

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 5, 2023, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:01 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Allsop, Councilman Clark, Councilman Hatch, Councilman Judd

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Police Chief; Shane Hemesath, City Engineer; Jacob Allen, Airport Manager; Kathy Clements, Assistant City Clerk; and Rachael Hall, City Clerk.

GUESTS: Steven Dobbs, John Hannah, Doug Roberts, and others.

3. Invocation.

Councilman Adams gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Kakavas led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Doug Roberts said the annual Run to the Pines Car Show would be held from September 22 to September 24, 2023, in Pinetop-Lakeside, with the Cavalcade of Cars driving from Show Low to Pinetop-Lakeside on Friday.

6. **SPECIAL EVENTS:**

- A. Update on White Mountain Tracks Trail System.

Steve Dobbs, the new President of TRACKS, introduced himself and gave a brief overview of the White Mountain Trail System (WMTS) and TRACKS, a

volunteer group dedicated to promoting and preserving trails in the area.

Mr. Dobbs said TRACKS had installed 27 rollover gates on most trails on the eastern half of the trail system. These rollover gates allowed bikers and hikers to travel over the rollover gates instead of opening a cattle gate.

Mr. Dobbs said they had received a grant from Navajo County and were making a shortcut loop on the Blue Ridge trail. It was mapped a year ago, and the Forest Service was finishing up the National Environmental Policy Act study as part of the approval process. A professional trail builder from Colorado was hired to help with this project.

Mr. Dobbs said they were coordinating with the City on the proposed City bike park and were hoping to put a connector trail to the Los Caballos Trail at the same time as the bike park. He said Los Caballos was 16 miles long and just south of State Route 260 on Joe Tank Road. The connector would start south of the Bison Ridge subdivision and go under State Route 260 at Bagnol Wash.

Mr. Dobbs said they were also coordinating with Jason Moore on the new Buena Vista Trail system just east of Highway 60, between Buena Vista and Los Caballos. He said if they completed the bike park connector, hikers and bikers could travel from the bike park near Penrod on the north side of town to White Mountain Road near Fawnbrook.

Mr. Dobbs said there was a lot of interest from the public in hiking and biking the White Mountain Trail System. People tended to visit the more forested areas. Los Caballos, Chihuahua Pines, and the new Buena Vista trail system provided 40-plus miles of forested trails, not including the proposed bike park. He said these trails were an asset that Show Low should be promoting.

Mr. Dobbs said TRACKS had about 700 members. Their goal was to continuously maintain the current trails and build more trails. They appreciated all the support that the City provided.

B. Presentation by Navajo County Public Health Department Regarding the Community Health Assessment and Community Health Improvement Plan.

Janelle Linn, Health Director, Navajo County, said the Community Health Assessment (CHA) identified key health needs and issues. The Community Health Improvement Plan (CHIP) was a six-year systematic effort to address public health needs identified in the assessment. She said the CHA and CHIP were collaborative efforts with community healthcare providers, allowing everyone to work off the same plan as a way to best leverage financial, staffing, and physical resources.

Cathy Solomon, Public Health Nurse Epidemiologist, said the survey conducted with Navajo County citizens was a perception survey and was compared to data collected. Two thousand two hundred ninety-three individuals completed the survey. The assessment determined that the top five

priorities for Navajo County were social determinants to health, substance use, mental health, sexually transmitted diseases, and chronic diseases.

Ms. Solomon said the first priority was social determinants of health, identifying the social, physical, and economic environments limiting Navajo County residents from attaining their full potential for health and well-being. The median household income for Navajo County was \$46,126.00. The median household income in Arizona was \$65,913.00, and the median household income for the United States was \$70,784.00. Over 16 percent of Navajo County residents experienced food insecurity compared to 10.1 percent in the rest of Arizona, and 21.9 percent of Navajo County households received SNAP benefits. She said the living wage needed in Navajo County for a single adult with no children was \$15.79. The living wage increased as children were added. The living wage for two adults with no children was \$13.12. The Arizona minimum wage was \$13.85.

Ms. Solomon said substance use was the second priority. Substance use resulted in mental health conditions, crime, family dysfunction, social issues, and death due to a lack of acknowledgment, education, resources, willingness to seek care, and stigma. In 2022, Navajo County had slightly more opioid fatalities and non-fatal overdoses per 100,000 people than the rest of Arizona. Naloxone was administered in 94.4% of suspected non-fatal opioid overdose responses in Navajo County.

Ms. Solomon said Mental Health was the third priority and was a significant and growing challenge in Navajo County due to stigma and lack of adequate mental health infrastructure. Loneliness was the number one social concern for Navajo County residents. Forty-two percent of the survey respondents said they had experienced anxiety or depression. Data showed there was one mental health provider for every 2,806 people in Navajo County.

