

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, APRIL 15, 2025, AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Leech called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Leech, Vice Mayor Kakavas, Councilman Adams, Councilman Clark, Councilman Hatch, Councilman Judd, and Councilman Whipple.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** F. Morgan Brown, City Manager; Anna Atencio, City Attorney; Justin Johnson, Deputy City Manager; Jay Brimhall, Community Services Director; Brad Provost, Police Chief; Greg Westover, Police Commander; Jacob Allen, Airport Manager; Shannon Adams, Grants Coordinator; and Rachael Hall, City Clerk.

**GUESTS:** Steve Coffinger, John Hannah, Sunshine Brewer, Cathy Huling, Laney Corey, Trish Lawler, Cory Johnson, Steve Dobbs, Rick Goodman, Jim Hammatt, Gwyn Lee, and others.

3. Invocation.

Councilman Whipple gave the invocation.

4. Pledge of Allegiance.

Councilman Judd led the Council and audience in the pledge of allegiance.

5. CALL TO THE PUBLIC:

Any citizen desiring to speak on a matter that is within the jurisdiction of the City Council may do so at this time. Comments shall be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Steve Coffinger, with the building division of Torreon Realty, said they were very interested in the City's workforce housing incentive and were aware of the affordable housing challenges that the City was experiencing. Torreon had been applying concepts and techniques that were more focused on workforce housing-type products. He said the group was developing plans and building homes focused on affordability. They were encouraged by the City's work on workforce housing and would like to offer their services to the City.

Mr. Coffinger said they started a non-profit entity, Arizona Housing Focus, to educate and facilitate incentives available through the City, State, lenders, etcetera. This non-profit could be a valuable resource for people to understand what was available and access those resources regarding homeownership.

Mayor Leech encouraged Mr. Coffinger to continue meeting with City Staff.

6. **SPECIAL EVENTS:**

A. Presentation by Show Low High School Music Department

Cynthia Whipple announced the annual musical "Crazy For You," which would run April 24 through 26 and May 1 through 3; tickets were available at the door or online.

B. Presentation Regarding Giving Machine

Cory Johnson presented a video about the Giving Machine, sponsored by Light the World. He said the Giving Machine allowed individuals to select an item that would go directly to their chosen charity.

Mr. Johnson said last year the Giving Machine was installed in Snowflake during the last two weeks of December. This year, one would be installed in Snowflake and Show Low. One hundred percent of the donations to the Giving Machine would go directly to the selected charity. The Church of Jesus Christ of Latter Day Saints covered all costs associated with the Giving Machine.

Mr. Johnson said that since the inception of the Giving Machines in 2017, over \$50,000,000.00 had been donated. Last year, the single local machine in Snowflake had over 4,000 transactions, with 700 for the White Mountain Safe House. He presented a check for \$23,670.00 to the White Mountain Safe House.

C. Update on the TRACKS White Mountain Trail System

Steve Dobbs with White Mountain TRACKS gave an update on the White Mountain TRACKS system. He said TRACKS had nearly 700 members. In 2024, the trail crew contributed 3,200 hours to maintaining the White Mountain trail system. They had 190 volunteers assist with the Tour of the White Mountains bike race, and 20 members served as course marshals for Zia Rides' inaugural gravel event in September. TRACKS was a force in the community as their members logged nearly 9,000 volunteer hours beyond trail work.

Mr. Dobbs said that thanks to a Navajo County grant, TRACKS partnered with Big Loop Trails to build the 3.25-mile Lumberjack Trail, which formed a 5.5-mile loop with the Blue Ridge Trail at Trailhead #2. The trail crew finished and marked it with quarter-mile emergency reference markers. Usage was high, based on observed trail traffic.

Mr. Dobbs said Pinetop planned two short connectors from the Mountain Meadow Recreation Complex to the Hitching Post Trail. TRACKS was able to build those connectors last November. One was east of the bathrooms, and the other was at the north end with a pedestrian bridge. Both trails had bike rollovers.

Mr. Dobbs said the Chipmunk Connector Trail, from diamond marker eight to 18, included a badly eroded section of logging road. TRACKS mapped a 2.25-mile re-route, which had Eastern Arizona Trails Collaborative (EATC) approval and was awaiting Forest Service review.

