

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MAY 16, 2023, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Hatch, Councilman Clark, Councilman Allsop, and Councilman Judd.

COUNCIL MEMBERS ABSENT: Councilman Adams.

STAFF MEMBERS PRESENT: Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Brad Provost, Chief of Police; Bill Kopp, Public Works Director; Rick Austin, Public Works Operations Manager; and Rachael Hall, City Clerk.

GUESTS: Leha Seary, Holly Jo Johnson, Harmony Lautzenheiser, Lailane and Gilbert Soco, Karan and Steven Slaton, Evan Lautzenheiser, John and Betty Jarrett, Jacque and John Allen, Charles Webber, Julianan Suizhinskee, Raymond Vigil, Guthrie Kushner, and others.

3. Invocation.

Councilman Judd gave the invocation.

4. Pledge of Allegiance.

Councilman Clark led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Steve Slaton, 4422 Larkspur Road, spoke on his concerns regarding an invasion of immigrants within Navajo County.

Charles Webber, 501 North 9th Place, asked if the City had safety measures in place if the City had an invasion of immigrants.

Karen Slaton, 4422 Larkspur Road, spoke on her concerns regarding an invasion of immigrants within Navajo County.

Juliana Suizhinskee, 985 Pine Hill Drive, spoke on her concerns regarding an invasion of immigrants within the City.

6. **SPECIAL EVENTS:**

A. Recognition of Winners of the Kids ROCK Poster Contest and Presentation of Prizes.

Ms. Hall said the Kids ROCK program was an educational outreach program designed to teach third grade students about city government and what it meant to be a good citizen. The students received tours of different City facilities and City staff explained how each facility operated. The program finished with a pool party and a poster contest for students to illustrate their idea of what community pride meant to them with prizes for the top three winners.

Mayor Leech presented prizes to third-place winner Salvador Soco, second-place winner Tyler Lautzenheiser, and first-place winner Mia Ortiz.

B. Navajo County Peace Officer Memorial Presentation.

John Jarrett said the Navajo County Peace Officer Memorial (Memorial) was completed and thanked the Council and staff for the support on this project. He said the dedication went well and he gave an update regarding the upkeep measures for the Memorial.

Councilman Allsop said there would be a subcommittee from Show Low Main Street to help with the maintenance of the Memorial.

Mayor Leech thanked Mr. Jarrett for raising the funds for this project and for all his work.

A video was shown on the dedication of the Memorial.

C. Presentation of Changes to Fiscal Year 2024 City Manager's Recommended Budget for Fiscal Year Ending June 30, 2024.

Mr. Johnson said staff worked on a few changes to the recommended budget. He reviewed the draft tentative budget. He said the tentative budget would be presented to the Council for adoption on June 6 and would establish the expenditure limitation for next fiscal year. He said the final budget would be adopted at the June 20 Council meeting. The

secondary property tax levy for the streetlight improvement district would be adopted at the July 18 meeting.

Mr. Johnson said budgeted expenditures for fiscal year 2023 were \$98.8 million vs. \$55.9 million in actual expenditures. The City historically underspent its budget every year. After moving budgeted carryovers to the fiscal year 2024 budget, the fiscal year 2024 budget with modifications totaled \$135.2 million. Mr. Johnson said some the major factors for the increase was \$25.0 million for the Scott Ranch Road Bridge project and \$11.0 million in capital carryovers.

Mr. Johnson said concerning the operating revenues for FY2024, the recommended budget presented in April was \$80,184,258. With revenue modifications of \$259,327, the total draft tentative budget revenues would be \$80,443,585. He said this was due to adding two school resource officers to the police department. He said each school in Show Low School District would now have a school resource officer.

Mr. Johnson reviewed the revenue changes. The fund balance increased by \$1,083,482, operating revenues increased by \$259,327, and operating transfers decreased by \$169,530. Total revenue changes came to \$1,173,279.

Mr. Johnson said recommended budget expenditures totaled \$132,859,172 but there were \$2,338,673, which increased the draft tentative budget expenditures to \$135,197,845. Expenditure modifications from capital carryovers totaled \$1,578,162 and other various expenditure modifications totaled \$760,511.

Mr. Johnson said staff would continue to monitor revenues and economic activity. Changes to the budget could be made until the tentative budget was adopted and once the tentative budget was adopted only reductions to the budget could be made.

Mr. Johnson said sanitation rates, including regular and recycling fees, were currently \$17.50 per month. Regarding rate increases, the monthly fees would increase by ten percent to \$19.25. The additional costs associated with fuel changes and the regular Consumer Price Index (CPI) increase made up the rate increases.

Councilman Clark and Councilman Allsop thanked staff for preparing the budget.

7. **CONSENT CALENDAR:**

- A. Consideration of Lease Agreement with AZ Labor Force, Inc. for Property Located at 280 East Deuce of Clubs. (Anna Atencio)

- B. Consideration of Acceptance of Tennis Courts. (Rick Austin)
- C. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of May 2, 2023.

