

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MARCH 21, 2023, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Hatch, Councilman Clark, Councilman Allsop, and Councilman Judd.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Morgan Brown, City Manager; Anna Atencio, City Attorney; Brad Provost, Police Chief; Justin Johnson, Deputy City Manager; Bill Kopp, Public Works Director; Shane Hemesath, City Engineer; Jacob Allen, Airport Manager; Kathy Clements, Assistant City Clerk; and Rachael Hall, City Clerk.

GUESTS Dawn Wilson, John Hannah, Kevin VanWinkle, Chris Albuquerque, Gordan Terracina, Jacque Allen, Sheriff David Clouse, Chief Deputy Brian Swanty, Lieutenant Wylie Williams, Sergeant Kyle Esparza, Tori Gorman, and others.

3. Invocation.

Councilman Clark gave the invocation.

4. Pledge of Allegiance.

Vice Mayor Kakavas led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Chris Albuquerque, 1331 North 44th Drive, expressed concerns about children playing basketball in the Show Low Aquatics Center pool when Open Swim was scheduled at the same time as Lap Swim.

Mayor Leech said the staff would look into the issue. Mr. Brown said he met with Ms. Albuquerque and her friends earlier that day, staff was working on a solution and would get back to Ms. Albuquerque.

6. **SPECIAL EVENTS:**

A. Presentation by Navajo County Sheriff's Office.

Sheriff David Clouse, with the Navajo County Sheriff's Office, gave a brief update on the Navajo County Major Crimes Apprehension Team (MCAT) and the community partnerships. MCAT focused on local and direct enforcement of crimes in the surrounding communities and helped local municipalities with major crimes. He introduced Chief Deputy Brian Swanty, Lieutenant Wiley Williams, Sergeant Kyle Esparza, and Tori Gorman, Public Information Officer, who work with the MCAT task force.

Chief Deputy Swanty said that in 2022, MCAT seized 471.2 pounds of Methamphetamine, 9.35 pounds of Heroin, 18,610 grams of Cocaine, 49 pounds of Marijuana, 2,170,342 Fentanyl pills, and \$43,530.00 in US currency. There were significant increases in drug seizures in 2022 compared to 2021.

Chief Deputy Swanty said that in 2022, the Sheriff's Office had 228 physical arrests compared to 143 in 2021.

Chief Deputy Swanty said the primary mission of MCAT was to provide agency assistance. The multi-agency task force included the Sheriff's Office, Show Low Police Department, Winslow Police Department, High Intensity Drug Trafficking Area (HIDTA), Arizona Department of Public Safety Criminal Target Unit, Arizona State Gang Task Force, United States Marshal's Office, Homeland Security Investigations, Drug Enforcement Agency (DEA), Federal Bureau of Investigation, and Navajo County Probation Department.

Chief Deputy Swanty said that in March 2022, MCAT Detectives assisted Saint Johns County Sheriff's, out of Florida, investigate an Armed Robbery/Kidnapping. Their investigation led them to the Holbrook area, where they helped apprehend the suspect and served three search warrants.

Chief Deputy Swanty said that in May 2022, MCAT Detectives conducted a controlled buy from an individual staying at the KC Motel in Show Low. MCAT continued surveillance on the Motel, where there was constant traffic. During the course of the investigation, with the assistance from Navajo County Sheriff's Office K9s, Navajo County Sheriff's Office Patrol, Show Low Police Department, Snowflake Taylor Police Department, and Phoenix Drug Enforcement Bureau seized approximately 11 ounces of methamphetamine, 4,946 suspected fentanyl pills, 15 felony arrests, two firearms, and executed three residential warrants.

Chief Deputy Swanty said that in November 2022, Navajo County Sheriff's Office K9 and MCAT Detectives conducted a traffic stop on a 2022 Chevrolet pickup for a traffic infraction. K-9 Kilo was deployed, which resulted in a positive alert. During the search, approximately 2,181 fentanyl pills were found concealed in two small plastic bags. Two weapons and the vehicle were seized.

