

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, OCTOBER 21, 2025, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Leech, Councilman Adams, Councilman Clark, Councilman Hatch, Councilman Judd, and Councilman Whipple.

COUNCIL MEMBERS ABSENT: Vice Mayor Kakavas.

STAFF MEMBERS PRESENT: F. Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Greg Westover, Police Commander; Shane Hemesath, Public Works Director; Rick Austin, Public Works Operations Manager; Jacob Allen, Airport Manager; Shannon Adams, Grants Coordinator; and Rachael Hall, City Clerk.

GUESTS: John and Agnes Hannah, Cathy Huling, Dave Murray, Laura Singleton, Don Lusk, Patrick Krugh, Vicky Solomon, Thomas Brown, Jared Hall, Rick Goodman, Steve and Ann Williams, Becky Clark and others.

3. Invocation.

Councilman Clark gave the invocation.

4. Pledge of Allegiance.

Mayor Leech led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

A. Presentation by Nexus Coalition for Drug Prevention

Vicky Solomon, Executive Director of the Nexus Coalition for Drug Prevention (Nexus), said the organization's mission was community collaboration, striving to build a resilient, healthy, substance-free, connected environment for youth. Their vision was that all youth are free from substance use, resilient, healthy, happy, and contributing citizens in connected communities. She said Nexus' two goals were reducing substance use, increasing resiliency and connection among youth and parents/caregivers, and establishing and strengthening collaboration and connection among community organizations.

Ms. Solomon said that Nexus partnered with 12 sectors of the community, including schools, youth, news/media, law enforcement, civic and volunteer groups, religious/fraternal organizations, state/local/tribal groups, youth service groups, parents, businesses, healthcare, and others.

Ms. Solomon said this past year, 13,272 youth participated in their programs, and 13,769 adults participated in workshops on drug trends, trauma, parenting, and more. Nexus provided 6,852 activities in the County. She said that 986 naloxone dispensers were distributed with education. Nexus also distributed 69,560 educational and resource items.

Ms. Solomon said the Nexus Coalition's programmatic pillars included evidence-based and informed programs. The coalition utilized best practices including support groups, book clubs, diversion programs, naloxone/fentanyl training, and trauma/resilience training.

Ms. Solomon said Nexus also participated in Teen Court and Diversion programs, Junior Leadership Academies, Safety Village Collaborations, and Adult Resiliency Workshops.

Ms. Solomon said Nexus Coalition provided free training and free Naloxone. She said it was great to serve the community, and the Nexus Coalition appreciated the City Council's support.

Council members thanked Ms. Solomon and the Nexus Coalition for everything they did for the community.

B. Presentation by Show Low Chamber of Commerce

Sunshine Brewer, Executive Director of the Show Low Chamber of Commerce, introduced Erika Welker, a University of Arizona student who worked with the Show Low Chamber of Commerce for the last three years. Ms. Welker presented an update on the Show Low Chamber of Commerce. She said that in 2025, 2,100 visitors came through the Tourist Information Center thus far. With the help of the new website and social media, digital visitor counts were up and over 49,000 website visitors. She said there were 1.6 million social

media views.

Ms. Welker said the Show Low Chamber of Commerce had 392 members. Year over year, member retention was at 97%.

Ms. Welker said the Executive Board consisted of: Cathy Huling, President; Kyle Beecroft, Vice President; Shylia Revier, Secretary; and Cassie Hernandez, Treasurer. She said the Chamber Ambassadors were Pam Arlaud from Washington Federal Bank, Veronica Trauthwein from Waste Management, Rick Iacomacci from Legal Shield, and Suzanne Hudspeth from Central AZ Supply.

Ms. Welker reviewed the Chamber's financials which included a balance of \$8,007.46 in Arizona Credit Union and \$27,538.01 in National Bank of Arizona.

Ms. Welker reviewed the upcoming Chamber events, including the no-cost business classes in partnership with the Arizona Small Business Development Center and Northland Pioneer College, monthly Business First Luncheon at Arts Alliance, 2025 Chamber Gala and awards dinner at Torreon, monthly ribbon cutting and mixers, and the 2025 Visitor's Guide with Maverick Magazine. She thanked the City Council and staff for continued support for the Chamber.

Mayor Leech thanked Ms. Welker, Ms. Brewer and the Chamber Board members for all their great work.

C. Presentation from Show Low Aviation Advisory Committee

Gary Winslow, Show Low Aviation Advisory Committee Chairman, reviewed the annual update on Show Low Airport Advisory Committee (Committee) for 2025. Mr. Winslow said the Committee consisted of himself, Vice Chairman David Murray, and Members John Hannah, Patrick Krugh, and Don Lusk.

Mr. Winslow reviewed activity highlights from 2025 which included the election of new Board Members, the adoption of a Resolution to reduce the frequency of Committee meetings, commercial leases and operating agreement amendments on rent deposits, security deposits, holdover rates and other associated rates, commercial insurance matrix for commercial operators, and the approval of proposed changes on current rates and charges for Show Low Regional Airport (Airport). He said Committee members had received open meeting law training, discussed noise abatement, and held discussion for clarification regarding automobile insurance requirements.