Ms. Solomon spoke about the fourth priority, sexually transmitted infections. She said sexually transmitted infections, particularly syphilis and congenital syphilis, were a growing epidemic in Navajo County. In Arizona, among all counties, Navajo County ranks first in syphilis and second in gonorrhea and congenital syphilis.

Ms. Solomon spoke about the fifth priority, chronic disease. She said Navajo County had a high rate of chronic disease per capita related to access to care, limited education, and coordination of disease management. The top five chronic conditions that affected the everyday lives of Navajo County citizens included obesity or being overweight, heart disease, chronic pain, diabetes, and autoimmune disease.

Ms. Linn said the next steps included sharing information about the CHA and CHIP with the community, using self-directed teams to move plans into action, and holding quarterly meetings to report progress. She encouraged everyone to be a partner in community health by joining a committee, promoting

awareness, and supporting initiatives. She encouraged the Council members to read through the reports to see all the available data provided.

Vice Mayor Kakavas said there seemed to be a misconception that the cost of living was higher than it actually was and wondered if this was something that would be addressed. Ms. Linn said a couple of the initiatives they would focus on were affordable housing and child care and how Navajo County compared to other communities. Ms. Linn invited the Council members to participate in one of the work groups and share their ideas.

Councilman Allsop asked how long it would be before the results of these efforts would be shared. Ms. Linn said the Health Improvement Plan was a living document. In the first year, the work groups would be established and strategies developed based on the identified data set. Then, the initiatives would be launched. The document would be updated quarterly and was available for viewing on the County's website. Ms. Linn said they would be happy to come back and present an update to the Council anytime.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Proclaiming September 17 through 23, 2023 as **CONSTITUTION WEEK** in the City of Show Low. (Rachael Hall)
- B. Consideration of Resolution No. R2023-18 Approving Intergovernmental Agreement with Navajo County and Accepting Edward G. Byrne Memorial Justice Assistance Grant Funds. (Brad Provost)
- D. Consideration of Noncommercial Ground Lease with LD&B LLC at Show Low Regional Airport. (Jacob Allen)
- E. Consideration of Acceptance of Installation of Two Park Ramadas, City of Show Low Project No. FM-0424. (Rick Austin)
- F. Consideration of Acceptance of Parkview Waterline Replacement Project, City of Show Low Project No. W-6422. (Shane Hemesath)
- G. Consideration of Acceptance of East Hall and North 11th Street Bridge Replacement, City of Show Low Project No. R-0922. (Shane Hemesath)
- H. Consideration of Acceptance of Sunken Manhole Repair Project, City of Show Low Project No. S-4323. (Shane Hemesath)
- I. Consideration of Minutes of Show Low City Council meetings:
 - 1. Regular Meeting of August 15, 2023.

Vice Mayor Kakavas pulled item 7C (Consideration of Award of Purchase of City Hall Fleet and Police Department Vehicle Purchase and Authorization of Associated Budget Transfers) from the Agenda for further discussion.

COUNCILMAN ALLSOP MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED EXCEPT FOR ITEM 7C, CONSIDERATION OF AWARD OF PURCHASE OF CITY HALL FLEET AND POLICE DEPARTMENT VEHICLE PURCHASE AND AUTHORIZATION OF ASSOCIATED BUDGET TRANSFERS; SECONDED BY JON ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR.

- C. Consideration of Award of Purchase of City Hall Fleet and Police Department Vehicle Purchase and Authorization of Associated Budget Transfers. (Justin Johnson)

Vice Mayor Kakavas asked why City Hall needed the Ford Expedition for \$57,192.49 instead of the Ford Explorer for \$40,708.96. Mr. Brown said the Expedition would replace the City Manager's Ford Explorer. The City Manager's vehicle was used for travel and often carried multiple passengers and cargo throughout the year. It was determined that a larger vehicle was necessary. Once the Expedition was received, the Explorer would be used as another travel vehicle.

COUNCILMAN CLARK MOVED TO AUTHORIZE THE PURCHASE OF A CITY HALL FLEET VEHICLE FOR \$57,192.49 AND A POLICE DEPARTMENT TRAVEL VEHICLE FOR \$40,708.96 FOR A TOTAL AMOUNT OF \$97,901.45 TO SHOW LOW FORD AND APPROVE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN JUDD; PASSED 6 TO 1 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR AND VICE MAYOR KAKAVAS CASTING THE DISSENTING VOTE.