Mr. Dobbs said near Show Low, the Buena Vista Trail System, at US 60 and 300 Road, was in the final stage of Forest Service approval. Though some mileage of the original Buena Vista was lost due to the private land transfer, new trails and scenic viewpoints were added. TRACKS hoped to begin construction this year.

Mr. Dobbs said that at Los Burros, a steep eroded section known as "Collarbone Drop" had become difficult to maintain. A quarter-mile re-route was planned, and a contractor provided a mechanical construction estimate. The EATC was expected to approve the re-route in May.

Mr. Dobbs said the Show Low Bike Course continued to develop. With City funding, Big Loop Trails was designing a system north of town. TRACKS also flagged and mapped an extended system further north. This project had EATC approval and was awaiting Forest Service review.

Mr. Dobbs said the Los Caballos Trail west of Show Low was 16.5 miles long, scenic but underused, with erosion, rocks, and steep climbs. Jay Brimhall was instrumental in helping TRACKS obtain funding from the City and hiring Big Loop Trails from Dolores, CO. They designed a 21.7-mile replacement system, including a second trailhead at Joe Tank Road and shorter loop options of three to six miles. The new plan improved access to Chihuahua Pines and connected to the Buena Vista Trail System, creating a continuous network from Los Caballos to Buena Vista.

Councilman Whipple thanked TRACKS for all the time and effort they put into these trails.

D. Presentation by Show Low Chamber of Commerce

Sunshine Brewer, Executive Director of the Show Low Chamber of Commerce, presented an update on the Show Low Chamber of Commerce. She said that in 2024, 3,002 visitors came through the Tourist Information Center. With the help of the new website and social media, digital visitor counts were up. Organic search results were up 87%, with over 54,000 website visitors and almost 1,000,000 social media views.

Ms. Brewer said the Show Low Chamber of Commerce memberships were up

239% from November 2022, with 361 members. Year over year, member retention was at 99%.

Ms. Brewer said elections were held in November and a new Executive Board was voted in: Cathy Huling, President; Kyle Beecroft, Vice President; Daris Gibbons, Secretary; Cassie Bryant, Treasurer. Also, three new members were added: Mayor John Leech Jr., Pamela Arlaud, and Trevor Tinkel.

Ms. Brewer said the new Business Liaison Group was a committee chaired by Steve North. The Group would visit both member and non-member businesses in Show Low to identify opportunities, resolve challenges, and drive value-added initiatives to support the business community. She said the Chamber Ambassadors were a group of volunteers led by Pam Arlaud, who served as the welcoming face of the Chamber. They played a vital role in member engagement, helped new and existing members connect, stay informed, and get involved. These Ambassadors helped strengthen the local business network and enhanced the overall membership experience.

Ms. Brewer reviewed the upcoming Chamber events, including the no-cost business classes in partnership with the Arizona Small Business Development Center and Northland Pioneer College, the 2025 BizExpo, the 2025 Chamber Gala and Awards Dinner, the inaugural Show Low Music Festival, and Show Low Days. These events were in addition to the monthly business roundtable discussions, business luncheons, ribbon cuttings, mixers, and more.

Mayor Leech thanked Ms. Brewer and the Chamber Board members for all their great work and for the direction the Chamber was going.

7. **CONSENT CALENDAR:**

- A. Proclamation by the Mayor Proclaiming April 13 through 19, 2025, as **Public Safety Telecommunicators Week** in the City of Show Low (Brad Provost)
- B. Proclamation by the Mayor Proclaiming April 18, 2025, as **Two Lights for Tomorrow Day** in the City of Show Low (Rachael Hall)
- C. Proclamation by the Mayor Proclaiming April 25, 2025, as **Arbor Day** in the City of Show Low (Jay Brimhall)
- D. Proclamation by the Mayor Proclaiming May 1, 2025, as **Loyalty Day** in the City of Show Low (Rachael Hall)
- E. Consideration of Noncommercial Hangar Development and Ground Lease Agreements with Tallus Sol L.L.C. at Show Low Regional Airport (Jacob Allen)
- F. Consideration of Minutes of Show Low City Council meetings:
  - 1. Study Session Minutes of April 1, 2025

2. Regular Meeting of April 1, 2025
3. Town Hall Budget Meeting and Study Session Minutes of April 3, 2025

**COUNCILMAN ADAMS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY VICE MAYOR KAKAVAS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.**

Ms. Hall read the Public Safety Telecommunicators Week Proclamation aloud.