Mr. Winslow reviewed Contour Airlines passenger numbers, which were a total of 9,751 passengers from October 2024 through September 2025. He recognized that enplanements had grown from 684 in October 2024 to over 1,100 last month, with a rolling annual total approaching 10,000 enplanements.

Mr. Hemesath said the City's normal yearly allocated funds from the federal

government used to be \$150,000 because the City was under 10,000 enplanements but FAA adjusted this funding slightly on a sliding scale and the City received about \$300,000 last year. He said once the City tops the 10,000 enplanement mark, then the City would be eligible for \$1 million allocated funds a year. Mr. Allen said as some Councilmembers would recall when the City was talking about bringing Contour to Show Low, it was discussed that it was massively impossible to reach that level of enplanements with the previous carriers. He said now with Contour providing triple the seats per flight, the City could get into those enplanement numbers that would really increase the level of federal funding on an annual basis.

Mr. Winslow said the Airport passed the annual FAA Part 139 Certification Inspection. He reviewed Airport Capital Improvement Projects which included Crosswind Runway Focused Planning Study, Crosswind Runway Environmental Assessment, two large helicopter parking pads, and two airfield lighting projects.

Mr. Winslow reviewed hangar development at the Airport. He said private hangar developments had been erected, non-commercial ground leases for hangar development were received and approved by the City Council, Phase I Hangar Infrastructure Project was completed, and Phase II Hangar Development Project was currently being prepared. He said the Airport Parking Lot Expansion Project would begin next week and the City's Hangar Roof Replacement Project was underway. He said the Bureau of Indian Affairs Roof Replacement Project had been completed and new windows and doors were expected to be replaced this year. Exterior paint was completed at the Airport Terminal and the bathroom remodel and new flooring would be worked on next.

Councilman Judd asked about clarification regarding the federal funding if the City were to hit 10,000 passengers in the year. Mr. Allen said with the sliding-scale change, the Airport's annual entitlement increased from \$150,000 to \$300,000 based on 2023-2024 enplanement numbers. He said hitting 10,000 enplanements was the target for higher entitlement; however, due to the latest FAA reauthorization adjustments, the jump to \$1 million funding would not be realized until two years after crossing the threshold.

Mayor Leech thanked the Committee members for all their events held at the Airport and their hard work on the Committee.

D. Presentation of Snow Management Plan (Rick Austin/Ryan Hall)

Mr. Austin presented the 2025-26 snow management plan to the City Council. Many Council members thanked staff for their hard work and management of the snow and storms that the City received during the winter months.

7. **CONSENT CALENDAR:**

A. Proclamation by the Mayor Proclaiming November 16 through 22, 2025, as

COMMUNITY FAST OF COMPASSION FOR THOSE IN NEED WEEK in the City of Show Low (Rachael Hall)

- B. Consideration of Acceptance of Show Low Lake Campground Playground Equipment, City of Show Low Project No. 4452606 (Rick Austin)
- C. Consideration of Acceptance of Governor's Office of Highway Safety Grants and Authorization of Associated Budget Transfers (Greg Westover)
- D. Consideration of Noncommercial Ground Lease with Steven and Kimberly Hickam and Termination of Ground Lease with John Ashurst at Show Low Regional Airport (Jacob Allen)
- E. Consideration of Award of Contract to Dibble & Associates Consulting Engineers, Inc. for Crosswind Runway Environmental Assessment and Authorization of Associated Budget Transfers (Jacob Allen)
- F. Consideration of Minutes of Show Low City Council meetings:
 - 1. Study Session Minutes of October 1, 2025, Council Retreat
 - 2. Special Meeting of October 1, 2025

COUNCILMAN ADAMS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

Ms. Hall read the Community Fast proclamation aloud, and Mayor Leech presented it to Chairman Steve Williams. Chairman Williams introduced the members of the Community Fast Committee and said every penny was given to local organizations that were able to identify people needing help over the holidays. Many community members, churches, businesses, and schools participated in the fast. He said one of the highlights that he hoped the Council members and citizens could attend was the community celebration. He thanked the City Council for their support of the Community Fast. Pastor Thomas Brown thanked the City for the continued support of the Community Fast.

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** and Consideration of Prioritization of Projects for Community Development Block Grant Funding and Consideration of Resolution No. R2025-40 Authorizing Submitting Application for Community Development Block Grant Funds and Rescinding Resolution No. R2025-13 (Shannon Adams)

Ms. Adams said approximately \$280,000.00 was being offered to the City of

Show Low by the Arizona Department of Housing through the Community Development Block Grant (CDBG) program. This program funded projects to assist persons of low-to-moderate income, to prevent or eliminate slums or blight, or to solve an urgent need or health hazard.

Ms. Adams said the first public hearing on this matter was held on December 5, 2024, to obtain community input on the use of CDBG funds. No public input was received at the public hearing. The City Council selected a project at a Public Hearing on April 15, 2025, and adopted Resolution No. R2025-13 for a sidewalk project along 9th Street, but the Arizona Department of Housing determined the project did not meet Slum/Blight Area eligibility despite having approved these types of projects for the City in the past.