Chief Deputy Swanty said that in March 2022, MCAT Detectives, with assistance from the Show Low Police Department, Navajo County Sheriff's Office, and Department of Public Safety Gang and Immigration Intelligence Team Enforcement Mission and Criminal Investigations Unit executed a search warrant at 250 North 16th Avenue, apartment 105 in Show Low stemming from a three-month investigation of the sale of illegal drugs. During the search, six xanax pills, two fentanyl pills, and 37 grams of methamphetamine were located in the residence and the vehicle connected with the investigation. Three subjects were arrested and booked for numerous drug sales charges.

Chief Deputy Swanty said that in September 2022, MCAT Detectives conducted a traffic stop on Buck Springs Road in the Pinetop Country Club on a Dodge truck for moving violations. Subsequent to an investigation, the driver was taken into custody for weapons misconduct. A vehicle search revealed used drug paraphernalia, seven guns, approximately 37.7 grams of methamphetamine, and 69 suspected fentanyl pills. The subject was taken into custody and booked into the Navajo County Jail Annex in Show Low for numerous drug and weapons charges.

Sheriff David Clouse and Chief Deputy Swanty thanked the Council and the Show Low Police Department for supporting the MCAT program.

The Council thanked Sheriff Clouse, Chief Deputy Swanty, Lieutenant Williams, Sergeant Kyle Esparza, and the rest MCAT staff for their work.

7. **CONSENT CALENDAR:**

- A. Consideration of Acceptance of East Huning Sidewalk and Drainage Improvements, City of Show Low Project No. R-4022. (Shane Hemesath)
- B. Consideration of Noncommercial Ground Lease with D'Plane LLC and Termination of Noncommercial Ground Lease with TNLC, L.L.C. at Show Low Regional Airport. (Jacob Allen)
- C. Consideration of Approval of Data Access/Exchange Agreement with Arizona Department of Transportation. (Brad Provost)
- D. Consideration of Approval of New National Opioid Settlements. (Anna Atencio)
- E. Consideration of Resolution No. R2023-08 Approving and Authorizing Intergovernmental Collection Agreement with Arizona Game and Fish Department for Sharing Costs Associated with Americans with Disabilities Act accessibility upgrades to Show Low Lake Boat Ramp. (Anna Atencio)
- F. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of March 7, 2023.

VICE MAYOR KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN CLARK; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

8. **NEW BUSINESS:**

- A. Consideration of Appointment of Planning and Zoning Commission Members. (Rachael Hall)

Ms. Hall said the terms of four Planning and Zoning Commission members would expire at the end of March. Staff contacted the incumbents and gauged their interest in reapplying, and two incumbents, Gentry Hatch and Jodi Whitehead, submitted applications.

Ms. Hall said that per policy, City staff advertised the vacancies and received three applications from Jeremy Schnepf, Derik Whipple, and Dawn Wilson. The applicants were interviewed by the Council at a Special Meeting on March 21.

Ms. Hall said the Council was given a ballot showing the names of the five applicants. Council members were to mark their four choices on the ballot for individuals they wished to appoint. After the Clerk tallied the results and announced the four individuals with the most votes, a formal motion

would be made based on the results. Council members' votes would be reflected in the minutes.

The Council members marked their preferences for the four vacant positions. Selections by the Council for the four seats:

- ▶ Councilman Adams
Gentry Hatch, Jeremy Schnepf, Derik Whipple, Jodi Whitehead
- ▶ Councilman Allsop
Gentry Hatch, Jeremy Schnepf, Derik Whipple, Dawn Wilson
- ▶ Councilman Clark
Gentry Hatch, Jeremy Schnepf, Derik Whipple, Dawn Wilson
- ▶ Councilman Hatch
Gentry Hatch, Jeremy Schnepf, Derik Whipple, Dawn Wilson
- ▶ Councilman Judd
Gentry Hatch, Jeremy Schnepf, Derik Whipple, Jodi Whitehead
- ▶ Vice Mayor Kakavas
Gentry Hatch, Derik Whipple, Jodi Whitehead, Dawn Wilson
- ▶ Mayor Leech
Gentry Hatch, Derik Whipple, Jodi Whitehead, Dawn Wilson