8. **NEW BUSINESS:**

- A. Consideration of Award of Professional Services Contract for Design of Savage Sewer Replacement Project Phase 1, City of Show Low Project No. S-2624. (Shane Hemesath)

Mr. Hemesath said the City was awarded \$800,000.00 in Federal Direct Spending to reconstruct the Savage Sewer main Phase 1. The scope of work included removing the undersized existing 12-inch sewer main and replacing it with a larger 18-inch to 24-inch sewer main and polymer manholes.

Mr. Hemesath said that City staff solicited a proposal from Ironside Engineering & Surveying, Inc. to perform the necessary design services. The scope of the proposal included conducting the required project survey and mapping, preparing the required preliminary engineering report and environmental categorical exclusion paperwork, preparing construction design documents, obtaining Arizona Department of Environmental approvals to construct, construction staking, and completion of record drawings. The proposed cost for these services was \$96,700.00.

Mr. Hemesath said staff recommended awarding the professional services contract to design the Savage Sewer Replacement Project Phase 1, City of Show Low Project No. S-2624, to Ironside Engineering & Surveying, Inc., in an amount not to exceed \$96,700.00.

Councilman Allsop asked if all the 24-inch pipe was going in as part of Phase 1. Mr. Hemesath said the pipe installation for Phase 1 would start at Old Linden Road and follow the blue line on the subject map to Whipple Ranch Elementary School. The project was broken into two phases due to costs.

Councilman Adams asked when the original sewer line was installed. Mr. Hemesath said he was unsure when the original sewer line was installed, but he thought about 25 years ago. This area has outgrown the 12-inch pipe, creating the need for the new 24-inch pipe.

COUNCILMAN ALLSOP MOVED TO AWARD THE PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF SAVAGE SEWER REPLACEMENT PROJECT PHASE 1, CITY OF SHOW LOW PROJECT NO. S-2624, TO IRONSIDE ENGINEERING & SURVEYING, INC., IN AN AMOUNT NOT TO EXCEED \$96,700.00; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR.

- B. Consideration of Award of Purchase for Decorative Street Lighting For East Huning and East Hall. (Shane Hemesath)

Mr. Hemesath said the Fiscal Year 2024 budget included \$60,000.00 to purchase decorative street lights for East Huning in downtown Show Low. The streetscape project was completed last year, and the conduit and pole bases were installed. East Huning was to receive ten decorative street lights to match the other improved areas of downtown Show Low.

Mr. Hemesath said the City recently completed the sidewalk and streetscape improvements to the East Hall and 11th Street intersection. The bridge replacement and sidewalk improvements also included the installation of the conduit and pole bases required for decorative street lighting. This area would receive four additional decorative streetlights. To reduce redundant shipping and procurement costs, these four lights were added to the East Huning street light purchase, resulting in 14 decorative street lights.

This equipment would be purchased under Sourcewell Cooperative purchasing agreement Contract #091422-WES from Wesco for \$81,338.88. The Streets General Improvements line item in the budget would cover the overage.

VICE MAYOR KAKAVAS MOVED TO AWARD THE PURCHASE OF DECORATIVE STREET LIGHTING FOR EAST HUNING AND EAST HALL UNDER SOURCEWELL COOPERATIVE PURCHASING AGREEMENT

CONTRACT #091422-WES IN AN AMOUNT NOT TO EXCEED \$81,338.88; SECONDED BY COUNCILMAN HATCH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR.

- C. Consideration of Resolution No. R2023-19 Approving and Authorizing Intergovernmental Agreement with Arizona Department of Transportation for East Woolford Road Reconstruction Project. (Shane Hemesath)

Mr. Hemesath said the City of Show Low requested and received \$1,269,000.00 in Fiscal Year 2023 Allocation of Highway Infrastructure Programs (HIP) Congressional Direct Spending Projects funding. The scope of the project was to reconstruct Woolford Road from East Whipple Road to State Route 260. The existing asphalt section would be removed, and a stronger asphalt section would be installed between the existing curbs.

Mr. Hemesath said this funding was federal and would be administered by the Arizona Department of Transportation (ADOT) for the project's duration. The current pre-design construction estimate for the reconstruction project was approximately 1.9 million dollars. The City was responsible for any project costs over the federal funding award of \$1,269,000.00. The City's financial match for this funding was 5.7% or \$76,705.00 plus the additional funding required to complete construction, resulting in a total match of approximately \$650,000.00. The City's Fiscal Year 2024 budget included the City's anticipated match for the project.

Mr. Hemesath said that this resolution approved authorizing the Intergovernmental Agreement with the Arizona Department of Transportation for the Woolford Road Reconstruction Project and authorized the Mayor to sign said agreement.

Mayor Leech asked when this project would start. Mr. Hemesath said construction would start once the City got through the necessary processes, such as the design, ADOT approvals, and environmental clearances. The hope was to start next summer.

