23, followed by the Hare Raising Fun Candy Scramble for children ten and under.

Mr. Brown said that in public works projects, the City's contractor continued to work on the City Park Waterline Replacement project. The main was installed, and work was being done on the pressure-reducing valve. The tie-overs would be done next week. The contractor started working on the culverts at the Nikolaus Park East Mills Parking project this week and would install conduit next week. Construction would begin on the City Campus Restroom project once the materials were delivered. The conduit was installed, and pads were set for the Show Low Lake Campground Power Improvement project. The contractor would finish clean up when it dries up. He thanked the citizens for their patience as improvements were made around the City.

Mr. Brown said Floyd Gilmore passed away last week. He provided 50 years of

service to the City and was a great citizen of Show Low, and the City appreciated him. He expressed condolences to his family.

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said the Budget Study Session and presentation of the City Manager's recommended budget was scheduled for April 2 at 6:30 p.m., followed by a Town Hall for public comment and a Study Session with the City Council on Thursday, April 4, at 6:00 p.m. to begin discussing individual department budgets.

VICE MAYOR KAKAVAS MOVED TO RECESS INTO EXECUTIVE SESSION TO DISCUSS ANNUAL EVALUATIONS OF CITY MANAGER AND CITY ATTORNEY; SECONDED BY COUNCILMAN ADAMS; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN CLARK, COUNCILMAN JUDD VOTING IN FAVOR.

The Show Low City Council recessed into Executive Session at 8:30 p.m.

11. **EXECUTIVE SESSION:**

A. Confidentiality Statement

B. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1)

(1) Annual Evaluation of City Manager

C. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1)

(1) Annual Evaluation of City Attorney

12. **POST EXECUTIVE SESSION:**

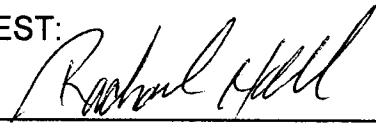
A. Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session

The Show Low City Council reconvened to Open Session at 9:13 p.m.

13. **ADJOURNMENT:**

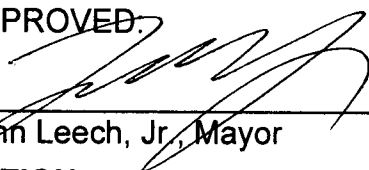
There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MARCH 19, 2024, AT 9:13 P.M.**

ATTEST:



Rachael Hall, City Clerk

APPROVED:

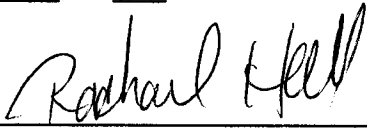


John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on March 19, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 2nd day of April, 2024.



Rachael Hall, City Clerk