COUNCILMAN ALLSOP MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for Airport Hangar Infrastructure Improvements, City of Show Low Project No. A-1723 2.0. (Bill Kopp)

Mayor Leech said Item 8-A (Consideration of Award of Construction Contract for Airport Hangar Infrastructure Improvements) was being pulled from the agenda and would be discussed at a future meeting.

- B. Consideration of Award of Construction Contract for City Hall Roof, City of Show Low Project No. FM-5623 and Authorization of Associated Budget Transfers. (Bill Kopp)

Councilman Allsop declared a conflict of interest on Item 8-B (Consideration of Award of Construction Contract for City Hall Roof) because he was currently working with the contractor on a residential project.

Mr. Kopp said Show Low City Hall was renovated in 2011. One of the elements of this work was the installation of a spray foam roof system. This roof came with a ten-year warranty which was now expired. Over the past year, leaks had begun to appear. The City's fiscal year 2022 Budget included funding for the replacement of roofing at the City Campus. This work was not ready to begin. Because of the existing leaky condition at City Hall, staff felt that the roof should be repaired prior to the start of the monsoon in July. To this end, staff proposed to use the budgeted funding for City Campus to complete the City Hall roof this year. The funds for the City Campus project were included in the proposed 2024 budget.

Mr. Kopp said the scope of work for this project included installing approximately 10,750 square feet of new membrane 60-mil TPO roofing with mechanical fastener over existing spray foam roofing. The work also included installing ice and water barrier under all new roofing, removing and replacing all pipe jacks, condensate drain lines, drip edge, scuppers, remove and re-set parapet cap, detach, reset and re-seal air handlers, and repair cracks using elastomeric roof coating. The work also included

inspecting the existing metal roof, replacing screws as necessary, and sealing all pipe jacks and penetrations.

Mr. Kopp said a request for bids was prepared by City engineering staff and advertised per statutory requirements. Three companies attended the mandatory pre-bid meeting. One bid was received from KGJ Roofing for \$91,465.09, which was within the expected cost range for the project.

Mr. Kopp said staff recommended awarding the construction contract for Show Low City Hall Roof Replacement, City of Show Low Project No. FM-5623, to KGJ Roofing in an amount not to exceed \$91,465.09 and authorizing the associated budget transfers.

Vice Mayor Kakavas asked how long the warranty period would be on the roof. Mr. Kopp said the roof would be warrantied for a minimum of 15 years but he was in negotiations and would ask for a 20-year warranty.

COUNCILMAN CLARK MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR SHOW LOW CITY HALL ROOF REPLACEMENT, CITY OF SHOW LOW PROJECT NO. FM-5623, TO KGJ ROOFING IN AN AMOUNT NOT TO EXCEED \$91,465.09, AND AUTHORIZE ASSOCIATED BUDGET TRANSFERS; SECONDED BY MAYOR LEECH; PASSED 5 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS CLARK, HATCH, AND JUDD VOTING IN FAVOR AND COUNCILMAN ALLSOP ABSTAINING.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop said he attended the Show Low Main Street Board meeting. He said the Farmers Market and Art Walk began last Saturday.

Councilman Clark thanked the engineering staff for their work on the drainage at the City Campus facilities. He said next Thursday would be the Show Low High School graduation.

B. Mayor

Mayor Leech thanked staff for the help during the City's 70th year of incorporation celebration and BBQ Throwdown last weekend.

C. City Manager

Mr. Brown said the City's 25th annual Project Clean Sweep kicked off this week. Show Low residents could dump green waste for free at Dirty Deeds Green through May 20, and again from May 22 to May 27. Other services through Project Clean Sweep would take place beginning in

June. A flyer with more information was posted on the City's website and social media.

Mr. Brown said in public works projects, the City's contractor was cleaning up and doing minor valve adjustments to the East Owens and Mills water line project and then will be completed. On the 5th and 6th Place Sewer replacement project, construction was completed on 6th Place and the contractor had moved to 5th Place. West McNeil asphalt repair was scheduled to be re-paved in the next few weeks, and the East Owens extension project was scheduled to begin the last week of May. He thanked citizens for their patience as important improvements were made to the City's infrastructure.

10. **SCHEDULING OF MEETINGS:**

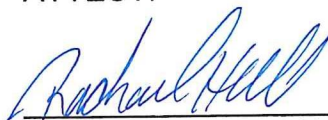
Scheduling of meetings, which may be brought up at this time.

None.

11. **ADJOURNMENT.**

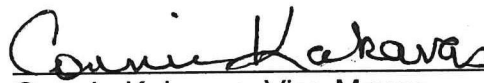
There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MAY 16, 2023, AT 7:52 p.m.**

ATTEST:



Rachael Hall, City Clerk

APPROVED:



Connie Kakavas, Vice Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on May 16, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of June, 2023.

(SEAL)



Rachael Hall, City Clerk