Mayor Leech asked if the construction could start in the fall instead of summer. Mr. Hemesath said staff could work with ADOT to schedule construction to start in the fall. He said the project would be done in phases so traffic could always get through. The entire road would not be shut down at one time.

Mayor Leech asked if there would be ribbon curbing along the roadway. Mr. Hemesath said yes, the project included ribbon curbing.

Councilman Adams asked if the project included sidewalks. Mr. Hemesath said no sidewalks were included in the project. This project only included fixing the asphalt. However, sidewalks were included in the five-year plan.

Councilman Allsop asked how the new asphalt would be stronger. Mr. Hemesath said Woolford Road was initially designed to handle 2,500 vehicles per day, but there were about 17,000 vehicles a day on that roadway, so the three to four inches of asphalt on an eight-inch base was not adequate for the current volume of traffic. Staff was considering replacing it with something like five inches of asphalt on a ten-inch base, but would get more precise figures once the geo-tech report was received.

Vice Mayor Kakavas asked if the subbase would be upgraded. Mr. Hemesath said the subbase may be upgraded; staff was waiting for the geo-tech report.

VICE MAYOR KAKAVAS MOVED TO ADOPT RESOLUTION NO. R2023-19 APPROVING THE INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE WOOLFORD ROAD RECONSTRUCTION PROJECT AND AUTHORIZING THE MAYOR TO SIGN SAID AGREEMENT; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR.

- D. Consideration of Ordinance No. 2023-05 Extending and Increasing Corporate Limits of City of Show Low, Navajo County, State of Arizona by Annexing Thereto Certain Territory Contiguous to Existing City Limits of City of Show Low, Arizona – #P-1523. (Anna Atencio)

Ms. Atencio said on July 18, 2023, the City Council was presented with a request to annex property, approximately .37 of an acre, near Show Low Lake into the City of Show Low, described as a portion of A.P. Nos 212-11-002 and 212-11-003A. At the Council meeting, staff was directed to file a blank petition with Navajo County. The blank petition was filed on July 19, 2023. As required by state statute, a public hearing was held on August 15, 2023.

Ms. Atencio said after the public hearing and the 30 day waiting period expired, signatures were obtained, and the signed annexation petition was recorded with Navajo County. The next step in the annexation process was for the City Council to adopt an ordinance approving the annexation.

Ms. Atencio said the ordinance incorporated the "Policy of the City of Show Low for Providing Newly Annexed Land with Infrastructure and Services" adopted by the City of Show Low pursuant to Resolution No. 878. The proposed property for annexation was needed to construct a road in the proposed development of Lakeshore Village. The owner of the annexed property would be responsible for all aspects of the road construction as set forth in the aforementioned policy.

Ms. Atencio said the reading and adoption of Ordinance 2023-05 was scheduled for tonight's meeting, and the ordinance would be effective in 30 days.

By unanimous consent, Ms. Hall read Ordinance No. 2023-05 by title only, since all Council members had a copy.

VICE MAYOR KAKAVAS MOVED TO ADOPT ORDINANCE NO. 2023-05; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN ALLSOP, COUNCILMAN JUDD, COUNCILMAN HATCH, COUNCILMAN CLARK VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Vice Mayor Kakavas expressed her appreciation to the City for the opportunity to attend the League of Cities and Towns conference.

Councilman Allsop thanked the City for putting the booth together for the League of Cities and Towns conference and thanked Show Low High School for allowing the students to attend the League of Cities and Towns conference.

B. Mayor

Mayor Leech said he enjoyed spending time with the Show Low High School students at the League of Cities and Towns conference.

C. City Manager

Mr. Brown said that in public works projects, construction was completed on the sunken manhole project. The contractor started work on the Fools Hollow Waterline project. Grading and compacting in the McNeil Acres and Nikolaus subdivision were started in preparation for paving. Concrete work was finished, and the final clean-up and adjustments to the guardrail were being made on the East Owens Road extension. As always, the City appreciated everyone's patience as improvements were being made.

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said the Council Retreat would be on October 25 at the Darrin Reed Conference Room at the Public Safety building.

11. **ADJOURNMENT:**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF SEPTEMBER 5, 2023, AT 8:00 P.M.**

ATTEST:



Rachael Hall, City Clerk

APPROVED:

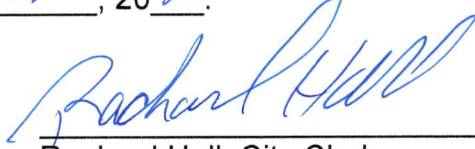


John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on September 5, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of September, 2023.



Rachael Hall, City Clerk