COUNCILMAN ALLSOP MOVED TO APPOINT GENTRY HATCH, DERIK WHIPPLE, JEREMY SCHNEPF, AND DAWN WILSON TO THE SHOW LOW PLANNING AND ZONING COMMISSION FOR A TERM EXPIRING MARCH 2027; SECONDED BY COUNCILMAN CLARK; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

B. Consideration of Appointment of Parks and Recreation Advisory Committee Members. (Rachael Hall)

Ms. Hall said the terms of two Parks and Recreation Advisory Committee members, Kristina Lewis and Joel Weeks, would expire at the end of March. Staff contacted the incumbents and gauged their interest in reapplying, and one incumbent, Joel Weeks, submitted an application.

Ms. Hall said that per policy, City staff advertised the two vacancies. Staff received applications from four individuals: Laura Bittick, Michael

Dalessandri, John C. Hannah, and Ken VanWinkle. The applicants were interviewed by the Council at a Special Meeting on March 21.

Ms. Hall said the Council was given a ballot showing the names of the five applicants. Council members were to mark their two choices on the ballot for individuals they wished to appoint. After the Clerk tallied the results and indicated the two individuals with the most votes, a formal motion would be made based on the results. Council members' votes would be reflected in the minutes.

The Council members marked their preferences for the two vacant positions. Selections by the Council for the two seats:

- ▶ Councilman Adams
Ken VanWinkle, Joel Weeks
- ▶ Councilman Allsop
Ken VanWinkle, Joel Weeks
- ▶ Councilman Clark
Ken VanWinkle, Joel Weeks
- ▶ Councilman Hatch
John C. Hannah, Ken VanWinkle
- ▶ Councilman Judd
Ken VanWinkle, Joel Weeks
- ▶ Vice Mayor Kakavas
Michael Dalessandri, Ken VanWinkle
- ▶ Mayor Leech
Ken VanWinkle, Joel Weeks

COUNCILMAN ALLSOP MOVED TO APPOINT KEN VANWINKLE AND JOEL WEEKS TO THE SHOW LOW PARKS AND RECREATION COMMITTEE FOR A TERM EXPIRING MARCH 2027; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

- C. Consideration of Appointment of Aviation Advisory Committee Members.
(Rachael Hall)

Ms. Hall said the terms of two members of the five-member Aviation Advisory Committee would expire at the end of March. Staff contacted the

incumbents and gauged their interest in reapplying, and both incumbents, Louis Booker and Gary Winslow, submitted applications.

Ms. Hall said that per policy, staff advertised the vacancies and received one new application from a resident. The applicants were interviewed by the Council at a Special Meeting on March 21.

Ms. Hall said Resolution No. R2017-04, approved by the Council in February 2017, outlined the requirements for the Aviation Advisory Committee. This resolution stipulated that all committee members must reside in Navajo County, with a majority living within the Show Low city limits. In addition, the Council's preference, though not a requirement, was that at least two pilots served on the committee.

Ms. Hall provided Council members with the applicants' residency and pilot/non-pilot status:

Name	Resident	Non-Resident	Pilot	Non-pilot
Louis Booker		X	X	
John C. Hannah	X			X
Gary Winslow	X		X	

Ms. Hall said that of the current standing committee members, Tom Cedarblade was a resident and a pilot, Bruce Ironside was a resident and a non-pilot, and Roger Williams was a resident and a pilot. Therefore, the committee's residency requirement was currently being met.

Ms. Hall said the Council was given a ballot showing the names of the three applicants. Council members were to mark their two choices on the ballot for individuals they wished to appoint. After the Clerk tallied the results and indicated the two individuals with the most votes, a formal motion would be made based on the results. Council members' votes would be reflected in the minutes.