Ms. Adams said tonight's public hearing was to solicit additional public input on possible projects for CDBG funds. Following the hearing, the City Council could select the final Community Development Block Grant project to be submitted for application and to adopt an applicable resolution. She said staff recommended using the funds to purchase the dining room of the Senior Center, which met the criteria for the grant.

Ms. Adams said should the City Council, after hearing public input, accept the staff's recommendation and determine that the City's priority use of the 2025 CDBG funds was the purchase of the dining room of the Senior Center, staff would submit an application to the Northern Arizona Council of Governments.

Mayor Leech opened the matter for a public hearing. There being no input, Mayor Leech closed the public hearing.

Councilman Clark asked what the benefit was for the City to purchase the dining room of the Senior Center. Ms. Adams said it was the City's hope that in the future the City would be able to apply for additional CDBG funds to renovate the building. She said the City could not apply for grant funds to renovate a building that the City did not own.

Councilman Clark asked how this project met the criteria for CDBG funding. Ms. Adams said this project would benefit people with low-to-moderate income. She said the Senior Center served seniors, anyone over the age of 63, who automatically qualified for low-to-moderate income.

Councilman Clark asked if this funding could be used for a different project such as the Huning House. Ms. Adams said the Department of Housing required the application submission by the end of the week, so staff was presenting a project that was already presented during the first public hearing to meet the deadline. She said staff could look for other CDBG funding opportunities when they became available for other eligible projects in the future.

COUNCILMAN ADAMS MOVED TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND APPROVE THE

PROPOSED PROJECT AS THE ACQUISITION OF THE REAR ROOM AT THE SENIOR CENTER, AND FURTHER, MOVED TO ADOPT RESOLUTION NO. R2025-40 AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT AT LEAST FIFTY-ONE PERCENT OF PROJECT BENEFICIARIES ARE ELDERLY PERSONS AND REMOVING THE "RENOVATE" WORDING FROM RESOLUTION NO. R2025-40, AND RESCIND RESOLUTION NO. R2025-13; SECONDED BY MAYOR LEECH; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

- B. Consideration of Purchase of Water Stock Parts, City of Show Low Project No. 7502686 (Rick Austin)

Mr. Austin said each fiscal year, the Water Department went out to bid to replenish its water stock parts. The Water Department conducted an inventory of existing water stock parts before going out to bid and then created a list of needed stock parts for the next fiscal year. Historically, the annual bid for water stock parts had been under the \$50,000.00 City Council approval limit. However, this fiscal year, due to inflation and supply chain issues, the bid exceeded \$50,000.

Mr. Austin said these were parts that the Water Department kept on hand for emergency repairs and that local suppliers, like Core & Main and Fortiline Waterworks, do not keep in stock. Not having these parts in stock may cause long-term shutdowns of the City's water system. By keeping these parts on hand, staff could keep water flowing to all our citizens.

Mr. Austin said on August 29, 2025 and September 2, 2025, a Request for Sealed Quotes was advertised in the White Mountain Independent and was posted to the City's website. Three companies submitted bids with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Core & Main of Show Low	\$74,378.38
Ferguson Waterworks of Chandler	\$75,023.41
Fortiline Waterworks of Lakeside	\$86,739.47

Mr. Austin said staff recommended awarding the purchase of water stock parts, City of Show Low Project No. 7502686, to Core & Main in an amount not to exceed \$74,378.38.

COUNCILMAN JUDD MOVED TO AWARD THE PURCHASE OF WATER STOCK PARTS TO CORE & MAIN FOR AN AMOUNT NOT TO EXCEED \$74,378.38; SECONDED BY COUNCILMAN HATCH; PASSED 6 TO 0 WITH MAYOR LEECH, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Adams invited the community to walk the Meadow for the Scarecrow Walk contest.

B. Mayor

Mayor Leech thanked those who were in attendance tonight at the City Council meeting. He invited the community to attend future City Council meetings.

C. City Manager

Mr. Brown said there were a number of upcoming Halloween-related events to report which included the Trick or Treat Trail for kids on October 22, at the City Park, Show Low Mainstreet's Halloween Trunk or Treat, on October 25, at Hatch Toyota, and the Turn of the Card Community Center Family Friendly Halloween event on October 31, at the Community Center.

Mr. Brown said in public works projects, the city's contractor was finishing up on the Fools Hollow waterline phase 2 project and crews continued to work on paving in Sierra Pines. He thanked the citizens for their patience as these important projects were completed.

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Brown said due to the upcoming holiday schedule and per Council's request, the City Council would hold only one council meeting in the months of November, December and January. The meetings were scheduled to be on November 4, 2025, December 9, 2025 and January 20, 2026. He reminded citizens to view the City's website for any changes.

11. **ADJOURNMENT:**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF OCTOBER 21, 2025, AT 8:18 P.M.**

ATTEST:

APPROVED:

Rachael Hall, City Clerk

John Leech, Jr., Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on October 21, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Rachael Hall, City Clerk