Council members expressed their appreciation for all the fantastic work done by the dispatchers.

Ms. Hall read the Two Lights for Tomorrow Day and Loyalty Day Proclamations aloud.

8. **NEW BUSINESS:**

- A. **PUBLIC HEARING** and Consideration of Prioritization of Projects for Community Development Block Grant Funding and Consideration of Resolution No. R2025-13 Authorizing Submitting Application for Community Development Block Grant Funds and Rescinding Resolution No. R2025-03 (Shannon Adams)

Ms. Adams said approximately \$271,163.00 was being offered to the City of Show Low by the Arizona Department of Housing through the Community Development Block Grant (CDBG) program. This program funded projects to assist persons of low-to-moderate income, to prevent or eliminate slums or blight, or to solve an urgent need or health hazard.

Ms. Adams said the first public hearing on this matter was held on December 5, 2024, to obtain community input on the use of CDBG funds. No public input was received at the public hearing. The City Council selected a project at a public hearing on January 21, 2025, but the Public Hearing Notice requirement was not met. Tonight's public hearing was to ensure that notice requirements were met and to solicit additional public input on possible projects for CDBG funds. Following the hearing, the City Council could select the final Community Development Block Grant project to be submitted for application and adopt an applicable resolution. Staff recommended the sidewalk improvement project on 9th Street between Deuce of Clubs and Frontier Park.

Ms. Adams said that should the City Council, after hearing public input, accept the staff's recommendation and determine that the City's priority use of the 2025 CDBG funds was the 9th Street sidewalk improvement project, the staff would submit an application to the Northern Arizona Council of Governments.

Mayor Leech opened the matter for a public hearing. There being no input, Mayor Leech closed the public hearing.

COUNCILMAN JUDD MOVED TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND APPROVE THE PROPOSED PROJECT AS THE SIDEWALK IMPROVEMENTS ON BOTH SIDES OF 9TH STREET BETWEEN DEUCE OF CLUBS AND FRONTIER PARK, AND FURTHER, I MOVE TO ADOPT RESOLUTION NO. R2025-13 AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT THE SELECTED PROJECT AIDS IN THE PREVENTION OR ELIMINATION OF SLUM OR BLIGHT WITHIN THE COMMUNITY'S ESTABLISHED DOWNTOWN REDEVELOPMENT AREA AS ADOPTED BY RESOLUTION R2024-35, AND RESCIND RESOLUTION NO. R2025-03; SECONDED BY VICE MAYOR KAKAVAS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.

- B. Consideration of Approval of Contract with Flock Safety for New Drone as First Responder Program (Greg Westover)

Commander Westover said recent significant events in the City of Show Low highlighted the need for a more robust drone program. Flock Safety's Drone as a First Responder program, formerly known as Aerodome, was the only system that offered an interface with the Flock Safety Automated License Plate Readers and integrated with the City's RMS/CAD system.

Commander Westover said Flock Safety excelled in various areas, including autonomous flight control, artificial intelligence interface, and audit controls. The system provided automated monthly flight reports, handled Federal Aviation Administration Certificates, and could automate the transfer of video footage to various sources. Flock Safety's platform, integrated with multiple platforms, was controlled from a desktop computer, and could be viewed on a cell phone or in-car computer.

Commander Westover said that the ability to provide an aerial view and pre-arrival intelligence to first responders would help increase officer safety and minimize liability to the City.

Commander Westover said the terms of the agreement allowed for a 60-day opt-out period to test the product and services. After the testing and evaluation phase, the program would cost \$49,999.00 plus applicable taxes for the first year, FY 2025-2026. Prior to the conclusion of the first year, the City could opt out of the program, or it could renew for \$150,000.00 plus taxes per year for two additional years, FY 2026-2027 and FY 2027-2028, depending on approval of funding.

Commander Westover said the City's cost for these services was discounted compared to the market. Flock Safety discounted the first year of service by more than \$250,000.00 to make the program more affordable for an agency of

Show Low's size and to help the City become a national leader in leveraging artificial intelligence to keep our community and officers safe.