The Council members marked their preferences for the two vacant positions. Selections by the Council for the two seats:

- ▶ Councilman Adams
Louis Booker, Gary Winslow
- ▶ Councilman Allsop
Louis Booker, Gary Winslow
- ▶ Councilman Clark
John C. Hannah, Gary Winslow

► Councilman Hatch
Louis Booker, John C. Hannah

► Councilman Judd
Louis Booker, John C. Hannah

► Vice Mayor Kakavas
Louis Booker, John C. Hannah

► Mayor Leech
Louis Booker, John C. Hannah

VICE MAYOR KAKAVAS MOVED TO APPOINT LOUIS BOOKER AND JOHN C. HANNAH TO THE SHOW LOW AVIATION ADVISORY COMMITTEE FOR A TERM EXPIRING MARCH 2027; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

- D. Consideration of Appointment of Board of Adjustment Members. (Rachael Hall)

Ms. Hall said the terms of three Board of Adjustment members would expire at the end of March. All three seats were four-year terms. Staff contacted the incumbents and gauged their interest in reapplying, and all three incumbents, Michael Gibson, Bill Johnson, and James Zimmerman, submitted an application.

Ms. Hall said that per policy, City staff advertised the vacancies and did not receive any applications from new applicants.

Ms. Hall said staff recommended appointing Michael Gibson, Bill Johnson, and James Zimmerman to the Show Low Board of Adjustment for terms ending March 2027.

COUNCILMAN ALLSOP MOVED TO APPOINT MICHAEL GIBSON, BILL JOHNSON, AND JAMES ZIMMERMAN TO THE SHOW LOW BOARD OF ADJUSTMENT FOR A TERM EXPIRING MARCH 2027; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

- E. Consideration of Award of Construction Contract for Show Low Communications Facility Renovations, City of Show Low Project No. FM-2023. (Bill Kopp)

Mr. Kopp said the City's fiscal year 2022 Capital Improvement Plan budget included funding for renovating the former Show Low police station to house an expanded dispatch and communications facility. The building was located at 150 North 6th Street. The expansion would accommodate additional dispatch consoles to increase the capacity of the City's capabilities as the City moved toward combining these services to provide regional coverage.

Mr. Kopp said a request for bids was prepared by City engineering staff and advertised per statutory requirements. Four bids were received. The results were as follows:

LD&B LLC	\$ 996,633.66
Restore Pro, Inc.	\$1,164,000.00
Edge Construction, LLC	\$1,418,000.00
Pointe Companies	\$1,746,111.00

Mr. Kopp said staff recommended awarding the construction contract for Show Low Police Communications Facility Renovations, City of Show Low Project No. FM-2023., to LD&B LLC in an amount not to exceed \$996,633.66.

Vice Mayor Kakavas asked Chief Provost to describe the City's dispatch operations. Chief Provost said the Show Low Police Department ran a regional communications center that dispatches for Pinetop-Lakeside Police Department, Show Low Police Department, Snowflake-Taylor Police Department, Pinetop Fire Department, Timber Mesa Fire Department, Pinedale Clay Springs Fire Department, and Heber Overgaard Fire Department. Staff was negotiating to provide dispatch services to the St. Johns Police Department.

Chief Provost said staff was working with Navajo County to create redundancy so that another center could take over operations seamlessly if, in the event of an emergency, a dispatch center was shut down. Staff was also working with the state-wide 9-1-1 system to create a Public Safety Answering Point (PSAP) channel, a radio channel that linked all the dispatch centers in Northern Arizona together and allowed centers to communicate directly.

Councilman Clark asked when the communications facility renovations would be completed. Chief Provost said his understanding was that the project would take eight-to-twelve months to complete, but more would be known after the pre-construction meeting with the contractor.

Councilman Clark asked what the plans were for the current dispatch center located inside the public safety building. Chief Provost said that

once the dispatch center was relocated from the public safety building, the police department would use that space to expand support services.

Councilman Allsop asked Mr. Kopp about the status of the demolition of the building. Mr. Kopp said the building was gutted and ready for renovation.

VICE MAYOR KAKAVAS MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR SHOW LOW POLICE COMMUNICATIONS FACILITY RENOVATIONS, CITY OF SHOW LOW PROJECT NO. FM-2023, TO LD&B LLC IN AN AMOUNT NOT TO EXCEED \$996,633.66; SECONDED BY MAYOR LEECH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

- F. Consideration of Award of Construction Contract for Show Low Lake Americans with Disabilities Act Boat Ramp Improvements, City of Show Low Project No. FM-0623. (Bill Kopp)

Mr. Kopp said the City of Show Low was proposing a joint project with the Arizona Game and Fish Department (AZGFD) to construct accessibility upgrades for the boat ramp at Show Low Lake. The project would be 75% funded by AZGFD and 25% by the City of Show Low. The project was located at Show Low Lake Park, 3300 East Show Low Lake Road, Show Low, Arizona. The work included, but was not limited to, removals of existing asphalt, curb, sidewalk, and trees, installation of new curb, sidewalk, asphalt pavement, ramps, handrail, and incidentals required to provide a complete and functioning project.

Mr. Kopp said a request for bids was prepared by City engineering staff and advertised per statutory requirements. Three bids were received. The results were as follows:

LD&B LLC	\$217,891.50
Conco Concrete Specialists LLC	\$235,413.96
Navapache Construction	\$237,109.30

Mr. Kopp said staff recommended awarding the construction contract for Show Low Lake Americans with Disabilities Act Improvements, City of Show Low Project No. FM-0623 to LD&B LLC in an amount not to exceed \$217,891.50.

Mayor Leech asked if a new boat ramp was going to be installed. Mr. Kopp said no, the project would provide wheelchair accessibility to the existing boat ramp and fishing docks.

COUNCILMAN ALLSOP MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR SHOW LOW LAKE AMERICANS WITH DISABILITIES ACT IMPROVEMENTS, CITY OF SHOW LOW PROJECT NO. FM-0623 TO LD&B LLC IN AN AMOUNT NOT TO EXCEED \$217,891.50; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, AND COUNCIL MEMBERS ADAMS, ALLSOP, CLARK, HATCH, AND JUDD VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Council members thanked staff for all their hard work keeping the community safe and running through all the snow and rain the City received the past few months.

B. Mayor

Mayor Leech said the annual BBQ Throwdown would be held the first weekend in May.

Mayor Leech said the opening ceremony for the Pinetop-Lakeside and Show Low Little League teams would be held on April 15 at the Meadows Plaza on Woodland Lake Road.

C. City Manager

Mr. Brown said that on April 1, the recreation department would hold the Wild Hare 3K Color Run/Walk and the Hare Raising Fun Candy Scramble and magic show at Show Low City Park.

Mr. Brown said testing was completed for the waterline project on East Owens and Mills, and the contractor would begin working on the water tie-overs and pavement patching once the weather permits. The pavement repair and re-paving on the West McNeil roadway reconstruction project was scheduled for April 6. Mr. Brown thanked the citizens for their patience as these important projects were completed.

Mr. Brown said the Navajo County Peace Officer Memorial dedication was scheduled for April 22 at noon next to City Hall.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said the budget study session and presentation of the City Manager's recommended budget were scheduled for April 4 at 6:30 p.m.

Mr. Brown said the budget study session with departments was scheduled for April 6 at 6:00 p.m.

11. **ADJOURNMENT.**

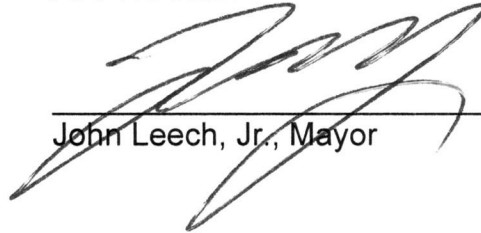
There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MARCH 21, 2023, AT 7:55 P.M.**

ATTEST:



Rachael Hall, City Clerk

APPROVED:



John Leech, Jr., Mayor

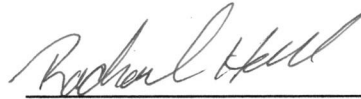
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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on March 21, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of April, 2023.

(SEAL)



Rachael Hall, City Clerk