Commander Westover said this contract was based on Flock Safety being a sole-source provider. A sole-source letter was attached to the Staff Summary Report. Staff recommended approving the contract with Flock Safety for a new Drone as a First Responder program.

Commander Westover presented a short video that the Scottsdale Police Department put together regarding their Drone as a First Responder program.

Mayor Leech asked for a brief explanation of the benefits the community would receive from implementing the drone program. Commander Westover said the program allowed the Show Low Police Department to leverage Artificial Intelligence and technology. This drone could arrive at the scene in less than one minute before any officers arrived and would provide real-time intelligence to officers. The drone had infrared capabilities for nighttime use. All flights would be recorded, and an automated log would be kept. The Drone as a First Responder program would make officers and the community safer.

**MAYOR LEECH MOVED TO APPROVE A THREE-YEAR CONTRACT WITH FLOCK SAFETY FOR AN AMOUNT NOT TO EXCEED \$49,999.00, PLUS \$4,250.00 IN TAXES, FOR THE FIRST YEAR AND \$150,000.00, PLUS \$12,750.00 IN TAXES, FOR EACH ADDITIONAL YEAR; SECONDED BY COUNCILMAN ADAMS; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.**

- C. Consideration of Adopting Resolution No. R2025-12, Amending *Rules of Order* for Conduct of Meetings and Rescinding Resolution No. R2011-43 (Anna Atencio)

Ms. Atencio said that ensuring effective governance and community engagement required a structured and respectful environment for public meetings. On October 17, 2000, the City Council adopted Resolution No. 886, which set forth *Rules of Order* for the Conduct of Meetings. On November 15, 2011, Resolution No. 886 was rescinded, and Resolution No. R2011- 43 was adopted, amending the *Rules of Order*.

Ms. Atencio said the current *Rules of Order* specifically addressed City Council meetings. The proposed amendments expanded applicability to all public city meetings, addressed the process and length of public comments, precluded signs inside the meeting, and clarified that speakers did not have to give their address, just indicate whether they were residents of the City. The amendments set forth expectations for all public municipal meetings, allowing City Council, Commissions, and Committees to conduct business effectively and efficiently while still considering public input.

Mayor Leech said he appreciated that individuals were no longer required to provide a physical address.

**COUNCILMAN WHIPPLE MOVED TO ADOPT RESOLUTION NO. R2025-12 AMENDING THE "RULES OF ORDER" FOR THE CONDUCT OF MEETINGS AND RESCINDING RESOLUTION NO. R2011-43; SECONDED BY COUNCILMAN HATCH; PASSED 7 TO 0 WITH MAYOR LEECH, VICE MAYOR KAKAVAS, COUNCILMAN ADAMS, COUNCILMAN CLARK, COUNCILMAN HATCH, COUNCILMAN JUDD, AND COUNCILMAN WHIPPLE VOTING IN FAVOR.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

None.

B. Mayor

Mayor Leech said there would be a lot of upcoming events in the City.

C. City Manager

Mr. Brown said the Show Low BizExpo was scheduled for April 25 and 26. This event would showcase the products and services of over 40 regional businesses. It was a great way to shop and learn where these businesses were located, their business hours, and what they provided.

Mr. Brown said the annual MLK Day of Service, when volunteers worked on a community project, would be held on April 26. Volunteers should meet at the Show Low School District Office for work assignments and return to the District Office for lunch prepared for all the volunteers. Volunteers should remember to wear closed-toe shoes and bring gloves and a hat.

Mr. Brown said the "City Incorporation Anniversary Party" was scheduled for May 2 at the Frontier Fields. Many events were scheduled, including live music, free hot dogs and hamburgers with chips and dessert, giveaway prizes, games, and raffle prizes.

10. **SCHEDULE OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

None.

11. **ADJOURNMENT:**

There being no further business to be brought before the Council, **MAYOR LEECH ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF APRIL 15, 2025, AT 7:58 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Rachael Hall, City Clerk

\_\_\_\_\_  
John Leech, Jr., Mayor

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of Show Low held on April 15, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6<sup>th</sup> day of May, 2025.

(SEAL)

\_\_\_\_\_  
Rachael Hall, City Clerk